

# Bwrdd Tyfu Canolbarth Cymru / Growing Mid Wales Board

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Man Cyfarfod  
Meeting Venue  
**Zoom Meeting**

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Dyddiad y Cyfarfod  
Meeting Date  
**Dydd Mawrth, 10  
Tachwedd 2020**

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Amser y Cyfarfod  
Meeting Time  
**5.00 pm**

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I gael rhagor o wybodaeth  
cysylltwch â  
For further information please  
contact  
**steve.boyd@powys.gov.uk**

Issue  
Date

## AGENDA

1.	<b>CROESO AC YMDDIHEURIADAU / WELCOME AND APOLOGIES</b>
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2.	<b>DATGANIADAU O FUDDIANT PERSONOL / DECLARATIONS OF PERSONAL INTEREST</b>
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3.	<b>COFNODION Y CYFARFOD DIWETHAF 23/07/20 / MINUTES OF THE LAST MEETING 23/07/20</b>
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(Tudalennau 1 - 12)

4.	<b>BARGEN DWF: DIWEDDARIAD CYNNYDD / GROWTH DEAL: PROGRESS UPDATE</b>
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*Papur briffio er gwybodaeth / Briefing for information*  
(Tudalennau 13 - 28)

5.	<b>BARGEN DWF: DATBLYGIAD Y PORTFFOLIO / GROWTH DEAL:</b>
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<b>PORTFOLIO DEVELOPMENT</b>
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(Tudalennau 29 - 44)

<b>6.</b>	<b>BWRDD TCC: DIWEDDARIAD AR Y GYLLIDEB REFENIW 2020/21 / GMW BOARD: UPDATE ON REVENUE BUDGET 2020/21</b>
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(Tudalennau 45 - 52)

<b>7.</b>	<b>PARTNERIAETH SGILIAU A DYSGU RHANBARTHOL (PSDRH) / REGIONAL LEARNING AND SKILLS PARTNERSHIP (RLSP)</b>
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Cynnig i Lywodraeth Cymru – i'w gytuno / Proposal to Welsh Government – for agreement.

(Tudalennau 53 - 84)

<b>8.</b>	<b>LLYWODRAETHIANT / GOVERNANCE</b>
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- Newid i Gytundeb Rhyng-Awdurdod 1: i alluogi y cynnig ar gyfer y PSDRh
- Inter-Authority Agreement 1 Modification: to accommodate the RLSP proposal

(Tudalennau 85 - 104)

<b>9.</b>	<b>UNRHYW FATER ARALL / ANY OTHER BUSINESS</b>
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<b>10.</b>	<b>DYDDIADAU CYFARFODYDD NESAF / DATES OF FUTURE MEETINGS</b>
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04 Rhagfyr – 14:00 - Rhithiol <i>Bydd dyddiadau ar gyfer 2021 yn cael eu pennu yn yr wythnosau nesaf, i gwrdd 4 gwaith y flwyddyn.</i>	04 December – 14:00 - Virtual <i>Dates for 2021 will be scheduled in the coming weeks, to meet 4 times a year.</i>
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**COFNODION CYFARFOD O FWRDD TYFU CANOLBARTH CYMRU A  
GYNHALIWYD TRWY ZOOM AR DDYDD MERCHER, 23<sup>ain</sup> GORFFENNAF 2020**

**YN BRESENNOL**

**Aelodau Cabinet Cyngor Sir Ceredigion:**

Y Cyngorydd Ellen ap Gwynn, Arweinydd Sir Ceredigion ac Aelod Cabinet dros Bolisi a Pherfformiad, Partneriaethau a Gwasanaethau Democratiaidd **(EAG)**

Y Cyngorydd Dafydd Edwards: Aelod Cabinet dros Briffyrdd a Gwasanaethau Amgylcheddol ynghyd â Thai **(DE)**

Y Cyngorydd Catrin Miles: Aelod Cabinet dros Wasanaethau Dysgu a Dysgu Gydol Oes **(CM)**

Y Cyngorydd Rhodri Evans: Aelod Cabinet dros yr Economi ac Adfywio **(RE)**

Y Cyngorydd Gareth Lloyd, Aelod Cabinet dros Wasanaethau Cyllid a Chaffael a Gwasanaethau Diogelu'r Cyhoedd **(GL)**

**Aelodau Cabinet Cyngor Sir Powys:**

Y Cyngorydd Rosemarie Harris Arweinydd Cyngor Sir Powys **(Cadeirydd) (RH)**

Y Cyngorydd Aled Davies, Deiliad Portffolio ar gyfer Cyllid, Cefn Gwlad a Thrafnidiaeth **(AD)**

Y Cyngorydd Phyl Davies, Deiliad Portffolio ar gyfer Addysg ac Eiddo **(PD)**

Y Cyngorydd James Evans, Deiliad Portffolio ar gyfer Datblygu Economaidd, Tai a Gwasanaethau Rheoleiddio **(JE)**

Y Cyngorydd Heulwen Hulme, Deiliad Portffolio ar gyfer yr Amgylchedd **(HH)**

**Swyddogion:**

Eifion Evans, Prif Weithredwr, Cyngor Sir Ceredigion **(EE)**

Caroline Turner, Prif Weithredwr, Cyngor Sir Powys **(CT)**

Nigel Brinn, Cyfarwyddwr Corfforaethol Economi a'r Amgylchedd, Cyngor Sir Powys **(NB)**

Clive Pinney, Cyfreithiwr i'r Cyngor, Cyngor Sir Powys **(CP)**

Carwyn Jones-Evans, Rheolwr Gwasanaeth Twf a Datblygiadau Mawr, Cyngor Sir Ceredigion **(CJE)**

Stephen Johnson, Swyddog Arweiniol Corfforaethol: Cyllid a Chaffael, Cyngor Sir Ceredigion **(SJ)**

Fiona Stewart, Cadeirydd y Grŵp Strategaeth Economaidd **(FS)**

**Yn bresennol:**

Elgan Hearn, Gohebydd Democratiaeth Leol Powys

<b>1.</b>	<b>CROESO AC YMDDIHEURIADAU</b>
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Cafwyd ymddiheuriad am absenoldeb gan:-

- Arwyn Davies, Rheolwr Corfforaethol Cyngor Sir Ceredigion.
- Russell Hughes-Pickering, Swyddog Arweiniol Corfforaethol: Economi ac Adfywio, Cyngor Sir Ceredigion
- Steve Hughson, Prif Weithredwr Cymdeithas Amaethyddol Frenhinol Cymru ac Is-gadeirydd y Grŵp Strategaeth Economaidd

<b>2.</b>	<b>DATGANIADAU O FUDDIANT PERSONOL</b>
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Ni wnaed unrhyw ddatganiadau o fuddiant personol.

<b>3.</b>	<b>COFNODION</b>
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**3.1. Cofnodion y Cyfarfod Diwethaf 11/05/20**

Cytunwyd ar gofnodion cyfarfod diwethaf Bwrdd TCC a gynhaliwyd ar 11<sup>eg</sup> Mai 2020 fel cofnod cywir.

<b>4.</b>	<b>BARGEN TWF CANOLBARTH CYMRU: Y DIWEDDARAF A'R CAMAU NESAF</b>
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Cafodd yr aelodau'r diweddaraaf a'r camau nesaf ar gyfer Bargaen Twf Canolbarth Cymru o adroddiad a gylchredwyd ymlaen llaw yn dilyn cyflwyno'n ffurfiol y ddogfen Gweledigaeth ar gyfer Tyfu Canolbarth Cymru gan y ddau Arweinydd i Lywodraeth y DU a Llywodraeth Chymru (LIC) ar 22<sup>ain</sup> Mai 2020.

Rhoddodd CJE y diweddaraaf i'r Aelodau am ddatblygiadau ers y cyfarfod diwethaf gan gynnwys adborth yn dilyn cyfarfod y ddau Arweinydd ag Is-ysgrifennydd Gwladol Seneddol Cymru, David TC Davies AS; y Gweinidog dros yr Economi, Trafnidiaeth a Gogledd Cymru, Ken Skates AS; a'r Dirprwy Weinidog, Lee Waters AS ar 11<sup>eg</sup> Mehefin a'r gweithdy a gynhaliwyd gyda Gweision Sifil y DU a LIC ar 3<sup>ydd</sup> Gorffennaf 2020. Nodwyd bod y gweithdy wedi mynd yn dda a chafwyd adborth cadarnhaol ar y ddogfen weledigaeth. Disgwylir adborth ffurfiol o'r Gweithdy gan y ddwy Lywodraeth.

Rhoddodd CJE y Flaenraglen Waith i'r Aelodau a'r cerrig milltir allweddol sydd o'u blaenau, sef gobeithio cyflawni Penawdau'r Telerau erbyn hydref 2020 y cytunwyd arnynt ar lefel portffolio ac a fydd yn cadarnhau cwmplas y fargaen, yr amlen gyllido a'r trefniadau llywodraethu a sicrwydd i gefnogi'r fargaen gyda'r cytundeb bargaen lawn i ddilyn ym mis Mawrth 2021.

Dywedodd CJE y bydd dull portffolio o weithredu yn caniatáu i'r Bwrdd yn unol â'r Is-grŵp Economaidd adolygu buddsoddiadau arfaethedig yn barhaus a bydd yn caniatáu i brosiectau ddod i mewn ar wahanol gamau.

Rhoddodd CJE y diweddaraaf ar sefyllfa'r gyllideb ar hyn o bryd a chadarnhaodd fod y DU a LIC yn cyfrannu £55 miliwn.

Cytunodd yr aelodau y byddai'n fuddiol gwneud ymholiadau pellach gyda'r Llywodraeth ynghylch a fyddai unrhyw arian cyfatebol pellach ar gael o ffynonellau cyllid eraill. Dywedodd CJE fod swyddogion am ddenu cyllid trwy'r cynllun datblygu gwledig ar gyfer Astudiaeth Hydrogen Ranbarthol.

Hysbyswyd yr aelodau bod Cyngor Sir Ceredigion a Chyngor Sir Powys yn y broses o benodi Swyddog Arweiniol Strategol i arwain y gwaith hwn. Dywedodd CJE y bydd angen mwy o gyfathrebu yn y rhanbarth â busnesau a sianeli cyfryngau fel eu bod yn ymwybodol o gyfleoedd buddsoddi. Mae gwefan yn cael ei hadeiladu ar hyn o bryd ac mae ganddi dudalen ddal dros dro.

Tynnodd CJE sylw'r aelodau at y risgiau allweddol a nododd y bydd cofrestrau risgiau strategol a gweithredol ar waith wrth symud ymlaen.

Rhoddodd FS adborth anffurfiol gan aelodau'r Is-grŵp Economaidd a nododd eu bod wedi cytuno'n unfrydol bod cysylltedd yn hynod bwysig i ddatblygiad busnesau yng Nghanolbarth Cymru.

Cytunodd yr aelodau y byddai cyflwyniad gan Swyddogion Digidol Cyngor Sir Ceredigion a Chyngor Sir Powys ar gysylltedd digidol yn fuddiol yng nghyfarfod Partneriaeth TCC ym mis Medi 2020.

**CAM GWEITHREDU: Cytunwyd i dderbyn cyflwyniad gan Swyddogion Digidol yng Ngheredigion a Phowys yng nghyfarfod Partneriaeth TCC ym mis Medi.**

**PENDERFYNIAD: Nododd y Cyd-bwyllgor y diweddaraf a roddwyd heddiw a chytunodd ar y Flaenraglen Waith a amlinellir yn yr Adroddiad i sicrhau'r Fargen ac i gyflawni'r gwaith datblygu manwl.**

<b>5.</b>	<b>CYLLIDEB TCC AC ADNODDAU</b>
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Rhoddodd CJE y diweddaraf i'r Aelodau o adroddiad a gylchredwyd ymlaen llaw ynghylch Cyllideb TCC a'r Adnoddau sydd eu hangen i gyflawni'r Flaenraglen Waith.

Rhoddodd CJE y diweddaraf i'r Aelodau am y sefyllfa ariannol ar gyfer 2020/21. Esboniodd CJE fod y ddau Awdurdod Lleol wedi sicrhau bod £50k yr un ar gael i gyfateb i gyllid LIC. Hysbysodd CJE yr Aelodau fod nifer o ymrwymadau presennol o gyllideb 2020/21 i gynnwys gwefan TCC, costau staff a hyfforddiant staff.

Esboniodd CJE fod balans sy'n weddill i'w ddyrannu oddeutu £170,427.51 a rhoddodd gynigion i'r Aelodau ar sut y mae'r cyllid sy'n weddill yn cael ei ddyrannu ynghyd â phenawdau costau yn cael eu datblygu i gwrdd â'r cerrig milltir allweddol:-

- Cost Staff: Swyddog Strategol Arweiniol (dros dro ar gyfer y cyfnod datblygu).
- Cost Staff: Cymorth Datblygu Portffolio (technegol/gweinyddol).
- Comisiwn: Astudiaeth Hydrogen Ranbarthol (ceisir cyllid gan y Cynllun Datblygu Gwledig).
- Comisiwn: Astudiaeth Ymchwil Gymhwysol (wedi'i gyfateb i gyllid posibl LIC).
- Comisiwn: Cymorth technegol a gomisiynir i gynghori ar Ddatblygu Portffolio.
- Comisiwn: Cymorth Cyfathrebu ac Ymgysylltu.

Cynigiodd CJE i'r aelodau fod unrhyw gyllid sy'n weddill yn cael ei ystyried tuag at sefydlu'r gallu angenrheidiol i symud ymlaen â darpar brosiectau datblygol posibl yn y rhanbarth; fodd bynnag, bydd hyn yn cael ei gadarnhau gyda LIC.

Hysbysodd CJE yr Aelodau nad y swyddfa ranbarthol/Swyddfa Rheoli Rhaglenni sy'n gyfrifol am ddatblygu prosiectau. Mae'r swyddfa ranbarthol/Swyddfa Rheoli Rhaglenni yn nodi'r broses lle gall prosiectau ddod i mewn, cael eu hystyried a'u gwerthuso yn erbyn meini prawf penodol –yr Is-grŵp Economaidd a'r Bwrdd sydd wedyn yn penderfynu yn y pen draw ar ei gynnwys yn y Portffolio ai peidio.

Rhoddodd CJE y goblygiadau cyllido ychwanegol i'r Aelodau fel y nodir yn eitem 6 yr Adroddiad ynghyd â manylion y cam datblygu a chyflawni a'r tasgau a'r gofynion o ran adnoddau sy'n gysylltiedig, â'r goblygiadau cyfreithiol, adnoddau dynol ac ariannol.

Gofynnodd FS ymhle y bydd rôl y Swyddog Arweiniol Strategol yn cael ei rhoi o ran y lefel hynafedd y bydd yn cael ei gosod arni?

Esboniodd PG mai Adran Adnoddau Dynol Cyngor Sir Ceredigion sydd â'r rôl arweiniol ar gyfer recriwtio a'i bod yn sefydlu lefel hynafedd y swydd ac y bydd yn cael ei chymryd drwy'r broses Gwerthuso Swyddi. Dywedodd PG y bydd angen ystod o sgiliau ar gyfer y rôl ac mae'n hanfodol bod y penodiad yn cael ei wneud yn fuan i symud ymlaen ac arwain y broses o gytuno ar Benawdau'r Telerau yn yr hydref. Dywedodd PG, unwaith y bydd gwybodaeth wedi dod i law gan adran Adnoddau Dynol Ceredigion, y bydd yn cael ei chylchredeg i'r Aelodau.

Cytunodd yr aelodau y dylai'r rôl fod yn rôl dan contract a'i bod yn cael ei hailwerthuso ar ôl cam datblygu'r Fargen i bennu'r sgiliau angenrheidiol ar gyfer y rôl wrth symud ymlaen ac wrth i'r Fargen Twf esblygu, fodd bynnag, roedd yr Aelodau'n cydnabod ei bod yn bwysig gwneud penodiad ar sail tymor byr i arwain ar gytuno ar Benawdau'r Telerau erbyn yr Hydref. Dywedodd PG y gofynnir am geisiadau gan y ddau Awdurdod Lleol am y cam cyntaf i gynnal momentwm ar y parhad a adeiladwyd hyd yma.

**CAM GWEITHREDU:** Cytunodd yr aelodau y byddai angen trafodaeth bellach rhwng y ddau Awdurdod Lleol i wneud penodiad y Swyddog Arweiniol Strategol yn glir ar ôl i'r broses Adnoddau Dynol gael ei chwblhau a bod disgrifiad o'r swydd ar gael.

**PENDERFYNIAD:** Nododd yr aelodau'r sefyllfa ariannol ar gyfer 2019/20 a 2020/21 a chytunwyd ar y penawdau costau arfaethedig ar gyfer dyrannu'r gyllideb ar gyfer 2020/21. Nododd yr aelodau oblygiadau cyllid referniw ychwanegol a pharhaus y Fargen Twf ar gyllidebau Awdurdod Lleol am y 10-15 mlynedd nesaf (cylch bywyd y fargen).

<b>6.</b>	<b>DIWEDDARIAD LLYWODRAETHU</b> <ul style="list-style-type: none"><li>• <b>TREFNIADAU CRAFFU RHANBARTHOL</b></li><li>• <b>GRŴP STRATEGAETH ECONOMAIDD</b></li><li>• <b>PARTNERIAETH DDYSGU A SGILIAU RANBARTHOL</b></li></ul>
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### Trefniadau Craffu Rhanbarthol

Cytunodd yr aelodau i drafodaeth bellach ymhlith swyddogion gael ei chynnal mewn perthynas â threfniadau craffu rhanbarthol gydag argymhelliad yn cael ei gyflwyno i'r Aelodau ei ystyried yn eu cyfarfod nesaf.

**CAM GWEITHREDU: Argymhelliad y dylid cyflwyno trefniadau craffu rhanbarthol i Aelodau ym Mwrdd nesaf TCC (Cyd-bwyllgor) ar 1<sup>af</sup> Hydref 2020.**

**Grŵp Strategaeth Economaidd**

Cytunwyd y bydd cyfarfod Grŵp Strategaeth Economaidd yn cael ei drefnu ar gyfer dechrau mis Medi. Dywedodd CJE y bydd Adroddiad yn cael ei baratoi ar gyfer Aelodau'r Grŵp Strategaeth Economaidd yn y cyfamser i'w diweddarau ac i ymgysylltu â nhw. Bydd CJE hefyd yn paratoi'r weithdrefn Datgan Buddiant ar gyfer Aelodau.

Dywedodd FS fod Aelodau'r Grŵp Strategaeth Economaidd wedi bod yn cadw mewn cysylltiad trwy gyfarfodydd rhithwir ac yn cefnogi ei gilydd i weithredu polisiau a gweithdrefnau newydd ar gyfer eu busnesau oherwydd pandemig Covid-19 a'r ffyrdd newydd a gwahanol o weithio sy'n ofynnol ar gyfer y dyfodol.

**Partneriaeth Ddysgu a Sgiliau Ranbarthol**

Hysbysodd CT yr Aelodau fod LIC wedi darparu cyllid i wneud gwaith paratoi cychwynnol i sefydlu Partneriaeth Ddysgu a Sgiliau Ranbarthol ar gyfer Rhanbarth Canolbarth Cymru ac mae Powys yn arwain ar y gwaith. Bydd cyfarfodydd pellach yn cael eu cynnal gyda Cheredigion a LIC ac mae cynnydd yn cael ei wneud. Dywedodd CT y bydd cysylltu â'r gymuned fusnes yn allweddol i'r gwaith hwn i gysylltu ag anghenion busnesau ledled y rhanbarth o ran prentisiaethau a bylchau sgiliau. Dywedodd CT fod angen gwneud gwaith pellach hefyd ar y trefniadau llywodraethu. Dywedodd CT mai'r bwriad yw cyflwyno cynigion ar gyfer argymhelliad i'r Cyd-bwyllgor a LIC erbyn yr hydref i gadarnhau a fyddant yn gallu ariannu a chefnogi'r Partneriaeth Ddysgu a Sgiliau Ranbarthol yn yr hirdymor.

<b>7. UNRHYW FATER ARALL</b>
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Dim.

<b>8. DYDDIADAU CYFARFODYDD Y DYFODOL</b>
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14.00pm – 1<sup>af</sup> Hydref 2020 – Lleoliad i'w gadarnhau

14.00pm – 4<sup>ydd</sup> Rhagfyr 2020 – Lleoliad i'w gadarnhau

**Y Cynghorydd Sir Rosemarie Harris  
Cadeirydd**

Mae'r dudalen hon wedi'i gadael yn wag yn fwriadol



**MINUTES OF A MEETING OF THE GROWING MID WALES BOARD HELD VIA  
ZOOM ON WEDNESDAY, 23<sup>rd</sup> JULY 2020**

**PRESENT**

**Ceredigion County Council Cabinet Members:**

Councillor Ellen ap Gwynn, Leader of Ceredigion County and Cabinet Member for Policy Performance, Partnerships and Democratic Services **(EAG)**

Councillor Dafydd Edwards: Cabinet Member for Highways and Environmental Services together with Housing **(DE)**

Councillor Catrin Miles: Cabinet Member for Learning Services and Lifelong Learning **(CM)**

Councillor Rhodri Evans: Cabinet Member for Economy and Regeneration **(RE)**

Councillor Gareth Lloyd, Cabinet Member for Finance and Procurement Services and Public Protection Services **(GL)**

**Powys County Council Cabinet Members:**

Councillor Rosemarie Harris Leader of Powys County Council **(Chair) (RH)**

Councillor Aled Davies, Portfolio Holder for Finance, Countryside and Transport **(AD)**

Councillor Phyl Davies, Portfolio Holder for Education and Property **(PD)**

Councillor James Evans, Portfolio Holder for Economic Development, Housing and Regulatory Services **(JE)**

Councillor Heulwen Hulme, Portfolio Holder for Environment **(HH)**

**Officers:**

Eifion Evans, Chief Executive, Ceredigion County Council **(EE)**

Caroline Turner, Chief Executive, Powys County Council **(CT)**

Nigel Brinn, Corporate Director Economy & Environment, Powys County Council **(NB)**

Clive Pinney, Solicitor to the Council, Powys County Council **(CP)**

Carwyn Jones-Evans, Growth and Major Developments Service Manager, Ceredigion County Council **(CJE)**

Stephen Johnson, Corporate Lead Officer: Finance and Procurement, Ceredigion County Council **(SJ)**

Fiona Stewart, Chair of the Economic Strategy Group **(FS)**

**In attendance:**

Elgan Hearn, Powys Local Democracy Reporter

<b>1.</b>	<b>CROESO AC YMDDIHEURIADAU / WELCOME AND APOLOGIES</b>
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Apologies for absence were received from:-

- Arwyn Davies, Corporate Manager Ceredigion County Council.
- Russell Hughes-Pickering, Corporate Lead Officer: Economy & Regeneration, Ceredigion County Council
- Steve Hughson, Chief Executive of the Royal Welsh Agricultural Society and Vice-Chair of the Economic Strategy Group

<b>2.</b>	<b>DATGANIADAU O FUDDIANT PERSONOL / DECLARATIONS OF PERSONAL INTEREST</b>
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There were no declarations of personal interest made.

<b>3.</b>	<b>MINUTES</b>
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**3.1. Cofnodion y Cyfarfod Diwethaf / Minutes of the Last Meeting 11/05/20**

The minutes of the last meeting of the GMW Board held on 11<sup>th</sup> May 2020 were agreed as a correct record.

<b>4.</b>	<b>MID WALES GROWTH DEAL: UPDATE &amp; NEXT STEPS</b>
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Members received an update and next steps for the Mid Wales Growth Deal from a pre-circulated report following formal submission of the Vision for Growing Mid Wales document by both Leaders to the UK and Welsh Government (WG) on 22<sup>nd</sup> May 2020.

CJE provided an update to Members on developments since the last meeting including feedback following both Leaders meeting with the Parliamentary Under-Secretary of State for Wales, David TC Davies MP; the Minister for Economy, Transport and North Wales, Ken Skates MS; and the Deputy Minister, Lee Waters MS on the 11<sup>th</sup> June and the workshop held with UK and WG Civil Servants on 3<sup>rd</sup> July 2020. It was noted that the workshop went well and positive feedback was received on the vision document. Formal feedback from the Workshop is expected from both Governments.

CJE provided Members with the Forward Work Programme and key milestones ahead which is to hopefully achieve a Heads of Terms by autumn 2020 which has been agreed at portfolio level and will confirm the scope of the deal, the funding envelope and the governance and assurance arrangements to support the deal with the full deal agreement to follow in March 2021.

CJE stated that a portfolio approach will allow the Board in line with the Economic Sub Group (ESG) to continually review proposed investments and will allow projects to come in at different stages.

CJE provided an update on the current budget position and confirmed that both the UK and WG are contributing £55mil.

Members agreed that it would be beneficial to make further enquiries with Government as to whether any further match funding would be available from other funding sources. CJE stated that officers are looking to attract funding through the rural development plan for a Regional Hydrogen Study.

Members were informed that both Ceredigion and Powys County Council are in the process of appointing a Strategic Lead Officer to lead this work. CJE stated there will be a need for more communications in the region with businesses and media channels so that they are aware of investment opportunities. A website is currently being built and has a temporary holding page.

CJE highlighted the key risks to members and noted that there will be strategic and operational risk registers in place going forward.

FS provided informal feedback from ESG members and stated that they have unanimously agreed that connectivity is massively important to the development of businesses in Mid Wales.

Members agreed that a presentation from both Ceredigion and Powys County Council's Digital Officers on digital connectivity would be beneficial at the GMW Partnership meeting in September 2020.

**ACTION: It was agreed to receive a presentation from Digital Officers in Ceredigion and Powys at the GMW Partnership meeting in September.**

**DECISION: The Joint Committee noted the updated provided today and agreed the Forward Work Programme outlined in the Report to secure the Deal and to undertake the detailed development work.**

<b>5.</b>	<b>GMW BUDGET &amp; RESOURCING</b>
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CJE provided Members with an update from a pre-circulated report regarding the GMW Budget and Resourcing required to meet the Forward Work Programme.

CJE provided Members with an update on the financial position for 2020/21. CJE explained that both Local Authorities have made available £50k each to match WG funding. CJE informed Members that there are a number of existing commitments from the 2020/21 budget to include the GMW website, staff costs and staff training.

CJE explained that there is a remaining balance to be allocated of circa £170,427.51 and provided Members with proposals on how the remaining funding is allocated together with cost headings being developed to meet the key milestones:-

- Staff Cost: Lead Strategic Officer (temporary for development phase).
- Staff Cost: Portfolio Development Support (technical/administrative).
- Commission: Regional Hydrogen Study (funding sought from the RDP).
- Commission: Applied Research Study (matched to potential WG funding).
- Commission: Commissioned technical support to advise on Portfolio Development.
- Commission: Communications & Engagement Support.

CJE proposed to members that any remaining funding is considered towards establishing the necessary capacity to progress potential emerging candidate projects in the region, however, this will be confirmed with WG.

CJE informed Members that the responsibility for developing projects does not lie with the regional office/PMO. The regional office/PMO sets out the process by which projects can come in, be considered and evaluated against set criteria – the ESG and Board then ultimately decides on its inclusion in the Portfolio or not.

CJE provided Members with the additional funding implications as set out in item 6 of the Report together with details of the development and delivery phase and the associated tasks and resource requirements with the legal, human resources and financial implications.

FS asked where the Strategic Lead Officer role will be positioned in regard to the seniority level it will be pitched at?

PG explained that Ceredigion County Council's Human Resources (HR) Department has the lead role for the recruitment and is establishing the level of seniority of the post and it will be taken through the Job Evaluation process. PG stated that the role will require a range of skills and it is imperative that the appointment is made soon to progress and lead the process of having the Heads of Terms agreed in the autumn. PG stated that once information has been received from Ceredigion's HR department, it will be circulated to Members.

Members agreed that the role should be a contracted role and that it is re-evaluated after the development phase of the Deal to determine the skills required for the role going forward and as the Growth Deal evolves, however, Members acknowledged that it is important to make an appointment on a short term basis to lead on getting the Heads of Terms agreed by the Autumn. PG stated that applications will be sought from both Local Authorities for the first phase to maintain momentum on the continuity built to date.

**ACTION: Members agreed that a further discussion would be required between the two Local Authorities to clarify the appointment of the Strategic Lead Officer once the HR process had been completed and a job description is available.**

**DECISION: Members noted the financial position for 2019/20 and 2020/21 and agreed the proposed cost headings for allocating the budget for 2020/21. Members noted the additional and continued revenue funding implications of the Growth Deal on Local Authority budgets for the next 10-15 years (life cycle of the deal).**

<b>6.</b>	<b>GOVERNANCE UPDATE</b> <ul style="list-style-type: none"><li>• <b>REGIONAL SCRUTINY ARRANGEMENTS</b></li><li>• <b>ECONOMIC STRATEGY GROUP</b></li><li>• <b>REGIONAL LEARNING AND SKILLS PARTNERSHIP</b></li></ul>
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### **Regional Scrutiny Arrangements**

Members agreed for further officer discussion to take place with regards to regional scrutiny arrangements with a recommendation presented for Members consideration at their next meeting.

**ACTION: Recommendation for regional scrutiny arrangements to be presented to Members at the next GMW Board (Joint Committee) on 1<sup>st</sup> October 2020.**

### **Economic Strategy Group (ESG)**

It was agreed that an ESG meeting will be arranged for early September. CJE stated that a Report will be prepared for ESG Members in the meantime to keep them updated and engaged. CJE will also prepare the Declaration of Interest procedure for Members.

FS stated that ESG Members have been keeping in contact via virtual meetings and are supporting each other in implementing new policies and procedures for their businesses due to the Covid-19 pandemic and the new and different ways of working required for the future.

### **Regional Learning and Skills Partnership (RLSP)**

CT informed Members that WG have provided funding to undertake initial preparatory work to establish a RLSP for the Mid Wales Region and Powys are leading on the work. Further meetings will be had with Ceredigion and WG and progress is being made. CT stated that linking with the business community will be key to this work to link with the needs of businesses across the region with regards to apprenticeships and skill gaps. CT stated that further work also needs to be done on the governance arrangements. CT stated that it is the intention to present proposals for recommendation to the Joint Committee and WG by the autumn to confirm if they will be able to fund and support the RLSP long term.

<b>7.</b>	<b>UNRHYW FATER ARALL / ANY OTHER BUSINESS</b>
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None.

<b>8.</b>	<b>DYDDIADAU CYFARFODYDD / DATES OF FUTURE MEETINGS</b>
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14.00pm - 1<sup>st</sup> October 2020 – Location to be confirmed  
14.00pm – 4<sup>th</sup> December 2020 – Location to be confirmed

**County Councillor Rosemarie Harris  
Chair**

Mae'r dudalen hon wedi'i gadael yn wag yn fwriadol



## ADRODDIAD I FWRDD TYFU CANOLBARTH CYMRU

10<sup>fed</sup> o Tachwedd 2020

TEITL:	Bargen Dwf Canolbarth Cymru – Diweddariad Cynnydd
AWDUR:	Carwyn Jones-Evans, Rheolwr Strategol – Bargen Dwf Canolbarth Cymru

### 1. Pwrpas yr Adroddiad

1.1. I ddarparu adroddiad diweddarau ysgrifenedig i Aelodau Bwrdd Tyfu Canolbarth Cymru mewn perthynas a datblygiad ffurfiol Bargen Dwf Canolbarth Cymru.

### 2. Penderfyniad(au) a Geisir

2.1. Dim. Adroddiad wedi ei ddarparu ymlaen llaw fel briff ysgrifenedig cyn y cyfarfod ar 10/11/20.

### 3. Diweddariad Cynnydd (Gorffennaf-Hydref 2020)

3.1. Cyfarfu Bwrdd TCC yn ffurfiol ddiwethaf ar 23<sup>ain</sup> Gorffennaf 2020. Ar y pryd, roedd y rhanbarth yn dal i aros am ymateb ffurfiol y ddwy Lywodraeth ar gyhoeddi'r ddogfen "Vision for Growing Mid Wales", ac roedd swyddogion yn mynd ymlaen i symud ymlaen â'r gwaith trwy Grŵp Rheoli GMW a gyda gweision sifil o'r ddwy Lywodraeth.

3.2. Roedd hyn yn cynnwys rhaglen sylweddol o weithgaredd (cafodd penawdau allweddol eu cyfleu yng nghyfarfod diwethaf y Bwrdd), i symud ymlaen:

#### Datblygiad Strategol

- Mae swyddogion yn gweithio'n barhaus gyda swyddogion y Llywodraeth i geisio eglurder ar y llwybr critigol i ddatblygu'r Fargen (disgwyliadau, proses a cherrig milltir allweddol).

#### Llywodraethu a Sicrwydd

- Cynnal Adolygiad Dilysu Prosiect (PVR) - i helpu lywio datblygiad gweithredol trefniadau cefnogi llywodraethu a rheoli y Fargen yn y cyfnod datblygu yn arwain at gyflawni. Bydd y Prif Weithredwyr a swyddogion dynodedig yn ystyried argymhellion a champau gweithredu wrth i'r Fargen ddatblygu.
- Dechreuodd gwaith cynllunio cynnar i gychwyn datblygiad yr ail gytundeb llywodraethu sy'n ofynnol i fod yn sail i gyflawni'r Fargen Twf (Cytundeb Rhyng-Awdurdod 2).

#### Cyfathrebu ac Ymgysylltu

- Parhau i ymgysylltu a diweddarau grwpiau rhan-ddeiliaid a grwpiau penderfynu allweddol (Bwrdd GMW, Partneriaeth GMW a'r Grŵp Strategaeth Economaidd). Cyfarfu'r ESG ym mis Medi i sicrhau ymgysylltiad agos â datblygiadau.

- Gwaith yn mynd rhagddi gyda rhan-ddeiliaid allweddol i sicrhau ymgysylltiad parhaus ac ymglymiad grwpiau allweddol wrth i'r broses gychwyn ar y cam nesaf.
- Datblygu a lansio ysgafn y wefan: [www.tyfuacanolbarth.cymru](http://www.tyfuacanolbarth.cymru) (nawr yn fyw).

#### Capasiti a Gallu:

- Cynllunio a datblygu'r cyllid i sefydlu Swyddfa Rheoli Portffolio rhanbarthol (PMO).
- Darparu hyfforddiant i swyddogion rhanbarthol ar y model 5 achos busnes.
- Sefydlu capasiti swyddogion i arwain ar y Fargen Dwf am y cyfnod datblygu.

#### Datblygu'r Manlyion

- Datblygu Portffolio: trefnu a chynnal y set gyntaf o weithdai gyda Joe Flanagan a swyddogion o'r 2 Lywodraeth i sgopio a mapio allan y broses.
- Parhau i ddatblygu'r manylion ar yr astudiaethau achos sydd wedi eu comisiynu neu ar waith eisoes (Safleoedd ac Eiddo, Ynni).
- Datblygu meysydd eraill ar gyfer ymchwil (Digidol, Hydrogen, Ymchwil ac Arloesedd).

3.3. Mae'r holl waith uchod wedi parhau fel a gynlluniwyd. Mae swyddogion ar draws y 2 Awdurdod Lleol wedi cefnogi'r broses, yn ogystal a gwneud trefniadau i recriwtio swyddog arweiniol.

## **4. Cynnydd Tuag at Sicrhau Pennau Termu**

4.1. Bydd Aelodau yn cofio fod 2 brif ran i sicrhau Bargen Dwf:

- Cytundeb Penawdau Termu: y ddogfen gyntaf wedi'i llofnodi gan Gynrychiolwyr Gwleidyddol y Rhanbarth a'r ddwy Lywodraeth - yn amlinellu cwrpas eang ac amlen ariannu'r fargen, y trefniadau llywodraethu a sicrwydd, a'r ymrwymadau ar y cyd y cytunwyd arnynt gan yr holl bartïon i arwain tuag at ddatblygiad llawn Bargen Twf Canolbarth Cymru.
- Cytundeb Llawn y Fargen: y cytundeb cyfreithiol-rwymol yn dilyn Pennau Termu sy'n cadarnhau gwariant manwl a manylion gweithredol ar weithredu'r Fargen. (Dim ond ar ôl Cytundeb y Fargen Lawn y mae cyllid a delifro yn dechrau).

4.2. Ar 13<sup>ain</sup> Hydref 2020, derbyniwyd yr ymateb ffurfiol ar y cyd gan Lywodraethau'r DU a Chymru ar y ddogfen a gyflwynwyd yn ôl ym mis Mai. Mae copi o'r ohebiaeth i'w gweld yn Atodiad A yr adroddiad hwn.

4.3. Mae'r llythyr yn amlinellu derbyniad clir o'r achos sydd wedi ei wneud yng Nghanolbarth Cymru ar gyfer Bargen Twf, ymateb cadarnhaol o waith y rhanbarth hyd yma - a chadarnhad o'r ffordd ymlaen sydd wedi ei gynnig.

4.4. Mae'r llythyr yn amlinellu tri prif maes ffocws i ddatblygu'r Fargen Twf ymhellach:

- Llywodraethu a Sicrwydd
- Datblygiad Achos Busnes Portffolio
- Cyfathrebu ac Ymgysylltu



- 4.5. Bydd yr Aelodau yn nodi'r cynnydd a gyflawnwyd eisoes yng Nghanolbarth Cymru mewn perthynas â'r penawdau uchod, yn Adran 3 yr adroddiad hwn.
- 4.6. Mae Arweinwyr Cynghorau Powys a Ceredigion wedi ymateb i'r Ohebiaeth Weinidogol, gan ofyn bod cyfarfod yn cael ei drefnu yn hwyr yn yr Hydref - er mwyn sicrhau fod y ddyhead gytunedig o sicrhau Pennau Termau yn yr Hydref yn cael ei gyflawni.
- 4.7. Mae cyfarfodydd wedi eu trefnu yn ystod yr wythnosau nesaf rhwng swyddogion a gweision sifil i ddatblygu cwmpas a manylion sylfaenol y cytundeb Pennau Termau cychwynnol.
- 4.8. Rhagwelir y byddai'r broses i gytuno'r Pennau Termau fel a ganlyn:
  - Swyddogion i gwmpasu'r manylion cychwynnol a'r cytundeb drafft (dechrau mis Tachwedd).
  - Aelodau i roi barn yng nghyfarfod nesaf y Cydbwyllgor / Bwrdd ar 4ydd Rhagfyr 2020 (yn ddibynnol ar swyddogion yn gwneud cynnydd da gyda'r ddwy Lywodraeth).
  - Cyfarfod gweinidogol gyda'r ddwy Arweinydd (edrych i'w gynnal yn syth ar ôl cyfarfod y Bwrdd 4ydd Rhagfyr) - i gytuno / llofnodi.
- 4.9. Ar y pwynt hwn, mae'n berthnasol ailadrodd mai dim ond rhan gyntaf y broses cytundeb ffurfiol yw'r cytundeb Pennau Termau - ac nid yw'n ddogfen sy'n rhwymo'r gyfraith.
- 4.10. Mae'r trefniadau llywodraethu sydd gennym ar waith trwy'r cytundeb llywodraethu cyfredol (Cytundeb Rhyng-Awdurdod 1) - yn glir mai'r Cydbwyllgor / Bwrdd yw'r cerbyd dynodedig gyda'r awdurdod i fynd â ni hyd at y cytundeb ar Bennau Termau.
- 4.11. Nid yw'r cytundeb Pennau Termau yn gyfreithiol-rwymol, ac ni ragwelir y bydd yn cynnwys unrhyw lefel o fanylion na fydd yr Aelodau wedi eu trafod - neu gyda'r sector preifat trwy'r ESG.
- 4.12. Bydd angen sicrhau ymgysylltu a mewnbwn pellach ar gamau allweddol wrth i'r gwaith ddatblygu arwain at y Cytundeb Bargen Lawn y flwyddyn nesaf.

## **5. Goblygiadau Cyfreithiol**

- 5.1. Dim goblygiadau cyfreithiol yn codi yn yr adroddiad hwn.

## **6. Goblygiadau Adnoddau Dynol**

- 6.1. Dim goblygiadau adnoddau dynol yn codi yn yr adroddiad hwn.

## **7. Goblygiadau Ariannol**

- 7.1. Dim goblygiadau ariannol yn codi yn yr adroddiad hwn.

## **8. Atodiadau**

- Atodiad A: Llythyr i Gynghorwyr Rosemarie Harris ac Ellen ap Gwynn gan Ken Skates AS a David TC Davies AS
- Atodiad B: Ymateb i'r llythyr uchod gan y Cynghorwyr Harris ac ap Gwynn

Mae'r dudalen hon wedi'i gadael yn wag yn fwriadol



## REPORT TO THE GROWING MID WALES BOARD

10<sup>th</sup> November 2020

TITLE:	Mid Wales Growth Deal – Progress Update
AUTHOR:	Carwyn Jones-Evans, Strategic Manager – Mid Wales Growth Deal

### 1. Purpose of the Report

- 1.1. To provide a written briefing on progress to Members of the Growing Mid Wales Board in relation to the formal development of the Mid Wales Growth Deal.

### 2. Decision(s) Sought

- 2.1. None. Report provided as a written briefing in advance of the meeting on 10/11/20.

### 3. Progress Update (July-October 2020)

- 3.1. The GMW Board last met formally on 23<sup>rd</sup> July 2020. At the time, the region was still awaiting the formal response from both Governments on the publication of the Vision for Growing Mid Wales document, and officers were proceeding to progress the work through the GMW Management Group and with civil servants from both Governments.
- 3.2. This consisted of a significant programme of activity (key headings of which were communicated at the last Board meeting), to progress:

#### Strategic Development

- Officers continuously work with Government officials to seek clarity on the critical path to develop the Deal (expectations, process and key milestones).

#### Governance & Assurance

- Conduct a Project Validation Review (PVR) – to help inform the operational development of the supporting governance and management arrangements of the Deal in the run up to Delivery. Recommendations and actions will be considered by the Chief Executives and designated officers as the Deal develops.
- Early planning work started to initiate the development of the second governance agreement required to underpin the delivery of the Growth Deal (Inter-Authority Agreement 2).

#### Communications & Engagement

- Continue to engage and update key stakeholder and decision making groups (GMW Board, GMW Partnership and the Economic Strategy Group). Meeting with the ESG held in September to ensure close engagement with developments.

- Work ongoing with key stakeholders to ensure continued engagement and involvement of key groups as the process enters the next phase.
- Develop and soft-launch of the website: [www.growingmid.wales](http://www.growingmid.wales) (now live).

Capacity and Capability:

- Plan for and progress the funding to establish a regional Portfolio Management Office (PMO).
- Secure training for regional officers on the 5 case business model.
- Establish interim officer capacity to lead on the Growth Deal for its development phase.

Developing the detail

- Portfolio Development: organise and conduct the first set of workshops with Joe Flanagan and officials from both Governments to scope and map out process.
- Continue to develop the detail on the feasibility studies already commissioned and underway (Sites & Premises, Energy).
- Progress further areas for feasibility (Digital, Hydrogen, Applied Research & Innovation).

3.3. All of the above work has progressed as planned. Officers across both Local Authorities have managed to support the process, as well as progress arrangements for the recruitment of the lead officer.

#### **4. Progress Towards Securing Heads of Terms**

4.1. Members will recall the two distinct phases of securing a Growth Deal.

- Heads of Terms Agreement: the first document signed by the Political Representatives of the Region and both Governments – outlining the broad scope and funding envelope of the deal, governance and assurance arrangements, and the joint commitments agreed to by all parties to bring forward the full development of the Mid Wales Growth Deal.
- Full Deal Agreement: the legally-binding agreement following Heads of Terms that confirms detailed expenditure and operational detail on the implementation of the Deal. (It is only after Full Deal Agreement that funding and delivery begins).

4.2. On 13<sup>th</sup> October 2020, the formal joint response from both the UK and Welsh Governments on the document submitted back in May, was received. A copy of the correspondence is found in Annex A of this report.

4.3. The letter outlines a clear acceptance of the case having been made in Mid Wales for a Growth Deal, and positive confirmation of the approach undertaken by the region to date – and affirmation of the way forward.

4.4. The letter three main areas of focus to further develop the Growth Deal:

- Governance & Assurance
- Portfolio Business Case Development
- Communications & Engagement

- 4.5. Members will note the progress already achieved in Mid Wales relating to the above headings, in Section 3 of this report.
- 4.6. The Leaders of both Powys and Ceredigion Councils have responded to the Ministerial Correspondence, requesting a meeting is scheduled late in the Autumn – to ensure the agreed aspiration of securing Heads of Terms in the Autumn is achieved.
- 4.7. Meetings are arranged in the coming weeks between officers and officials to develop the scope and underpinning detail of the initial Heads of Terms agreement.
- 4.8. It is envisaged the process to agree Heads of Terms would be as follows:
  - Officers to scope the initial detail and draft agreement (early November).
  - Members to provide a view at the next Joint Committee/Board meeting on 4<sup>th</sup> December 2020 (pending good tripartite progress by officials).
  - Ministerial meeting with both Leaders (scoping to be held immediately after the Board meeting 4<sup>th</sup> December) – to agree/sign.
- 4.9. At this point, it is pertinent to re-iterate that the Heads of Terms agreement is only the first part of the formal agreement process – and is not a legally-binding document.
- 4.10. The governance arrangements we have in place through the current governance agreement (Inter-Authority Agreement 1) – is clear that the Joint Committee/Board is the designated vehicle with the authority to take us up to the point of agreement on Heads of Terms.
- 4.11. The Heads of Terms agreement is not legally-binding, and will not be envisaged to contain any level of detail that will not have been discussed by Members - or with the private sector through the ESG.
- 4.12. Further engagement and input will be required at key stages as the work develops to lead up to the Full Deal Agreement next year.

## **5. Legal Implications**

- 5.1. There are no legal Implications arising from this report.

## **6. Human Resources Implications**

- 6.1. There are no HR implications arising from this report.

## **7. Financial Implications**

- 7.1. There are no financial implications arising from this report.

## **8. Appendices**

- Annex A: Letter to Cllrs Rosemarie Harris and Ellen ap Gwynn from Ken Skates MS and David TC Davies MP
- Annex B: Reply to the above letter by Cllrs Harris and ap Gwynn

Mae'r dudalen hon wedi'i gadael yn wag yn fwriadol



Ein cyf/Our ref KS/05827/20

Cllr Harris and Cllr ap Gwynn

13 October 2020

Dear Rosemary and Ellen,

We were pleased to be updated on the good progress being made in relation to the Mid Wales Growth Deal and to formally receive the region's Strategic Economic Plan & Growth Deal Roadmap at our meeting this summer. The document is a good starting point to begin formal negotiations and has been well written and structured, articulating the case for change and sets the Growth Deal in the context of a broader regional economic strategy for Mid Wales. The Growing Mid Wales Board has reached an important milestone in setting out their strategic vision and roadmap for a Growth Deal in Mid Wales.

We believe that the Growth Deal has an important part to play in the recovery phase post Covid-19 and alignment with Government policy and priorities will be an important consideration as you move forward. We are reassured that there has been extensive engagement and collaboration in the preparation of the proposal document, with a range of partners who have a stake in the regional economy and importantly key business leaders from across Mid Wales. The Deal must involve the private sector and we are pleased that an Economic Strategy Group was set up to inform the development of the proposal and the delivery going forward. We understand that it too has endorsed the proposal that has come forward - the active engagement of the private sector and broader stakeholders is key to developing a successful Deal. We are also encouraged to see that the learning from other Growth and City Deals across Wales and the UK has informed the development of the proposition document, particularly in terms of a Portfolio approach to ensure flexibility over the 15-year timeframe. Our discussion also recognised the need to bring forward mature proposals as they evolve and as part of the economic stimulus required to support immediate recovery and longer-term renewal.

Officials will continue to work closely with you to shape proposals and progress matters. We understand that a workshop was recently held to discuss a process and timeline to move towards a Heads of Terms and that there are now three main areas of focus to further develop the Mid Wales Growth Deal:

1. **Governance & Assurance** - to put in place the appropriate level of governance and assurance required over the entire lifespan of the Deal that reflects both the need to ensure proper management of public funds, and the delivery of the desired benefits and outcomes. The preparation of an Integrated Assurance & Approval Plan (IAAP), co-designed with Governments, should be a critical next step in the planning, co-

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We welcome receiving correspondence in Welsh. Any correspondence received in Welsh will be answered in Welsh and corresponding in Welsh will not lead to a delay in responding.

ordination and provision of assurance activities led by the region's Programme Management Office. The PMO should be adequately resourced to ensure it has the capacity and capability to successfully deliver the Deal over the 15-year timeframe.

2. **Portfolio Business Case Development** - further work is now required to develop the strategic Portfolio level Business Case setting out what the region intends to deliver and the outcomes to be achieved as a result of intervention. The Portfolio Business Case will need to clearly articulate the rationale for the interventions proposed and the outcomes to be achieved, including the level of private sector leverage envisaged. This should reflect the predominantly SME base of Mid Wales and the need to consider a suite of measures and outcomes which best reflect positive change for the Mid Wales economy and not be constrained solely by traditional growth measures such as GVA.
3. **Communications & Engagement** – a clear and comprehensive communications plan which includes a range of planned activities should be prepared to ensure that the Mid Wales Growth Deal maintains its profile and visibility, delivering consistent messages to a wide ranging audience and act as useful mechanism by which to manage expectation amongst key stakeholders, including the private sector to reinforce the collaborative approach to economic development being adopted in Mid Wales.

We remain committed to working closely and constructively with the Growing Mid Wales Board and wider regional stakeholders to explore how the Growth Deal can benefit the Mid Wales region, particularly as we look to the Covid-19 economic recovery phase and the end of the transition period.

Our Officials will continue to liaise with the region to help inform proposals and to support the next steps as part of a co-designed and co-owned process. We are keen to work with you to help realise the ambitions of agreeing Heads of Terms during the autumn, and a potential Full Deal Agreement early in 2021.

Yours sincerely



**Ken Skates AS/MS**

Gweinidog yr Economi, Trafnidiaeth a Gogledd Cymru  
Minister for Economy, Transport and North Wales



**David T C Davies MP**  
Member for Monmouth





Ein cyf/Our ref KS/05827/20

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Yours sincerely



**Ken Skates AS/MS**

Gweinidog yr Economi, Trafnidiaeth a Gogledd Cymru  
Minister for Economy, Transport and North Wales



**David T C Davies MP**  
Member for Monmouth



**David TC Davies MP**  
Parliamentary Under-Secretary of State for Wales

**Ken Skates AS/MS**  
Minister for Economy, Transport and North Wales

*Os yn galw gofynnwch am/If calling please*

*ask for:* Carwyn Jones-Evans

*Ffôn/ Tel:* **01545 574 117**

*Ebost/Email:*

*carwynj@ceredigion.llyw.cymru*

*Ein cyfl/ Our ref:* EaG/RH/GMW

*Eich cyfl/Your ref:* KS/05827/20

*Dyddiad/Date:* 23<sup>rd</sup> October, 2020

Annwyl David and Ken,

We thank you both for your positive letter of the 13<sup>th</sup> October, 2020 in response to our published document earlier this year, and for the positive comments made on our progress to date. This enables us to start the formal negotiations on the Mid Wales Growth Deal.

We are both clear about of the huge potential that the Growth Deal can play as a long-term investment vehicle to attract and catalyse private sector investment in the region, and share your vision of the important role it can play in the recovery phase post Covid-19.

The Vision for Mid Wales has developed from extensive evidence gathering and engagement in the region on its key priorities, and we are heartened to see the positive recognition from both Governments of the work undertaken to date. We are also pleased that there is positive recognition and affirmation of the approach we have taken to develop the Deal on a Portfolio basis. In learning from other City and Growth Deals in Wales, we are clear that we require the flexibility to be able to bring forward mature proposals over the 15-year lifetime of the Deal in order to make transformational change with the support of the private sector in the region.

Work is ongoing between our officers and with your officials to shape the Portfolio, further refine Governance and Assurance arrangements, establish management structures and strengthen communications. However, both of our private sector colleagues and ourselves now want to see the strategic conversations turn quickly to firm commitments and clear milestones. Full clarity on expectations and milestones are paramount to understanding the critical path. Collective clarity and agreement on the critical path will in turn ensure we can continue to engage with the confidence we have enjoyed to date, with the private sector and our key partners, to build delivery confidence in the Deal to realise its full potential.

We understand our officers will be meeting with officials from both Governments within the next fortnight to discuss the initial scope and pathway to agreeing Heads of Terms. Whilst it is our collective ambition to sign Heads of Terms in the Autumn, we are mindful that we all have competing time pressures in these unprecedented times. We would therefore ask that a joint meeting between us all as political leaders be arranged at the appropriate time in the coming weeks in order to ensure we do not slip beyond the end of the calendar year.

Yn gywir / Yours sincerely,



**Y Cynghorydd / Councillor  
Rosemarie Harris**

**Executive Leader, Powys County Council**

Swyddfa'r Arweinydd / Leader's Office,  
Cyngor Sir Powys County Council,  
Neuadd y Sir,  
Llandrindod,  
Powys. LD1 5LG



**Y Cynghorydd / Councillor  
Ellen ap Gwynn**

**Leader of Ceredigion County Council**

Swyddfa'r Arweinydd / Leader's Office,  
Cyngor Sir Ceredigion County Council,  
Neuadd Cyngor Ceredigion,  
Penmorfa, ABERAERON,  
Ceredigion. SA46 0PA



**David TC Davies MP**  
Parliamentary Under-Secretary of State for Wales

**Ken Skates AS/MS**  
Minister for Economy, Transport and North Wales

*Os yn galw gofynnwch am/If calling please*

*ask for:* Carwyn Jones-Evans

*Ffôn/ Tel:* **01545 574 117**

*Ebost/Email:*

*carwynj@ceredigion.llyw.cymru*

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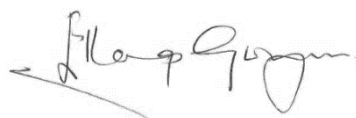
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Ceredigion. SA46 0PA



## ADRODDIAD I FWRDD TYFU CANOLBARTH CYMRU

10<sup>fed</sup> o Dachwedd 2020

TEITL	Bargen Dwf Canolbarth Cymru – Datblygiad Portffolio
AWDUR:	Rheolwr Strategol – Bargen Dwf Canolbarth Cymru

### 1. Pwrpas yr Adroddiad

- 1.1. Amlinellu'r broses sy'n cael ei mapio i ddatblygu'r Achos Busnes Portffolio ar gyfer Bargen Twf Canolbarth Cymru, a rhoi sylwadau ar y camau nesaf.

### 2. Penderfyniad(au) a Geisir

- 2.1. Nodi'r gwaith sydd ar y gweill ar ddatblygu'r Achos Busnes Portffolio, a rhoi sylwadau ar y camau nesaf.

### 3. Cefndir

- 3.1. Ym mis Mai 2020, cyhoeddodd Bwrdd GMW ei ddogfen "Gweledigaeth ar gyfer Tyfu Canolbarth Cymru". Roedd hyn yn cynnwys ein Cynllun Economaidd Strategol a'n Map Ffordd tuag at ddatblygu'r Fargen Twf.
- 3.2. Roedd y ddogfen yn nodi'r Strategaeth a ddatblygwyd dros y cyfnod hyd at y pwynt hwnnw trwy ymgysylltiad a mewnbwn cryf gan ran-ddeiliaid ar bob lefel.
- 3.3. Amlinellwyd 8 maes blaenoriaeth allweddol a fyddai'n gosod sylfaen ein buddsoddiadau rhanbarthol, ac yn gosod y cyd-destun strategol ar gyfer datblygu Bargen Twf fel rhan greiddiol o gymysgedd ariannu ehangach y byddai ei hangen i wireddu'r Weledigaeth.
- 3.4. Mae Canolbarth Cymru yn gweithio tuag at sicrhau cytundeb Pennau Termau ar sail y ddogfennaeth a gyhoeddwyd hyd yma - cytundeb tair rhan lefel uchel sy'n arwydd ffurfiol o fwriad y Llywodraethau a'r rhanbarth i ddatblygu Bargen Twf yng Nghanolbarth Cymru.
- 3.5. Cytunwyd, yn dilyn arfer gorau o Fargeinion Dinas a Thwf Cymru eraill - y byddai Bargen Twf Canolbarth Cymru yn cael ei datblygu ar sail Portffolio.
- 3.6. Mae'n sicrhau bod yn rhaid datblygu'r Rhaglenni a'r Prosiectau yng nghyd-destun y strategaeth ranbarthol, a bod yn rhaid iddynt ymwneud â chyflawni'r uchelgeisiau yr ydym wedi'u nodi yn y ddogfen strategaeth.
- 3.7. Mae'r broses yn ail-adroddol ac yn datblygu dros amser - ac nid oes unrhyw ffordd o fyrhau'r llwybr na'i chyflymu. Er mwyn ei wneud yn effeithiol ac yn gadarn mae angen amser, gallu a gallu sylweddol i'w wneud yn gadarn ac yn gywir.
- 3.8. Mae Canolbarth Cymru wedi buddsoddi'r amser i fynegi'r achos strategol yn gadarn - ac fe'i nodwyd fel arfer da yn y ddogfennaeth a gynhyrchwyd hyd yma.

- 3.9. Fodd bynnag, mae uchelgais gref ac ar y cyd gan y ddwy Lywodraeth, y rhanbarth a'r sector breifat i symud ymlaen cyn gynted â phosibl ar ddatblygiad y Fargen. Uchelgais y rhanbarth yw cyflawni Cytundeb Bargen Lawn erbyn mis Chwefror / Mawrth 2021 - lle mae Bargeinion Twf eraill wedi cymryd o leiaf 12 mis ar ôl Pennau Termau.
- 3.10. Fodd bynnag, mae gan Ganolbarth Cymru y fantais o ddilyn gwaith cynnar y rhanbarthau eraill, a dylai'r amser a'r adnoddau a fuddsoddwyd yn y broses hyd yma olygu llwybr llyfnach i'r Cytundeb Bargen Lawn nag a fu mewn manau eraill.
- 3.11. Deallir ar hyn o bryd y gellir sicrhau Cytundeb Bargen Lawn ar ôl cwblhau Achos Busnes Portffolio. Nodir hyn yn ymateb diweddar y ddwy Lywodraeth.
- 3.12. Mae'r adroddiad hwn yn amlinellu'r broses sydd ar y gweill ar hyn o bryd i ddatblygu'r Achos Busnes Portffolio, ac yn cwmpasu'r cerrig milltir allweddol ar y gorwel, fel y deallir ar hyn o bryd.

#### **4. Achos Busnes Portffolio – Cyd-destun**

- 4.1. Bydd yr aelodau'n ymwybodol o sesiynau briffio ac adroddiadau blaenorol o'r berthynas rhwng Portffolios, Rhaglenni a Phrosiectau - a pham mai'r dull Portffolio yw'r opsiwn a ffeirir ar gyfer rheoli Bargen Twf Canolbarth Cymru fel y nodir yn y map ffordd datblygu yn y ddogfen "Gweledigaeth ar gyfer Tyfu Canolbarth Cymru".
- 4.2. Bydd yr aelodau hefyd yn ymwybodol bod amcanion lefel uchel y Fargen Twf wedi'u nodi o'r blaen (cryfhau cynhyrchiant a nifer y swyddi ledled y rhanbarth, gwella lles economaidd a symudedd y farchnad lafur ac ati).
- 4.3. Pwrpas yr Achos Busnes Portffolio yw darparu trosolwg o Fargen Twf Canolbarth Cymru a'i Raglenni / Prosiectau cyfansoddol posibl.
- 4.4. Mae'r Achos Busnes Portffolio yn ddogfen fyw, ac mae'n esblygu dros amser. Ei rôl yw rheoli'r Fargen yn barhaus a'i diweddarau'n rheolaidd wrth i weithgaredd (Raglenni / Prosiectau) ddatblygu.
- 4.5. Mae'n sicrhau bod adolygiad parhaus o'r hyn y mae'r Fargen Twf yn ei gyflawni o safbwynt y trefniadau llywodraethu rhanbarthol a sefydlwyd i reoli, monitro a llywio ei ffocws.
- 4.6. Mae'n sicrhau y gall y Fargen Twf ystwytho ac addasu i sicrhau bod y buddsoddiadau'n cyflawni'r holl amcanion a nodwyd, yn fforddiadwy ac yn gyraeddadwy.
- 4.7. Mae'n sicrhau y gall y Fargen Twf ystwytho ac addasu i sicrhau bod y buddsoddiadau'n cyflawni'r holl amcanion a nodwyd, yn fforddiadwy ac yn gyraeddadwy.
- 4.8. Mae hefyd yn sicrhau y gall y Fargen Twf ymateb i gyfleoedd yn yr 8 Blaenoriaeth Strategol a nodwyd yn y strategaeth yn y ddogfen Gweledigaeth ar gyfer Tyfu Canolbarth Cymru - yn hytrach na chyfyngu'r cwmpas yn artiffisial. Yn y pen draw, bydd yr hyn y mae'r rhanbarth yn ei gyflawni yn cael ei asesu yn erbyn cyraeddadwyedd, fforddiadwyedd, cyflawnadwyedd a ffit strategol - ond mae'n sicrhau bod ffocws parhaus ar y blaenoriaethau yr ydym wedi'u nodi yn y rhanbarth.



- 4.9. Mae hyn yn golygu, er enghraifft, bod maes blaenoriaeth penodol wedi'i nodi ar gyfer buddsoddi, ond efallai na fydd polisi cenedlaethol yn galluogi datblygu rhaglen / prosiect eto - mae'n caniatáu i'r rhanbarth gynnal ffocws arno, ond adolygu'r sefyllfa'n barhaus dros amser. Efallai bod rhaglen yn cael ei nodi ond nad yw'n fforddiadwy yn yr amlen ariannu gyfredol. Bydd y dull Portffolio yn ei ostwng o safbwynt cyflawni nawr, ond yn ystod adolygiad, os bydd mwy o arian ar gael, yna gellir ailedrych ar yr opsiwn.
- 4.10. Mae hyn yn golygu y bydd rhaglenni, a phrosiectau mwyaf tebygol - yn newid dros amser, wrth i fanylion gael eu datblygu. Wrth i ymchwil a dichonoldeb pellach gael ei wneud, wrth i allanolion newid y dirwedd economaidd, neu bolisi'r Llywodraeth yn newid. Gall y Fargen Twf reoli ac ymateb i sicrhau bod y buddsoddiadau a nodwyd yn dal i gyflawni ar gyfer y rhanbarth.
- 4.11. Mae'r Achos Busnes Portffolio yn dilyn strwythur y Model Pum Achos ac egwyddorion Llyfr Gwyrdd Trysorlys Ei Mawrhydi, gyda'r 5 achos sydd bellach yn adnabyddus:
- Yr Achos Strategol: y rhesymeg dros fuddsoddiadau'r Fargen Twf, eu hamcanion a'r cyd-fynd â pholisi ehangach
  - Yr Achos Economaidd: y gwerth am arian a ddarperir gan y Fargen Twf
  - Yr Achos Masnachol: y dull cytundebol a chaffael i'w gymryd
  - Yr Achos Ariannol: proffil costau a chyllid y Fargen Twf
  - Yr Achos Rheoli: y dull o reoli'r Fargen Twf

## **5. Achos Busnes Portffolio – datblygiad hyd yma**

- 5.1. Mae swyddogion wedi bod yn gweithio'n agos gyda swyddogion o'r ddwy Lywodraeth ac awdurdod ymgynghorol blaenllaw ar y model busnes pum achos i gwmpasu'r broses a chwmpasu / cynllunio datblygiad yr Achos Busnes Portffolio.
- 5.2. Mae swyddogion wedi cynnal cyfres o 4 gweithdy cychwynnol i hwyluso'r broses o sicrhau dealltwriaeth o'r broses ac i ddechrau'r broses.
- 5.3. Daeth yn amlwg bod nifer o elfennau sy'n ofynnol i adeiladu'r Achos Strategol eisoes ar waith yn y ddogfen Gweledigaeth ar gyfer Tyfu Canolbarth Cymru. Mynegodd yr Amcanion Strategol, cwmpas y Fargen (yr 8 blaenoriaeth strategol), y rhestr hir gychwynnol o ymyriadau posibl ym mhob maes, ac amlinelliad o'r Ffactorau Llwyddiant Critigol posibl.
- 5.4. Mae swyddogion wedi trafod a chwmpasu'r elfennau allweddol canlynol o'r Achos Busnes Portffolio (PBC):
- Nodau ac Amcanion Strategol (y Portffolio)
  - Yr Amcanion Buddsoddi (o'r 8 Blaenoriaeth Economaidd Strategol a nodwyd)
  - Ffactorau Llwyddiant Critigol
  - Rhestr hir gychwynnol o raglenni a phrosiectau posib (sydd bellach angen ymgysylltu)

- 5.5. O'r trafodaethau, dechreuodd llwybr ddod i'r amlwg o ran sut y gellir adeiladu'r PBC yn ailadroddol dros amser - ond byddai angen mewnbwn rhan-ddeiliaid allweddol ar rai pwyntiau.
- 5.6. Datblygir yr achos busnes yn ailadroddol, nid yn olynol, dros amser. Yn dilyn y gwaith cychwynnol hwn, bydd gennym ddrafft cynnar gyda rhai Achosion o'r ddogfen yn fwy cyflawn nag eraill. Wrth i ni ddatblygu mwy o fanylion mewn meysydd, mae'n caniatáu datblygu achosion eraill ymhellach. Yn y pen draw, mae'n ddogfen gynhwysfawr a strwythuredig a ddylai roi'r Fargen Twf ar waith - felly mae'n rhaid iddi fod yn iawn.
- 5.7. Dylid nodi, er bod y broses yn dechnegol a strwythuredig iawn, mae swyddogion yn ymwybodol o'r angen i sicrhau mewnbwn a chyfranogiad priodol rhan-ddeiliaid allweddol ar gamau perthnasol y broses.
- 5.8. Dylid ei gwneud yn glir nad yw swyddogion yn gwneud unrhyw benderfyniadau ar unrhyw gam o'r broses. Ar hyn o bryd mae swyddogion yn cwmpasu ac yn cydosod camau cynnar dogfen Achos Busnes Portffolio y bydd angen ymgysylltu â hi cyn mynd ymhellach.
- 5.9. Dylai hefyd fod yn glir na ellir byrhau na hepgor y broses. Rhaid iddo ddilyn proses ailadroddol. Yn gyntaf, penderfynu beth rydyn ni am ei gyflawni, pennu'r meini prawf a'r amcanion allweddol - cyn i ni ddechrau cymryd barn ar y set debygol o raglenni a phrosiectau sydd fwyaf tebygol o gyflawni'r rheini.
- 5.10. Ar hyn o bryd mae swyddogion yn gweithio ar ddrafft cychwynnol o Achos Busnes Portffolio Strategol (SPBC). Bydd hyn yn nodi'r Achos Strategol (y mae llawer ohono eisoes yn bodoli), gyda set arfaethedig o Amcanion Buddsoddi a Ffactorau Llwyddiant Critigol (wedi'u mireinio o'r ddogfen flaenorol).
- 5.11. Mae swyddogion hefyd yn llunio'r Rhestr Hir gychwynnol. Mae'r rhestr hir hon yn cynnwys yr holl raglenni, prosiectau a gweithgaredd y gwyddys amdanynt ar hyn o bryd a godwyd yn y rhanbarth trwy gydol ymgysylltiad y flwyddyn ddiwethaf. Cyfeiriwyd at lawer ohono eisoes yn y ddogfen Gweledigaeth ar gyfer Tyfu Canolbarth Cymru. Mae brawddeg a theitl sengl ar bob buddsoddiad a nodwyd, gyda chategoreiddio mympwyol o amser (byr, canolig, hir) ac asesiad o'i feirniadaeth i'r uchelgais ranbarthol a nodir yn y strategaeth (Rhaid, Dylai, Gallai).
- 5.12. Dylid pwysleisio mai rhestr hir **gychwynnol** yw hon. **Nid yw'n derfynol** ar y cam hwn o'r broses. Gellir ychwanegu at y rhestr hir, ei newid wrth ymgymryd ag ymgysylltiad pellach arni.

## 6. Achos Busnes Portffolio – camau nesaf

- 6.1. Bydd allbwn y gwaith presennol yn cynhyrchu dau eitem:
- Drafft cyntaf o'r Achos Busnes Strategol y Portffolio
  - Rhestr-Hir gychwynnol
- 6.2. Mae ymgynghori cyhoeddus a phreifat helaeth ar y prif themâu a blaenoriaethau hyd at y pwynt hwn wedi bod.
- 6.3. Bellach mae'n rhaid ystyried yn ofalus sut yr ydym yn dod o hyd i'r cydbwysedd priodol o fewnbwn ac ymglymiad gan ran-ddeiliaid allweddol. Mae'r gwaith hwn yn

broses dechnegol sy'n gofyn am fewnbwn - ond mae'n golygu mewnbwn o gefndir profiadol a thechnegol i helpu i siapio, herio a blaenoriaethu'r Portffolio.

- 6.4. Felly mae'n golygu â dod o hyd i (a chytuno) dull cytbwys sy'n sicrhau'r lefel briodol o fewnbwn ar y camau perthnasol - gan sicrhau bod gennym strategaeth sy'n rheoli amser ac adnoddau yn effeithiol, ochr yn ochr â sicrhau cefnogaeth a dealltwriaeth ddigonol.
- 6.5. Mae'r tabl isod yn crynhoi'r tasgau allweddol sydd o'n blaenau, a'r dull ymgysylltu a awgrymir i symud pethau ymlaen.

<b>EITEM</b>	<b>CYNNYDD</b>	<b>ANGHENION YMGYSYLLTU</b>	<b>TASGAU AC AMSERLENNI</b>
Drafft cyntaf cychwynnol o'r Achos Busnes Portffolio Strategol	Yn cael ei ddrafftio	Swyddogaethol yn unig – rhan fwyaf o'r cynnwys wedi ei gytuno eisoes yn y ddogfen Gweledigaeth ar gyfer Tyfu Canolbarth Cymru.  Prif anghenion eglurhad: -Amcanion Buddsoddi -Ffactorau llwyddiant Critigol	Awgrymir ymgysylltu â'r ESG a'r Bwrdd unwaith y bydd y drafft wedi'i gwblhau.  Y drafft cyntaf yn debygol o fod yn barod ganol / diwedd mis Tachwedd.
Cytuno'r Rhestr-Hir gychwynnol	Yn cael ei ddrafftio	Ystyriedig - gellir ychwanegu at y rhestr hir a'i fireinio, dros amser.  Fodd bynnag, bydd angen sicrhau ei fod yn cwmpasu'r mwyafrif o amcanion yn strategol a bydd angen ei ddilysu gan lywodraethiant rhanbarthol.  Mae'r rhestr gyfredol wedi'i drafftio o'r gweithdai a'r ymgysylltu helaeth a gynhaliwyd dros y 12 mis diwethaf. O'r herwydd, ni ddylid disgwyl ymgysylltiad ehangach ar hyn o bryd.	Ymgysylltu ag ESG a'r Bwrdd i gadarnhau cwmpas a cynnwys y rhestr hir. Gellir ei newid ac ychwanegu ato.  Amserlen o bosibl ym mis Rhagfyr.
Datblygu Rhestr-Fer o'r Rhestr Hir	Heb gychwyn	Ystyriedig - bydd angen mewnbwn a gwybodaeth dechnegol i helpu  Mae swyddogion yn cwmpasu opsiynau o ran sut orau i fynd i'r afael â hyn.	Debygol o gymryd lle Rhag/Ion/Chwe.
Adolygu ac adeiladu ar ben yr Achos Busnes Portffolio	Heb gychwyn	Swyddogaethol yn unig - y tîm swyddogion fydd yn gyfrifol am adolygu'r Achos Strategol a dechrau cydosod gweddill yr Achos Busnes Portffolio.	I'w gadarnhau – yn gysylltiedig a chynnydd ar yr uchod.  Debygol o fod yn Chwefror
Drafft cyntaf o'r Achos Busnes Portffolio Llawn	Heb gychwyn	Gaiff ei fapio allan yn ddibynnol ar gynnydd ar y tasgau uchod.	I'w gadarnhau – yn gysylltiedig a chynnydd ar yr uchod.  Yn dibynnu ar gyflymder unrhyw newidiadau

			Chwefror/Mawrth '21.
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## 7. Casgliadau

- 7.1. Mae swyddogion yn gweithio o fewn amserlen dynn ac yn mynd ar drywydd i ddatblygu'r Fargen cyn gynted â phosibl, mewn dull wedi'i gynllunio a'i reoli.
- 7.2. Mae'r amserlenni'n dynn, ond dylid nodi bod Gweinidogion wedi ymrwymo i weithio gyda'r Rhanbarth i gyflawni'r amserlenni a nodwyd.
- 7.3. Mae swyddogion yn dal i geisio eglurder gan y ddwy Lywodraeth ar fanylion y llwybr critigol a'r prosesau y bydd angen eu dilyn i sicrhau Pennau Termau (gan anelu at Hydref 2020), ac yna i weithio tuag at sicrhau Cytundeb Bargen Lawn wedi hynny (Chwefror / Mawrth 2020).
- 7.4. Mae yna nifer o ddibyniaethau ar y llwybr critigol, er mwyn cyflawni'r amserlenni uchod. Fodd bynnag, mae'r Awdurdodau Lleol yn rhoi gallu ar waith i reoli'r broses, ac mae gwaith ar y gweill i roi mwy o gapasiti i gefnogi'r datblygiad.

## 8. Goblygiadau Cyfreithiol

- 8.1. Dim goblygiadau cyfreithiol yn codi yn yr adroddiad hwn.

## 9. Goblygiadau Adnoddau Dynol

- 9.1. Dim goblygiadau adnoddau dynol yn codi yn yr adroddiad hwn.

## 10. Goblygiadau Ariannol

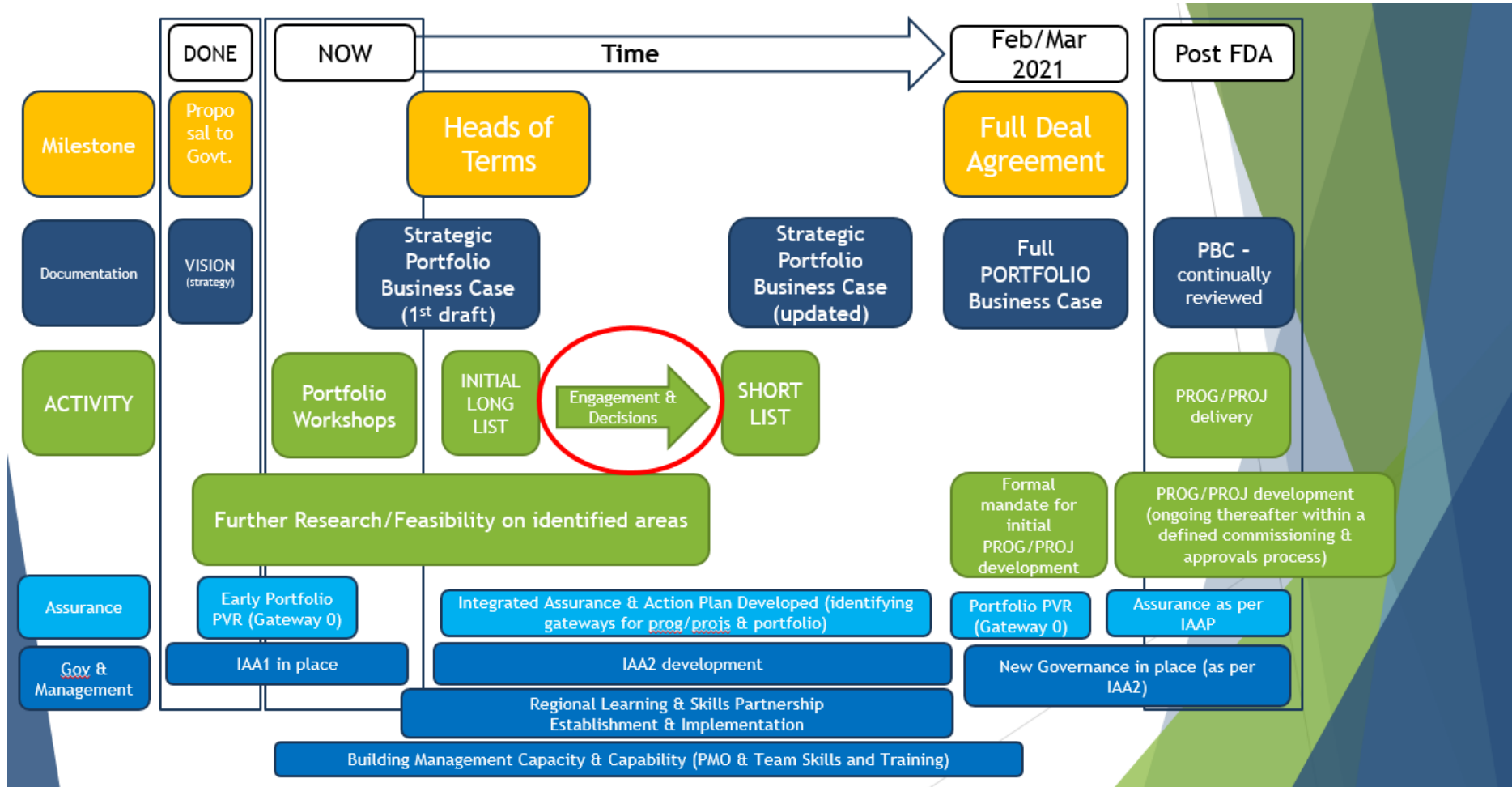
- 10.1. Dim goblygiadau ariannol yn codi yn yr adroddiad hwn.

## 11. Atodiadau

- Atodiad A: Diagram o'r llwybr critigol I ddatblygu bargen Dwf Canolbarth Cymru

ATODIAD A – Llwybr Critigol Bargen Dwf Canolbarth Cymru (Amlinellol)

Tudalen 36



NODER: fel y nodwyd yn yr adroddiad, mae'r llinell amser hon yn dibynnu ar nifer o ffactorau (mewnol ac allanol) i broses ddatblygu'r Fargen Twf. Fe'i bwriedir fel diagram engreiffthiol o'r prif ddarnau gwaith, fel y deallir ar hyn o bryd.



## REPORT TO THE GROWING MID WALES BOARD

10<sup>th</sup> November 2020

TITLE:	Mid Wales Growth Deal – Portfolio Development
AUTHOR:	Carwyn Jones-Evans, Strategic Manager – Mid Wales Growth Deal

### 1. Purpose of the Report

- 1.1. To outline the process that is being mapped out to develop the Portfolio Business Case for the Mid Wales Growth Deal, and comment on the next steps.

### 2. Decision(s) Sought

- 2.1. To note the work underway on developing the Portfolio Business Case, and to provide comment on the next steps.

### 3. Background

- 3.1. In May 2020, the GMW Board published its Vision for Growing Mid Wales document. This contained our Strategic Economic Plan and Roadmap towards a Growth Deal.
- 3.2. The document set out the Strategy that was developed over the period up to that point through strong engagement and input from stakeholders at all levels.
- 3.3. It articulated 8 key priority areas that would set the foundation of our regional investments, and set the strategic context by which a Growth Deal could be developed as a core part of a broader funding mix that would be required to realise the Vision.
- 3.4. Mid Wales is working towards securing Heads of Terms agreement on the basis of the documentation published to date – a high-level tri-partite agreement that formally signals the intent of both Governments and the region to develop a Growth Deal in Mid Wales.
- 3.5. It has been agreed, following best practice from other Welsh City and Growth Deals – that the Mid Wales Growth Deal would be developed on a Portfolio basis.
- 3.6. Ensuring the Programmes and Projects have to be developed in the context of the regional strategy, and have to relate to delivering the ambitions we have set out in the strategy document.
- 3.7. The process is iterative and develops over time – and there is no way of shortcutting or accelerating it. To do it effectively and robustly requires significant time, capacity and capability to do it robustly and correctly.
- 3.8. Mid Wales has invested the time to articulate the strategic case robustly – and has been identified as good practice in the documentation produced to date.
- 3.9. However, there is a strong and joint ambition by both Governments, the region and the private sector to move forward as quickly as possible on the development of the Deal. It is the ambition of the region to achieve Full Deal Agreement by

February/March 2021 – where other Growth Deals have taken a minimum of 12 months post Heads of Terms.

- 3.10. Mid Wales however, does have the advantage of following the early work of the other regions, and the time and resources invested in the process to date should mean a smoother pathway to Full Deal Agreement than has been the case elsewhere.
- 3.11. It is currently understood that Full Deal Agreement can be achieved on completion of a Portfolio Business Case. This is noted in the recent response by both Governments.
- 3.12. This report outlines the process that is currently underway to develop the Portfolio Business Case, and scopes out the key milestones on the horizon, as currently understood.

#### **4. Portfolio Business Case - context**

- 4.1. Members will be aware from previous briefings and reports of the relationship between Portfolios, Programmes and Projects – and why the Portfolio approach is the preferred option for managing the Mid Wales Growth Deal as is set out in the development roadmap in the Vision for Growing Mid Wales document.
- 4.2. Members will also be aware that the high-level objectives of the Growth Deal have been set out previously (strengthening productivity and the number of jobs across the region, improving economic well-being and labour market mobility etc).
- 4.3. The purpose of the Portfolio Business Case is to provide an overview of the Mid Wales Growth Deal and its potential constituent Programmes/Projects.
- 4.4. The Portfolio Business Case is a live document, and evolves over time. Its role is to continually manage the Deal on an ongoing basis and updated regularly as activity (Programmes/Projects) develop.
- 4.5. It ensures there is a continual review of what the Growth Deal is delivering from the perspective of the regional governance arrangements established to manage, monitor and steer its focus.
- 4.6. It ensures that the Growth Deal can flex and adapt to ensuring the investments deliver on all the objectives that have been set out, are affordable and achievable.
- 4.7. It also ensures the Growth Deal can respond to opportunities within the 8 Strategic Priorities identified in the strategy within the Vision for Growing Mid Wales document – rather than artificially constrain the scope. What the region delivers will ultimately fall to achievability, affordability, deliverability and strategic fit – but it ensure there is that continual focus on the priorities we have identified in the region.
- 4.8. This means that for example a certain priority area has been identified for investment, but national policy might not yet enable a programme/project to be developed – it allows the region to maintain a focus on it, but continually revise the situation over time. It may be that a programme is identified but is not affordable within the current funding envelope. The Portfolio approach will discount it from a delivery perspective now, but during a review, if more funding becomes available, then option can be revisited.



4.9. This means that programmes, and most likely projects – will change over time, as detail is developed. As further research and feasibility is undertaken, as externalities change the economic landscape, or Government policy changes. The Growth Deal can manage and react to ensure the investments identified still deliver for the region.

4.10. The Portfolio Business Case follows the structure of the Five Case Model and HM Treasury Green Book principles, with the now well-known and rehearsed 5 cases:

- The Strategic Case: the rationale for the Growth Deal investments, their objectives and fit with wider policy
- The Economic Case: the value for money provided by the Growth Deal
- The Commercial Case: the contractual and procurement approach to be taken
- The Financial Case: the costs and funding profile for the Growth Deal
- The Management Case: the approach to managing the Growth Deal

## **5. Portfolio Business Case – development to date**

5.1. Officers have been working closely with officials from both Governments and a leading authority on the five case business model to scope out the process and scope/plan the development of the Portfolio Business Case.

5.2. A series of 4 initial workshops have been held by officers to facilitate the process of ensuring understanding of the process and to start the process.

5.3. It became clear that a number of elements required to build the Strategic Case are already in place in the Vision for Growing Mid Wales document. It articulated the Strategic Objectives, the scope of the Deal (the 8 strategic priorities), the initial long-list of potential interventions in each area, and an outline of the potential Critical Success Factors.

5.4. Officers have to date discussed and scoped the following key components of a PBC:

- Strategic Aims & Objectives (of the Portfolio)
- The Investment Objectives (of the 8 identified Strategic Economic Priorities)
- Critical Success Factors
- An initial long-list of potential programmes and projects (that now requires engagement)

5.5. From the discussions, a pathway started to emerge as to how the PBC can be built iteratively over time – but would require the input of key stakeholders at certain points.

5.6. The business case is developed iteratively, not sequentially, over time. Following this initial work, we will have an early draft with some Cases more complete than others. As we develop more detail in areas, it allows further development of other cases. Ultimately it ends up being a comprehensive and structured document that should set the Growth Deal in motion – so it has got to be right.

5.7. It should be noted that whilst the process is highly-technical and structured, officers are cognisant of the need to ensure the appropriate input and involvement of key stakeholders at relevant stages of the process.

- 5.8. It should be made clear that no decisions are taken by officers at any stage of the process. Officers are currently scoping and assembling the early stages of a Portfolio Business Case document that will require engagement on before taking further.
- 5.9. It should also be clear that the process cannot be shortened or skipped. It has to follow an iterative process. To first decide what we want to achieve, to determine the key criteria and objectives – before we start taking a view on the likely set of programmes and projects that are most likely to achieve those.
- 5.10. Officers are currently working on an initial draft of a Strategic Portfolio Business Case (SPBC). This will set out the Strategic Case (much of which already exists), with a proposed set of Investment Objectives and Critical Success Factors (refined from the previous document).
- 5.11. Officers are also compiling the first draft Long-List. This long-list contains all the currently known programmes, projects and activity that have been raised in the region throughout the engagement of the past year. Much of it already referred to in the Vision for Growing Mid Wales document. There is a single sentence and title on each investment identified, with an arbitrary categorisation of time (short, medium, long) and an assessment of its criticality to the regional ambition set out in the strategy (Must, Should, Could).
- 5.12. It should be stressed that this is an *initial* long-list. It is *not definitive* at this stage of the process. The long-list can be added to, amended as further engagement on it is undertaken.

## **6. Portfolio Business Case – next steps**

- 6.1. The outcome of the current work to date will result in two products:
  - First Draft of the Strategic Portfolio Business Case
  - Initial Long-List
- 6.2. There has been extensive public and private consultation on the high-level main themes and priorities up to this point.
- 6.3. It is now a case of careful consideration of how we find the appropriate balance of input and involvement from key stakeholders. This work is a technical process that requires input – but from experienced and technical backgrounds to help shape, challenge and prioritise the Portfolio.
- 6.4. It is therefore about finding (and agreeing) a balanced approach that ensures the appropriate level of input at the relevant stages – ensuring we have a strategy that manages time & resources effectively, alongside ensuring sufficient support and understanding.
- 6.5. The table below summarises the key tasks ahead, and the suggested engagement approach to take things forward.

<b>ITEM</b>	<b>PROGRESS</b>	<b>ENGAGEMENT REQUIREMENTS</b>	<b>ACTIONS &amp; TIMESCALES</b>
Initial draft of the Strategic Case of the Portfolio Business Case	In drafting	Functional only – majority of content already agreed within Vision for Growing Mid Wales.  Main clarification requirements: -Investment Objectives -Critical Success Factors	Suggested engagement with ESG and Board once draft complete.  First draft likely to be ready middle/end of November.
Affirm Initial Long-List	In drafting	Considered – long-list can be added to and refined, and over time. However, will need to ensure it covers most bases strategically and will need validation by regional governance.  Current list has been drafted from the extensive workshops and engagement held over the last 12 months. As such, there should not be an expectation of wider engagement at this stage.	Engagement with ESG and Board to confirm scope and content of the long-list. Can be amended and added to.  Timescale possibly December.
Develop Short-List from the Long-List	Not Started	Considered – technical input and knowledge will be required to help  Officers are scoping options as to how best address this.	Likely to take place Dec/Jan/Feb
Revise and build on the Portfolio Business Case	Not Started	Functional only – this will be down to the officer team to revise the Strategic Case and start assembling the remainder of the Portfolio Business Case.	TBC – linked to progress on the above.  Likely will be February
First Full Draft of the Portfolio Business Case	Not Started	Will be mapped out pending progress on the above tasks.	TBC – linked to progress on the above  Pending on pace of revisions, February/March '21.

## 7. Conclusions

- 7.1. Officers are working to a tight timescale and are pursuing the development of the Deal as quickly as possible, in a planned and managed manner.

- 7.2. Timescales are tight, however it should be noted that Ministers have committed to working with the region to achieve the timescales indicated.
- 7.3. Officers are still seeking clarity from both Governments on the critical path and processes that will need to be followed to secure Heads of Terms (aiming for Autumn 2020), and then subsequently to work towards ensuring a Full Deal Agreement (February/March 2020).
- 7.4. There are a number of dependencies on the critical path, for the above timescales to be achieved. However, capacity is being put in place by the Local Authorities to manage the process, and work is underway to put more capacity in to support the development.

#### **8. Legal Implications**

- 8.1. There are no legal implications arising from this report.

#### **9. Human Resources Implications**

- 9.1. There are no HR implications arising from this report.

#### **10. Financial Implications**

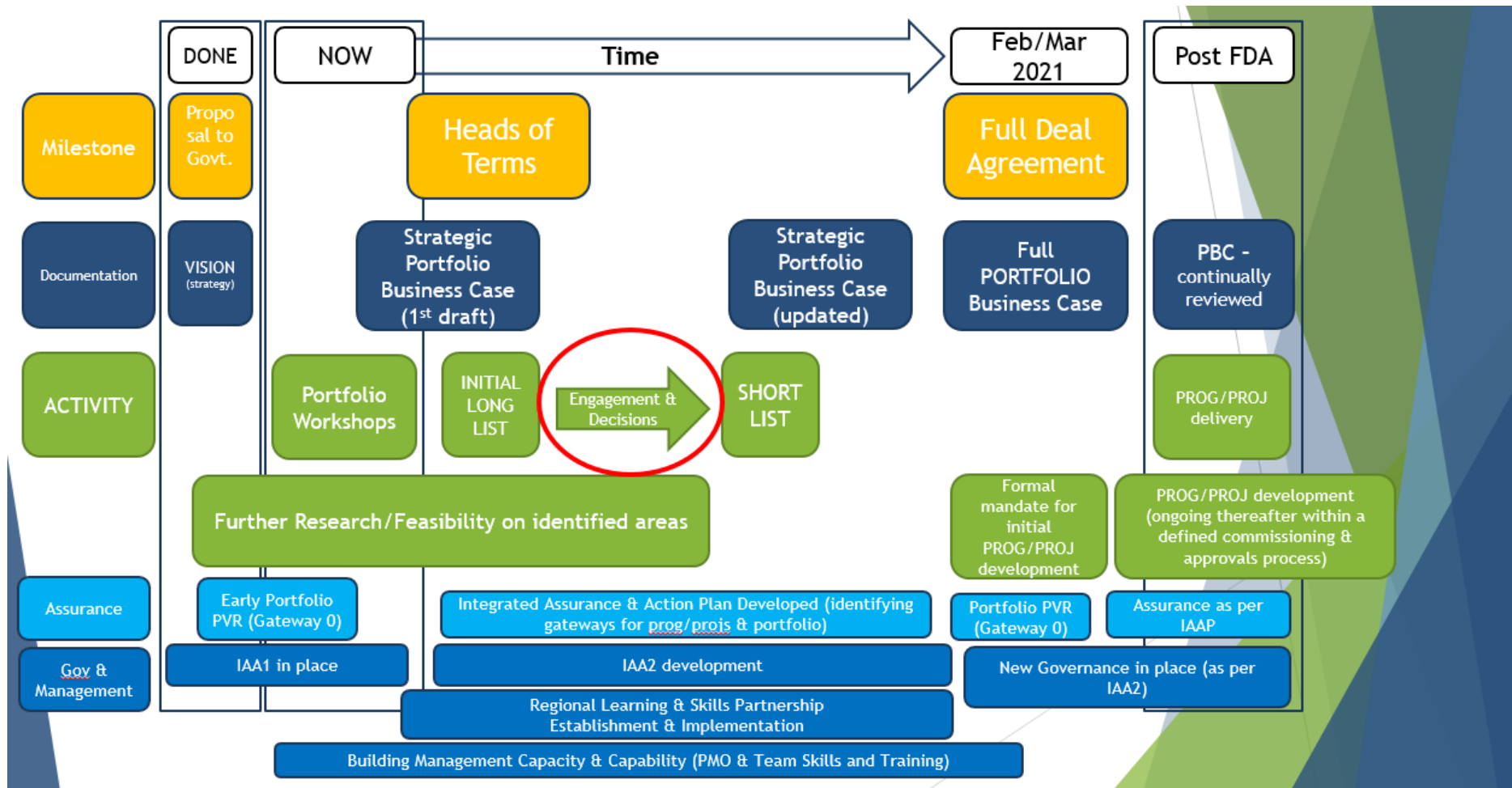
- 10.1. There are no financial implications arising from this report.

#### **11. Appendices**

- Annex A: Diagram of the current critical path to developing the Mid Wales Growth Deal

ANNEX A – Mid Wales Growth Deal Critical Path (Indicative)

Tudalen 43



NOTE: as noted in the report, this timeline is dependent on a number of factors (internal and external) to the Growth Deal development process. It is intended as an illustrative diagram of the main work pieces, as is currently understood.

Mae'r dudalen hon wedi'i gadael yn wag yn fwiadol



## ADRODDIAD I FWRDD TYFU CANOLBARTH CYMRU

10<sup>fed</sup> o Dachwedd 2020

TEITL:	DIWEDDARIAD CYLLIDEB REFENIW 2020/21
AWDUR:	Rheolwr Strategol – Bargen Dwf Canolbarth Cymru

### 1. Pwrpas yr Adroddiad

- 1.1. Rhoi diweddariad i Fwrdd TCC ar yr incwm a'r gwariant gwirioneddol hyd yn hyn, yn ogystal â'r canlyniad blwyddyn lawn a ragwelir yn erbyn ei gyllideb referniw flynyddol.
- 1.2. Er mwyn gweithredu'n effeithiol, mae angen i'r Bwrdd fod yn ymwybodol o'i sefyllfa gwariant a ragwelir yn erbyn ei gyllideb gymeradwy.

### 2. Penderfyniad(au) a Geisir

- 2.1. I dderbyn a nodi'r adroddiad.

### 3. Cefndir

- 3.1. Derbyniodd y Bwrdd ddiweddariad ar y sefyllfa gyllidebol yn ei chyfarfod diwethaf ar 23/07/20.
- 3.2. Derbyniwyd incwm gan Lywodraeth Cymru i helpu symud y rhaglen waith ranbarthol yn ei flaen a datblygu'r capasiti angenrheidiol.
- 3.3. Pan gafwyd y diweddariad diwethaf, roedd swm sylweddol o'r gyllideb heb ei ddyrannu.
- 3.4. Mae'r adroddiad yma yn darparu diweddariad ar y cynnydd i ddyrannu gweddill y gyllideb i symud y rhaglen waith yn ei blaen.

### 4. Incwm a Gwariant hyd yma 2020/21

- 4.1. Y sefyllfa ariannol ar gyfer 2020/21 mewn termau incwm a gwariant fel o 30/09/20 yw:

INCWM	Eitem	Gwerth
	Cyngor Sir Ceredigion	£50,000
	Cyngor Sir Powys	£50,000
	Llywodraeth Cymru	£95,000
	Llywodraeth Cymru (cario drosodd o 2019/20)	£3,802.51
	<b>CYFANSWM INCWM</b>	<b>£198,802.51</b>

GWARIANT		
	<b>Cyngor Sir Powys</b>	<b>Gwerth</b>
	Gwefan TCC	£9,975
	Ffioedd Ymgynghorwr (Geoff Hughes)	£1,350
	Ffioedd Ymgynghorwr (Paul Griffiths)	£5,203
	Cyflog Swyddog Arweiniol Ynni @ 40% – Ebrill-Medi 2020	£8,972.38
	<b>Cyngor Sir Ceredigion</b>	
	Hyfforddiant Achos Busnes	£4,875.00
	Costau Cyflog Swyddog Arweiniol presennol Ebrill - Medi 2020 @ 40%	£13,904.40
	<b>CYFANSWM GWARIANT 30/09/2020</b>	<b>£44,279.78</b>

## 5. RHAGOLYGN GWARIANT

5.1. Mae'r rhagolygon cyllidebol cyfredol ar gyfer gweddill y flwyddyn ariannol 2020/21 fel a ganlyn (yr holl amcangyfrifon wedi'u cyllidebu ar wahân i'r rhai sydd â \*):

<b>RHAGOLYGN GWARIANT (WEDI EI YMRWYMO)</b>	
Gwefan TCC	£6,925.00
Ffioedd Ymgynghorwr – Joe Flanagan	£10,000.00
Ffioedd Ymgynghorwr - Paul Griffiths	£10,000.00
Astudiaeth Dichonoldeb Hydrogen	£10,000.00
Astudiaeth Ymchwil ac Arloesi	£25,000.00
Costau Cyflog Swyddog Arweiniol Hydref 20 - Mawrth 21*	£31,904.40
Costau Swyddog Arweiniol Ynni @ 40%*	£8,979.62
	<b>£102,809.02</b>

<b>RHAGOLYGN GWARIANT (HEB EU YMRWYMO)</b>	
Dichonoldeb Rhaglen Digidol	£15,000
Ffioedd Cyfreithiol – SLA i ESF B5 a IAA2	£15,000
Cefnogaeth Datblygu'r Portffolio (i'w sgopio) – gwaelodlin economaidd + gwaith gosod amcanion buddsoddi	£15,000
Hyfforddiant Astudiaethau Achos pellach (i'r PMO a swyddogion arweiniol)	£5,000
	<b>£50,000</b>



- 5.2. Daw hyn a'r cyfanswm rhagolygon gwariant i **£152,809.02**
- 5.3. Cyfanswm gwariant hyd yma ac y rhagolygon gwariant = **£197,088.80**
- 5.4. Balans yn weddill (heb ei ddyrannu eto) = **£1,713.71**

## **6. Astudiaethau Dichonoldeb tu hwn i'r Gyllideb**

- 6.1. Mae dau ddarn o waith yn cael eu hariannu tu hwnt i'r gyllideb TCC:

### Astudiaeth Tir ac Eiddo

- 6.2. Cafodd y gwaith yma ei ariannu cyn ac ar wahân i'r gyllideb refeniw TCC.
- 6.3. Fel o 30/09/20, cafodd £8,890 ei wario yn 2020/21, gyda £13,435 yn weddill. Mae hyn yn dod a gwariant rhagolwg 202/21 i £22,325.

### Astudiaeth Ymchwil ac Arloesedd

- 6.4. Cost llawn y gwaith = £50k
- 6.5. Mae £25k wedi ei ymrwymo o'r gyllideb refeniw TCC.
- 6.6. Mae £25k pellach yn cael ei sicrhau gan Lywodraeth Cymru at y gwaith.

## **7. Ymrwymadau 2021/21 ymlaen**

- 7.1. Ar hyn o bryd, nid oes unrhyw ymrwymadau ffurfiol i gyllideb refeniw Bwrdd TCC ar ôl 2020/21.
- 7.2. Mae sgysiau yn parhau mewn perthynas â sicrhau'r arian cyfatebol gofynnol i dynnu cyllid ESF ar gyfer Swyddfa'r Rhaglen.
- 7.3. Bydd disgwyl hefyd am gymorth refeniw i weithredu'r rhaglen waith sy'n ofynnol. Bydd angen ystyried a chynllunio hyn i mewn i Gynlluniau Ariannol Tymor Canolig y ddau Awdurdod Lleol.

## **8. Goblygiadau Cyfreithiol**

- 8.1. Nid oes goblygiadau cyfreithiol yn codi o'r adroddiad.

## **9. Goblygiadau Adnoddau Dynol**

- 9.1. Nid oes goblygiadau adnoddau dynol yn codi o'r adroddiad.

## **10. Goblygiadau Ariannol**

- 10.1. Mae'r adroddiad yn amlinellu'r sefyllfa ariannol gyfredol. Mae'r costau gwirioneddol hyd yn hyn ynghyd ag ymrwymadau presennol a rhai sydd wedi'u cynllunio o fewn cyfanswm y gyllideb sydd ar gael. Bydd angen rhoi ystyriaeth bellach i'r sefyllfa ar ôl 01/04/2021 maes o law.

## **11. Atodiadau**

- Dim

Mae'r dudalen hon wedi'i gadael yn wag yn fwriadol



**REPORT TO THE GROWING MID WALES BOARD**

**10<sup>th</sup> November 2020**

<b>TITLE:</b>	REVENUE BUDGET 2020/21 UPDATE
<b>AUTHOR:</b>	Carwyn Jones-Evans, Strategic Manager – Mid Wales Growth Deal

**1. Purpose of the Report**

- 1.1. To provide the GMW Board with an update on the actual income and expenditure to date, as well as projected full year out-turn against its annual revenue budget.
- 1.2. In order to operate effectively, the Board needs to be aware of its projected expenditure position against its approved budget.

**2. Decision(s) Sought**

- 2.1. To receive and note the report.

**3. Background**

- 3.1. The Board last had an update on the budgetary position at its last meeting on 23/07/20.
- 3.2. Income had been received from the Welsh Government to help progress the regional work programme and develop the required capacity to progress.
- 3.3. At the time of the last update, a significant sum of the budget was uncommitted.
- 3.4. This report provides an update on the progress made to allocate the funding to progress the work programme.

**4. Income and Expenditure to date 2020/21**

- 4.1. The financial position for 2020/21 in terms of income and expenditure as of 30/09/20 is:

<b>INCOME</b>		
	<b>Item</b>	<b>Value</b>
	Ceredigion County Council	£50,000
	Powys County Council	£50,000
	Welsh Government	£95,000
	Welsh Government (carry over from 2019/20)	£3,802.51
	<b>INCOME TOTAL</b>	<b>£198,802.51</b>
<b>EXPENDITURE</b>		
	<b>Powys County Council</b>	<b>Value</b>
	GMW Website	£9,975
	Consultant Fees (Geoff Hughes)	£1,350

	Consultancy Support on Growth Deal (Paul Griffiths)	£5,203
	Energy Lead Officer Salary Costs @ 40% – April-Sept 2020	£8,972.38
	<b>Ceredigion County Council</b>	
	Better Business Case Training	£4,875.00
	Existing lead officer Salary Costs April - Sept 2020 @ 40%	£13,904.40
	<b>TOTAL EXPENDITURE 30/09/2020</b>	<b>£44,279.78</b>

**5. FORECAST EXPENDITURE**

5.1. The current budgetary forecasts for the remainder of the financial year 2020/21 is as follows (all budgeted estimates apart from those with a \*):

<b>FORECAST EXPENDITURE (COMMITTED)</b>	
GMW Website	£6,925.00
Consultant Fees – Joe Flanagan	£10,000.00
Consultant Fees - Paul Griffiths	£10,000.00
Mid Wales Hydrogen Feasibility Study	£10,000.00
Applied Research & Innovation Feasibility Study	£25,000.00
Lead officer Salary Costs October 20 - March 21*	£31,904.40
Energy Lead Officer Salary Costs @ 40%*	£8,979.62
	<b>£102,809.02</b>

<b>FORECAST EXPENDITURE (Not Yet Committed)</b>	
Digital Programme Feasibility	£15,000
Legal Fees – SLA for ESF P5 & IAA2	£15,000
Portfolio Development Support (to be scoped) – economic baseline + investment objective calcs.	£15,000
Better Business Case Practitioner Training (For PMO & Lead LA officers)	£5,000
	<b>£50,000</b>

5.2. This brings the total forecast expenditure to **£152,809.02**

5.3. Total expenditure to date and forecast expenditure = **£197,088.80**

5.4. Balance remaining (currently not allocated) = **£1,713.71**

## **6. Feasibility work outside the main revenue budget**

- 6.1. There are two pieces of work being funded/operated separately from the main GMW budget:

### Sites & Premises Study

- 6.2. This work was funded prior and separately to the main GMW revenue budget.
- 6.3. As of 30/09/20, £8,890 had been spent in 2020/21, with a projected £13,435 remaining. Bringing total projected spend in 2020/21 to £22,325.

### Applied Research and Innovation Study

- 6.4. Total cost of work = £50k
- 6.5. £25k has been allocated from the GMW main revenue budget.
- 6.6. A further £25k is being sought from Welsh Government for the work.

## **7. Future commitments 2021/22 onwards**

- 7.1. At present, no formal commitments have been made to the GMW Board's revenue budget after 2020/21.
- 7.2. Conversations are ongoing in regard to securing the required match funding to draw down ESF funding for the Programme Office.
- 7.3. There will also be an expectation of revenue support to implement the work programme required. This will need consideration and planning into both Local Authorities' Medium Term Financial Plans.

## **8. Legal Implications**

- 8.1. There are no legal Implications arising from this report.

## **9. Human Resources Implications**

- 9.1. There are no HR implications arising from this report.

## **10. Financial Implications**

- 10.1. The report outlines the current financial position. Actual costs to date together with existing and planned commitments are within the total budget available. Further consideration to the position post 01/04/2021 will need to be made in due course.

## **11. Appendices**

- None

Mae'r dudalen hon wedi'i gadael yn wag yn fwriadol



## REPORT TO THE GROWING MID WALES BOARD

10<sup>fed</sup> o Dachwedd 2020

**TEITL YR ADRODDIAD:** Partneriaeth Dysgu a Sgiliau Rhanbarthol Canolbarth Cymru: Adroddiad Sefydlu, Llywodraethu a Rheoli

**ADRODDIAD AR GYFER:** Penderfyniad / Trafodaeth

### 1. Diben

Mae'r ddogfen hon yn nodi:

- Beth yw Partneriaeth Dysgu a Sgiliau Rhanbarthol Canolbarth Cymru;
- Sut y bydd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol yn cael ei sefydlu;
- Sut y bydd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol yn cael ei llywodraethu a'i rheoli;
- Gweledigaeth, cenhadaeth ac amcanion y Bartneriaeth Dysgu a Sgiliau Rhanbarthol;
- Cylch Gorchwyl y Bartneriaeth Dysgu a Sgiliau Rhanbarthol.

### 2. Beth yw Partneriaeth Dysgu a Sgiliau Rhanbarthol Canolbarth Cymru a pham y mae wedi'i sefydlu?

Sefydlwyd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol gan Gyngor Sir Ceredigion (CSC) a Chyngor Sir Powys (CSP) ("yr Awdurdodau Lleol") i ddarparu pwyslais ar sgiliau yng Nghanolbarth Cymru, ac i sbarduno twf economaidd drwy sicrhau buddsoddiad yn y sgiliau cywir.

Rydym ni yma i gynorthwyo'r gwaith o ddarparu cynnig dysgu Ôl-16 sy'n addas i'w ddiben ar gyfer ardal economaidd Canolbarth Cymru ac sy'n ymateb i anghenion cyflogwyr lleol a rhanbarthol. I adlewyrchu pwysigrwydd y dewisiadau a wneir gan ddysgwyr wedi 14 oed, bydd y bartneriaeth yn cydgysylltu gydag ysgolion ac eraill i gefnogi aliniad effeithiol o lwybrau dysgu ar draws y rhanberth i sicrhau fod sgiliau a chymwysterau yn alinio yn gynnar ar y daith addysgol.

### 3. Sefydlu'r Bartneriaeth Dysgu a Sgiliau Rhanbarthol

Bydd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol yn cael ei sefydlu mewn dau gam:

1. Bydd cyfnod interim o 1 Hydref 2020 (neu mor fuan ag y mae'n bosib ei sefydlu) hyd at 31 Mawrth 2021 ac yn ystod y cyfnod hwnnw bydd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol wedi ei sefydlu fel corff interim. Bydd y corff interim yn gwneud trefniadau ar gyfer sefydlu'r corff parhaol. Yn ystod y cyfnod cychwynnol bydd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol yn canolbwyntio ar y meysydd gwaith allweddol sydd sy'n ofynnol, er mwyn darparu rhaglen glir i'r corff parhaol i'w dilyn, gan gynnwys y meysydd strwythur allweddol, nodi anghenion, adeiladu partneriaethau a chynllunio ar gyfer y dyfodol.
  2. Bydd y corff parhaol yn cael ei sefydlu o 1 Ebrill 2021.
- 4. Ein gweledigaeth** - fel y nodir yng Nghytundeb Rhyng-awdurdod Bargaen Twf Canolbarth Cymru ("y Cytundeb Rhyng-awdurdod")

Ein gweledigaeth yw alinio'r sectorau cyhoeddus a phreifat er mwyn mynd i'r afael â'r materion cyflenwi a galw er mwyn bod â gweithlu hyblyg effeithiol, gyda'r lefel priodol o sgiliau i ddenu mewnfuddsoddiad i Ganolbarth Cymru a gwella rhwydweithiau cyfathrebu rhwng sectorau i ddeall a nodi llwybrau dysgu a gyrfaoedd i gyflogaeth priodol hirdymor ar gyfer dinasyddion Canolbarth Cymru.

- 5. Ein cenhadaeth** – gydag ychydig o amrywiaeth o'r hyn a nodwyd yn y Cytundeb Rhyng-awdurdod

Bydd Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol yn gweithredu fel grŵp rhanddeiliaid sy'n ymgysylltu ac yn ymgynghori â sectorau, diwydiannau a rhanbarthau penodol:

- Nodi ac ymateb i anghenion dysgwyr ac anghenion cyflogwyr Canolbarth Cymru.
  - Ymgysylltu â chyflogwyr, sectorau a rhanddeiliaid eraill i nodi anghenion presennol ac yn y dyfodol o ran sgiliau a chynllunio yn unol â hynny
  - Alinio gweithgarwch â'r galw yn y dyfodol ac ysgogi arloesedd drwy ddysgu a chyflogaeth, wedi ei gadarnhau gan ffocws cyson ar entrepreneuriaeth/mentergarwch.
  - Galluogi ymateb rhanbarthol cynhwysol i bolisiâu a mentrau Llywodraeth Cymru
  - Alinio gweithgarwch gyda gofynion sgiliau Partneriaeth Tyfu Canolbarth Cymru
- 6. Ein hamcanion** - gydag ychydig o amrywiaeth o'r hyn a nodwyd yn y Cytundeb Rhyng-awdurdod



- Gweithio gyda'r rhanddeiliaid allweddol i nodi gofynion sgiliau o'r sector preifat yng Nghanolbarth Cymru
- Sefydlu methodolegau i nodi cyfleoedd cyflogaeth yn y dyfodol ar draws pob sector
- Sefydlu grŵp strategaeth cwricwlwm i alinio llwybrau dysgu ar gyfer pob dysgwr o CA4/5 i mewn i raglenni dysgu seiliedig ar waith / Addysg Bellach / Addysg Uwch neu gynllun prentisiaeth neu waith rhanbarthol
- Cyflwyno cyrsiau gradd a meistri Addysg Uwch sy'n cyd-fynd â'r agenda sgiliau ar gyfer cyfleoedd cyflogaeth yn y dyfodol yng Nghanolbarth Cymru
- Sefydlu cynllun prentisiaeth rhanbarthol sy'n pontio ac yn alinio'r sector cyhoeddus a'r sector preifat, i gynnwys prentisiaethau ar y cyd sy'n hybu sgiliau cyfnewidiadwy.
- Cynhyrchu canllaw gyrfa perthnasol i bob dysgwr yng Nghanolbarth Cymru i gysylltu llwybrau dysgu a gyrfa
- Datblygu'r cysyniad o 'Ganolfannau Rhagoriaeth' yng Nghanolbarth Cymru
- Gweithio gydag ystod o bartneriaid i ddiogelu cyfleoedd am gefnogaeth gydol-gyrfa i uwchsgilio'r gweithlu presennol, gan gynnwys rheiny mewn cyflogaeth dros dro.
- Byddai'r holl gamau gweithredu yn cael eu hategu gan bwyslais dwyieithog cryf yn cyfrannu, drwy'r system addysg ddwyieithog a'r gweithlu unigryw ledled Canolbarth Cymru, at y weledigaeth o filiwn o siaradwyr Cymraeg erbyn 2050

## 7. Sut y cawn ni ein llywodraethu?

Mae partneriaid Canolbarth Cymru wedi cydweithio i nodi trefniadau llywodraethu a rheoli ar gyfer Bargen Twf Canolbarth Cymru. Yn rhan o hyn mae CSP a CSC wedi llofnodi Cytundeb Rhyng-awdurdod.

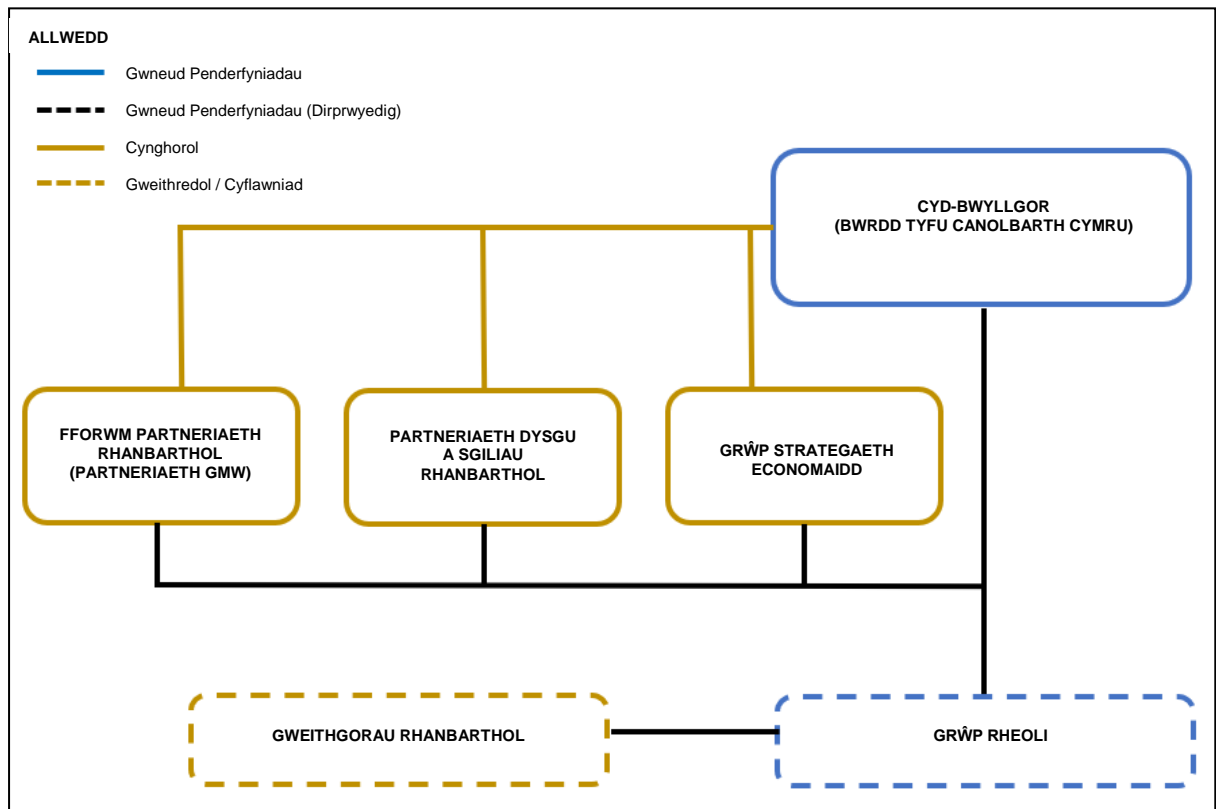
Mae'r Cytundeb Rhyng-awdurdod yn rhoi trefniadau clir ar waith ynghylch sut y bydd y ddau Awdurdod Lleol yn gweithio gyda'i gilydd, y cylch gorchwyl ar gyfer fforymau gwneud penderfyniadau a chynghori allweddol - a swyddogaethau'r Awdurdod Lleol sy'n Derbyn.

Mae'r Cytundeb Rhyng-awdurdod yn cynnwys y Cylch Gorchwyl ar gyfer y Bartneriaeth Dysgu a Sgiliau Rhanbarthol. Darperir y Cylch Gorchwyl fel y ag y mae ym mis Medi 2020 ar ddiwedd y ddogfen hon er hwylustod (gweler **Atodiad 1**), ond dylid cyfeirio at y brif ddogfen y cytundeb rhyng-awdurdod wedi'i diweddarau fel y bo'n berthnasol) er cywirdeb.

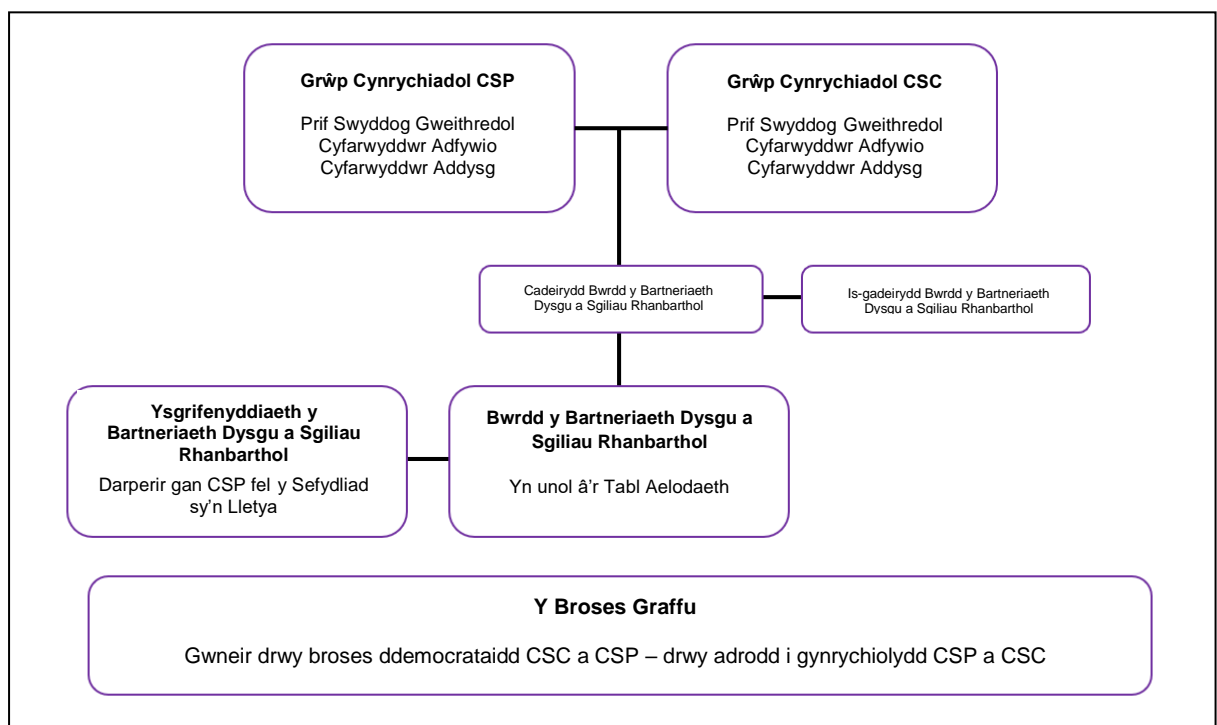
Bydd Cytundeb Rhyng-awdurdod eilaidd yn cael ei ddatblygu wrth i ni agosáu at Benawdau'r Telerau i sicrhau ein bod yn parhau i esblygu a datblygu'r trefniadau hyn i ddiwallu anghenion y Fargen Dwf ar gyfer y cyfnod cyflawni.

Mae Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol yn un o dri bwrdd cynghori sy'n bwydo i mewn i Gyd bwyllgor Tyfu Canolbarth Cymru sydd yn fwrdd gwneud penderfyniadau. Ategir y strwythur hwn gan y Grŵp Rheoli gweithredol a'r Gweithgorau Rhanbarthol (**gweler ffigur 1**).

Yn fewnol, bydd fframwaith llywodraethu interim y Bartneriaeth Dysgu a Sgiliau Rhanbarthol yn unol â **ffigur 2**.



Ffigur 1 Llywodraethu Bargaen Twf Canolbarth Cymru



Ffigur 2 Llywodraethu Interim ar gyfer y Bartneriaeth Dysgu a Sgiliau Rhanbarthol

## 8. Ethol y Cadeirydd

Bydd argymhellion yn cael eu gwneud i'r Cyd-bwyllgor ar gyfer penderfyniad, a hynny yn unol â chanllawiau Llywodraeth Cymru sy'n disgwyl cadeirydd sy'n gynrychiolydd o'r sector breifat.

## 9. Aelodaeth

Mae'r Cytundeb Rhyng-awdurdod interim yn cynnal y Cylch Gorchwyl Interim ar gyfer y Bartneriaeth Dysgu a Sgiliau Rhanbarthol. Nododd y Cylch Gorchwyl dabl aelodaeth arfaethedig ar gyfer y Bartneriaeth Dysgu a Sgiliau Rhanbarthol . Mae'r Awdurdodau Lleol yn cytuno y bydd y tabl isod yn disodli'r tabl arfaethedig gwreiddiol:

<b>Aelodaeth o'r Bartneriaeth Dysgu a Sgiliau Rhanbarthol</b>	
2 x Cynrychiolydd Addysg Uwch	Un cynrychiolydd o bob un o'r Prifysgolion (Aberystwyth a Phrifysgol Cymru y Drindod Dewi Sant)
2 x Cynrychiolydd Addysg Bellach	Un cynrychiolydd o bob un o'r colegau (NPTC a Choleg Sir Gâr)
2 x Cynrychiolydd Addysg a Sgiliau	Un swyddog o bob Awdurdod Lleol
2 x Arweinydd Cynllunio'r Gweithlu Strategol	Un swyddog o bob Awdurdod Lleol
2 x Cynrychiolydd Adfywio	Un swyddog o bob Awdurdod Lleol
2 x Cynrychiolydd Iechyd	Un cynrychiolydd o bob un o'r Byrddau Iechyd (Bwrdd Iechyd Addysgu Powys a Bwrdd Iechyd Hywel Dda)
Darparwyr hyfforddiant	Ffederasiwn Hyfforddiant Cenedlaethol Cymru a chynrychiolwyr Hyfforddiant yn y Gweithle o'r ddau awdurdod.
<p><b>Diwydiant / Cyflogwyr</b></p> <p>Y Blaenoriaethau Strategol ar gyfer Tyfu Canolbarth Cymru yw:</p> <ul style="list-style-type: none"> <li>• Amaethydiaeth, Bwyd a Diod</li> <li>• Trafnidiaeth</li> <li>• Cefnogi Mentergarwch</li> <li>• Sgiliau a Chyflogaeth</li> <li>• Egni</li> <li>• Cryfhau'r Cynnig Twristaeth</li> <li>• Blaengaredd ac Ymchwil Gymwysiedig</li> <li>• Digidol</li> </ul>	<p>Un cynrychiolydd o bob un o'r sectorau sy'n deillio o'r rhai a nodwyd yn weledigaeth ranbarthol, gyda ffocws:</p> <ol style="list-style-type: none"> <li>1. Twristiaeth, lletygarwch ac arlwygo</li> <li>2. Gweithgynhyrchu</li> <li>3. Amaethyddiaeth a'r economi ar y tir</li> <li>4. Gwasanaethau Cyhoeddus – a allai gynnwys llywodraeth leol a chenedlaethol, gwasanaethau brys ac amddiffyn</li> <li>5. Sectorau sylfaen *</li> <li>6. Gwasanaethau Digidol</li> </ol> <p>*Mae'r "sector" hwn yn arbennig o arwyddocaol o ran ei faint cymharol yng Nghanolbarth Cymru ac mae'n cynnwys seilwaith, cyfleustodau, prosesu bwyd, manwerthu a dosbarthu, ac iechyd, addysg a lles. Byddai hyn yn haeddu dadansoddiad pellach, gyda rhinwedd arbennig mewn blaenoriaethu ystyried</p>

Dylai'r meysydd yma i gyda gael eu diwallu trwy'r gynrychiolaeth a awgrymir ar gyfer yr RLSP.	cynrychiolaeth o feysydd iechyd a gofal cymdeithasol (cynrychiolir addysg mewn segmentau eraill)
Grŵp Strategaeth Economaidd Canolbarth Cymru	Cynrychiolydd i'w enwebu
Partneriaeth Tyfu Canolbarth Cymru	Cynrychiolydd i'w enwebu
Gyrfa Cymru	
Canolfan Byd Gwaith	
Rheolwr Partneriaeth Dysgu Rhanbarthol	
Eraill	Gwahodd grwpiau diwydiant a/neu gyflogwyr eraill sefydliad addysg uwch a/neusector gwirfoddol yn ôl yr angen. Gallai rhain gynnwys cyrff gwirfoddol neu bartneriaid addysg a hyfforddiant sydd o'r tu allan i'r ddau awdurdod a fyddai'n dymuno gweithio o'u mewn, neu sydd yn gallu cynnig mynediad trwy addysg neu hyfforddiant i unigolion sydd o fewn rhanbarth Canolbarth Cymru.

## 10. Amllder Cyfarfodydd

Yn unol â Chylch Gorchwyl y Bartneriaeth Dysgu a Sgiliau Rhanbarthol, "Cynhelir adolygiad yn ôl yr angen o gyfarfodydd bob yn ail fis Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol; fodd bynnag, bydd yn ofynnol i Fwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol gyfarfod o leiaf unwaith bob chwarter." Hefyd, cytunir y bydd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol yn cwrdd pythefnos cyn y Cyd-bwyllgor i ddarparu adborth amserol.

## 11. Rheoli'r Bartneriaeth Dysgu a Sgiliau Rhanbarthol

Bydd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol yn gweithio'n agos gyda'r Grŵp Rheoli a Swyddfa Rheoli Rhaglenni Bargaen Twf Canolbarth Cymru er mwyn sicrhau aliniad agos.

Bydd y Tîm Gweinyddu yr un fath ag ar gyfer Bargaen Twf Canolbarth Cymru.

## 12. Swyddfa Rheoli Rhaglenni

Ochr yn ochr â llywodraethu rhanbarthol, mae'r gwaith o ddatblygu Swyddfa Rheoli Rhaglenni i gefnogi datblygiad Cytundeb Twf Canolbarth Cymru sy'n eistedd o dan Grŵp Rheoli GMW yn mynd rhagddo ar hyn o bryd.

Hyd yma, mae'r Swyddfa Rheoli Rhaglenni wedi parhau'n hyblyg o ran ei dyluniad a'i gweithrediad – wrth i'r gofynion esblygu dros amser. Bydd

cynigion ar gyfer datblygu ac ehangu pellach yn cael eu hystyried gan ddefnyddio swyddogion o Awdurdodau Lleol a phartneriaid rhanbarthol perthnasol sy'n cydweithio fel un tîm.

Bydd y Swyddfa Rheoli Rhaglenni yn chwarae rhan allweddol o ran:

- Cymorth Llywodraethu: Cydgysylltu a gwasanaethu anghenion busnes pwyllgorau rhanbarth.
- Rheolaeth Weithredol: Pobl, Cyllideb, Risg a Phroblemau, Cynllunio Strategol ac Adrodd ar Weithgaredd
- Datblygu Rhaglenni: Trefnu a chydgyssylltu ffrydiau gwaith, ymgysylltu â phrosiectau, a datblygu prosiectau/cymorth nodd.
- Cyfathrebu ac Ymgysylltu â Rhanddeiliaid: Cydgysylltu negeseuon allweddol a gweithgarwch cyfathrebu.
- Cydgysylltu ar draws gweithgarwch rhanbarthol ehangach: Cyllid yr UE (RET), Trafnidiaeth (TRaCC) a Chyllid Adfywio.

Mae'r Bwrdd o'r farn bod sefydlu'r capasiti a'r gallu cywir i ddiwallu ein hanghenion busnes yn rhan o ddatblygu a chyflawni'r Fargen Dwf yn hanfodol.

Bydd cyllid cychwynnol gan yr Awdurdodau Lleol ochr yn ochr â Llywodraeth Cymru yn helpu i ddatblygu'r capasiti hwn ymhellach, gyda chynigion gweithredol yn cael eu datblygu drwy Swyddfa Cyllid Ewropeaidd Cymru.

Bydd strwythur staffio'r swyddfa yn parhau i gael ei ddatblygu ochr yn ochr ag anghenion sy'n esblygu y Fargen Dwf – ac i gyd-fynd â disgwyliadau'r ddwy Lywodraeth.

## Atodiad 1: Cylch Gorchwyl

Darperir copi o'n Cylch Gorchwyl isod. Cynhelir y Cylch Gorchwyl o fewn y Cytundeb Rhyng-awdurdod ar gyfer Bargaen Twf Canolbarth Cymru. Mae'r Cylch Gorchwyl yn gywir ym mis Medi 2020 ond dylid cyfeirio at y brif Gytundeb Rhyng-awdurdod ar gyfer diweddariadau a chywirdeb.

### 1. Enw

- 1.1 Enw a theitl gwaith presennol y bwrdd fydd Regional Learning and Skills Partnership ("the RLSP Board") for Mid Wales, Partneriaeth Dysgu a Sgiliau Rhanbarthol Canolbarth Cymru

### 2. Gweledigaeth

- 2.1 Alinio'r sectorau cyhoeddus a phreifat er mwyn mynd i'r afael â materion cyflenwi a galw er mwyn bod â gweithlu hyblyg, effeithiol, gyda'r lefel sgiliau priodol i ddenu mewnfuddsoddiad i Ganolbarth Cymru a gwella rhwydweithiau cyfathrebu rhwng sectorau i ddeall a nodi llwybrau dysgu a gyrfaedd i gyflogaeth pwrpasol hirdymor ar gyfer dinasyddion Canolbarth Cymru.

### 3. Cenhadaeth

- 3.1 Bydd Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol yn gweithredu fel grŵp rhanddeiliaid sy'n ymgysylltu ac yn ymgynghori â sectorau, diwydiannau a rhanbarthau penodol:
  - Nodi ac ymateb i anghenion dysgwyr ac anghenion cyflogwyr Canolbarth Cymru.
  - Ymgysylltu â chyflogwyr a rhanddeiliaid eraill i nodi anghenion presennol ac yn y dyfodol o ran sgiliau a chynllunio yn unol â hynny
  - Alinio gweithgarwch â'r galw yn y dyfodol ac ysgogi arloesedd drwy ddysgu a chyflogaeth
  - Galluogi ymateb rhanbarthol cynhwysol i bolisiâu a mentrau Llywodraeth Cymru
  - Alinio gweithgarwch â gofynion sgiliau Partneriaeth Tyfu Canolbarth Cymru

### 4. Ein Hamcanion – fel y nodir yn y Cytundeb Rhyng-Awdurdod

- 4.1 Gweithio gyda'r GSE i nodi gofynion sgiliau o'r sector preifat yng Nghanolbarth Cymru
- 4.2 Sefydlu methodolegau i nodi cyfleoedd cyflogaeth yn y dyfodol ar draws pob sector

- 4.3 Sefydlu grŵp strategaeth cwricwlwm i gysoni llwybrau dysgu ar gyfer pob dysgwr o CA4/5 i raglenni dysgu seiliedig ar waith / Addysg Bellach / Addysg Uwch neu gynllun prentisiaeth neu gyflogaeth rhanbarthol
- 4.4 Cyflwyno cyrsiau gradd a meistri Addysg Uwch sy'n cyd-fynd â'r agenda sgiliau ar gyfer cyfleoedd cyflogaeth yng Nghanolbarth Cymru yn y dyfodol
- 4.5 Sefydlu cynllun prentisiaeth rhanbarthol (gan gynnwys rhai ar y cyd) sy'n pontio ac yn alinio'r sector cyhoeddus a'r sector preifat ac sy'n hybu sgiliau cyfnewidiadwy.
- 4.6 Cynhyrchu canllawiau gyrfa arloesol i bob dysgwr yng Nghanolbarth Cymru i gysylltu llwybrau dysgu a gyrfa
- 4.7 Datblygu'r cysyniad o 'Ganolfannau Rhagoriaeth' yng Nghanolbarth Cymru
- 4.8 Gweithio gydag ystod o bartneriaid i ddiogelu cyfleoedd am gefnogaeth gydol-gyrfa i uwchsgilio'r gweithlu presennol, gan gynnwys rheiny mewn cyflogaeth dros dro.
- 4.9 Byddai'r holl gamau gweithredu yn cael eu hategu gan bwyslais dwyieithog cryf sy'n cyfrannu, drwy'r system addysg ddwyieithog a'r gweithlu unigryw ledled Canolbarth Cymru, at y weledigaeth o filiwn o siaradwyr Cymraeg erbyn 2050

## 5. Aelodaeth

- 5.1 Yn y Cytundeb Rhyng Awdurdod penderfynwyd ar aelodaeth interim Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol drwy enwebiad gan bob un o'r grwpiau rhanddeiliaid canlynol, gyda phob un yn cael ei wahodd i gyflwyno cynrychiolydd ar gyfer un sedd.

Addysg Uwch	Cytundeb rhwng Is-gangellorion
Addysg Bellach Darparwyr hyfforddiant	Cytundeb rhwng Prifathrawon Ffederasiwn Hyfforddiant Cenedlaethol Cymru
Adfywio Llywodraeth Leol	Swyddog Arweiniol / Pennaeth Gwasanaeth Corfforaethol Adfywio a Dysgu Gydol Oes
Y Trydydd Sector	Enwebiad ar gyfer Cynghorau Gwirfoddol Sirol yng Nghanolbarth Cymru
Diwydiant / Cyflogwyr	Grŵp Strategaeth Economaidd Canolbarth Cymru
	Partneriaeth Tyfu Canolbarth Cymru
	Cadeirydd Grŵp Clwstwr Twristiaeth a Digwyddiadau
	Cadeirydd Grŵp Clwstwr Twf Busnes
	Cadeirydd Grŵp Clwstwr Seilwaith
	Cadeirydd Grŵp Clwstwr Amaethyddol a Bioddiogelwch

	Cadeirydd Grŵp Clwstwr Ynni Carbon Isel
	Cadeirydd Grŵp Clwstwr Bwyd a Ffermio
Darparwyr Hyfforddiant	Cadeirydd Grŵp Clwstwr Darparwyr
Gyrfa Cymru	Gyrfa Cymru
Yr Adran Gwaith a Phensiynau / Canolfan Byd Gwaith	Canolfan Byd Gwaith
Rheolwr y Bartneriaeth Dysgu Rhanbarthol	Partneriaeth Dysgu Rhanbarthol
Diwydiant / Cyflogwyr Eraill	Gwahodd grwpiau diwydiant a chyflogwyr amrywiol yn ôl yr angen

Cynigir bod yr aelodaeth uchod yn cael ei diwygio ac y dylai bellach gynnwys y tabl isod:

<b>Aelodaeth o'r Bartneriaeth Dysgu a Sgiliau Rhanbarthol</b>	
2 x Cynrychiolydd Addysg Uwch	Un cynrychiolydd o bob un o'r Prifysgolion (Aberystwyth a Phrifysgol Cymru y Drindod Dewi Sant)
2 x Cynrychiolydd Addysg Bellach	Un cynrychiolydd o bob un o'r colegau (NPTC a Choleg Sir Gâr)
2 x Cynrychiolydd Addysg a Sgiliau	Un swyddog o bob Awdurdod Lleol
2 x Arweinydd Cynllunio'r Gweithlu Strategol	Un swyddog o bob Awdurdod Lleol
2 x Cynrychiolydd Adfywio	Un swyddog o bob Awdurdod Lleol
2 x Cynrychiolydd Iechyd	Un cynrychiolydd o bob un o'r Byrddau Iechyd (Bwrdd Iechyd Addysgu Powys a Bwrdd Iechyd Hywel Dda)
Darparwyr hyfforddiant	Ffederasiwn Hyfforddiant Cenedlaethol Cymru a chynrychiolwyr Hyfforddiant yn y Gweithle o'r ddau awdurdod.
<p><b>Diwydiant / Cyflogwyr</b></p> <p>Y Blaenoriaethau Strategol ar gyfer Tyfu Canolbarth Cymru yw:</p> <ul style="list-style-type: none"> <li>• Amaethydiaeth, Bwyd a Diod</li> <li>• Trafnidiaeth</li> <li>• Cefnogi Mentergarwch</li> <li>• Sgiliau a Chyflogaeth</li> <li>• Egni</li> <li>• Cryfhau'r Cynnig Twristaeth</li> <li>• Blaengaredd ac Ymchwil Gymwysiedig</li> <li>• Digidol</li> </ul> <p>Dylai'r meysydd yma i gyda gael eu diwallu trwy'r gynrychiolaeth a awgrymir ar gyfer yr RLSP.</p>	<p>Un cynrychiolydd o bob un o'r sectorau sy'n deillio o'r rhai a nodwyd yn weledigaeth ranbarthol, gyda ffocws:</p> <ol style="list-style-type: none"> <li>1. Twristiaeth, lletygarwch ac arlwyo</li> <li>2. Gweithgynhyrchu</li> <li>3. Amaethyddiaeth a'r economi ar y tir</li> <li>4. Gwasanaethau Cyhoeddus – a allai gynnwys llywodraeth leol a chenedlaethol, gwasanaethau brys, amddiffyn</li> <li>5. Sectorau sylfaen *</li> <li>6. Gwasanaethau Digidol</li> </ol> <p>*Mae'r "sector" hwn yn arbennig o arwyddocaol o ran ei faint cymharol yng Nghanolbarth Cymru ac mae'n cynnwys seilwaith, cyfleustodau, prosesu bwyd, manwerthu a dosbarthu, ac iechyd, addysg a lles. Byddai hyn yn haeddu dadansoddiad pellach, gyda rhinwedd arbennig mewn blaenoriaethu ystyried cynrychiolaeth o feysydd iechyd a gofal cymdeithasol (cynrychiolir addysg mewn segmentau eraill).</p>



Grŵp Strategaeth Economaidd Canolbarth Cymru	Cynrychiolydd i'w enwebu
Partneriaeth Tyfu Canolbarth Cymru	Cynrychiolydd i'w enwebu
Gyrfa Cymru	
Canolfan Byd Gwaith	
Rheolwr Partneriaeth Dysgu Rhanbarthol	
Eraill	Gwahodd grwpiau diwydiant a/neu gyflogwyr eraill sefydliad addysg uwch a/neu sector gwirfoddol yn ôl yr angen. Gallai rhain gynnwys cyrff gwirfoddol neu bartneriaid addysg a hyfforddiant sydd o'r tu allan i'r ddau awdurdod a fyddai'n dymuno gweithio o'u mewn, neu sydd yn gallu cynnig mynediad trwy addysg neu hyfforddiant i unigolion sydd o fewn rhanbarth Canolbarth Cymru.

- 5.2 Gellir gwahodd aelodau arsyllu ac arbenigwyr cyfetholedig pan fo angen
- 5.3 Bydd Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol yn bodoli am flwyddyn ac yna'n cael ei ail-enwebu. Bydd Aelodau yn gymwys i gael eu hail-enwebu
- 5.4 Bydd Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol yn penodi Cadeirydd ac Is-gadeirydd yn ei gyfarfod cyntaf chwemisol. Os bydd angen i Fwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol benodi Cadeirydd Interim, caiff y penodiad ei adolygu bob 3 mis.
- 5.5 Bydd methu â mynychu tri chyfarfod Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol yn olynol yn arwain at geisio enwebiad newydd i gynrychioli'r sector / grŵp rhanddeiliaid
- 5.6 Cyflawnir swyddogaeth yr ysgrifenyddiaeth gan y swyddogion a gyflogir i ymgymryd â gwaith y Bartneriaeth Dysgu a Sgiliau Rhanbarthol
- 5.7 Caiff Aelodau benodi dirprwyon i gynrychioli eu sector pan fo angen, mae'n rhaid i enwau pob dirprwy enwebedig gael eu hanfon at yr Ysgrifenyddiaeth cyn y cyfarfodydd

## **6. Egwyddorion a Chyfrifoldebau Craidd**

- 6.1 Bydd disgwyl i aelodau Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol weithio ar sail cyd-gefnogaeth, gwerthoedd a rennir a diwylliant o gydweithio a chydweithredu
- 6.2 Mae aelodau Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol yn ymrwymo i Egwyddorion Nolan

- 6.2.1 Uniondeb – dylai aelodau osgoi rhoi eu hunain o dan unrhyw rwymedigaeth i bobl neu sefydliadau a allai geisio dylanwadu yn amhriodol arnynt yn eu gwaith
  - 6.2.2 Gwrthrychedd - Dylai aelodau weithredu a gwneud penderfyniadau yn ddiuedd, yn deg ac ar sail teilyngdod ac er budd ehangaf pobl eraill
  - 6.2.3 Atebolrwydd – Bydd pob Aelod yn gweithredu ar ran y rhanddeiliaid neu'r grwpiau y maent yn eu cynrychioli, a disgwylir y bydd pob aelod yn sicrhau bod trefniadau rhesymol ar waith i adrodd yn ôl ar eu gwaith
  - 6.2.4 Bod yn agored – Dylai Aelodau weithredu a gwneud penderfyniadau mewn modd agored a thryloyw
  - 6.2.5 Cyfrinachedd – Dylai pob Aelod barchu cyfrinachedd, a phan fo hynny'n berthnasol sicrhau bod deunydd cyfrinachol yn cael ei ddiogelu ac nad yw'n cael ei ddefnyddio heb ganiatâd Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol (ar y cyd) nac at ddibenion preifat
  - 6.2.6 Atebolrwydd – mae pob aelod yn atebol i'r cyhoedd am ei benderfyniadau ac mae'n rhaid iddo ymgynnig ei hun ar gyfer gwaith craffu os oes angen
  - 6.2.7 Gonestrwydd – dylai pob aelod ddweud y gwir
  - 6.2.8 Datganiadau - Dylai pob aelod ddatgan unrhyw fuddiant a allai ddylanwadu ar drafodaethau neu benderfyniadau a wneir gan Fwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol, a byddant yn cael eu cofnodi gan yr ysgrifenyddiaeth
  - 6.2.9 Hyrwyddo cydraddoldeb a pharch at eraill – Dylai pob aelod ymgymryd â'i gyfrifoldebau gan roi sylw dyledus i'r angen i hyrwyddo cyfle cyfartal i bawb a dangos parch ac ystyriaeth tuag at eraill
- 6.3 Disgwylir i aelodau Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol:**
- 6.3.1 Gydweithredu'n strategol ar ran rhanddeiliaid ar draws Canolbarth Cymru
  - 6.3.2 Mynychu cyfarfodydd rheolaidd Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol
  - 6.3.3 Paratoi'n drylwyr ar gyfer pob cyfarfod drwy ddarllen y cofnodion a'r papurau cysylltiedig yn ogystal â chysylltu a thrafod unrhyw fater sy'n berthnasol i waith Bwrdd y

Bartneriaeth Dysgu a Sgiliau Rhanbarthol gydag eraill y maent yn eu cynrychioli fel bo'r angen

- 6.3.4 Bod yn barod i gyfrannu at drafodaethau ystyrion yng nghyfarfodydd Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol, a rhoi ystyriaeth briodol i farn a safbwynt pobl eraill a'u parchu
- 6.3.5 Cyfleu gwybodaeth am unrhyw waith neu ddatblygiad sy'n berthnasol i'w sector
- 6.3.6 Cyfleu a hyrwyddo penderfyniadau Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol o fewn eu sector ac ad-bostio, yn rheolaidd, gwaith Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol
- 6.3.7 Cydnabod a pharchu gwerth a chyfraniad pob aelod
- 6.3.8 Cynrychioli Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol yn effeithiol ar grwpiau, fforymau a phartneriaethau eraill yn ôl y gofyn a sicrhau bod barn Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol yn cael ei chyfleu'n glir ac yn gadarn bob amser
- 6.3.9 Cymryd rhan mewn cyfarfodydd, digwyddiadau a gweithgareddau eraill a drefnir gan Fwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol o bryd i'w gilydd

## **7. Gweithdrefnau Gweithredol y Bwrdd**

- 7.1 Bydd y sefydliad sy'n lletya'r Bartneriaeth Dysgu a Sgiliau Rhanbarthol (...) yn cyflawni swyddogaethau gweinyddol ac ariannol Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol a bydd yn gyfrifol am ddarparu swyddogaethau ysgrifenyddiaeth i Fwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol
- 7.2 Bydd adolygiad yn ôl yr angen o gyfarfodydd bob deufis Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol; fodd bynnag, bydd yn ofynnol i Fwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol gyfarfod o leiaf unwaith bob chwarter
- 7.3 Cadeirydd Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol fydd yn gyfrifol am alw cyfarfodydd Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol gyda chefnogaeth yr ysgrifenyddiaeth
- 7.4 Bydd yr ysgrifenyddiaeth yn rhoi hysbysiad ysgrifenedig o amser, dyddiad a lleoliad cyfarfod Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol i bob aelod o leiaf 10 diwrnod gwaith cyn y dyddiad a bennwyd ar gyfer y cyfarfod
- 7.5 Os oes aelod o Fwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol yn dymuno cynnwys eitem ar agenda cyfarfod Bwrdd y Bartneriaeth

Dysgu a Sgiliau Rhanbarthol, dylai hysbysu'r ysgrifenyddiaeth o leiaf 5 diwrnod gwaith cyn dyddiad y cyfarfod. Cadeirydd Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol a'r ysgrifenyddiaeth fydd yn cytuno ar gynnwys terfynol yr agenda ar gyfer cyfarfod Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol

- 7.6 Os oes aelod o Fwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol yn dymuno cyflwyno adroddiad ysgrifenedig i Fwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol, dylai sicrhau bod yr ysgrifenyddiaeth yn cael fersiwn electronig o'r adroddiad o leiaf 7 diwrnod gwaith cyn dyddiad y cyfarfod. Mae gan Gadeirydd Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol y disgrisiwn i gymryd unrhyw eitemau sydd o natur frys neu addysgiadol a fyddai o fudd i'r drafodaeth yn y cyfarfod
- 7.7 Bydd yr ysgrifenyddiaeth yn dosbarthu'r agenda derfynol a'r adroddiadau ar gyfer cyfarfod Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol yn electronig o leiaf 5 diwrnod gwaith cyn dyddiad y cyfarfod
- 7.8 Ar gyfer cyfarfodydd Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol, bydd 6 aelod (gan gynnwys y Cadeirydd neu'r Is-gadeirydd yn ei absenoldeb) yn ffurfio cworwm
- 7.9 Bydd Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol yn cynnal ei fusnes mewn modd agored a thryloyw ac mewn ysbryd o gonsensws a pharch at ei gilydd. Felly, bydd Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol yn ceisio dod i benderfyniad ar faterion drwy gonsensws. Os na ellir dod i gonsensws, bydd Cadeirydd Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol yn gofyn am bleidlais a bydd mwyafrif syml yn ennill y bleidlais. Os bydd angen, bydd Cadeirydd Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol yn gofyn am ail bleidlais neu bydd yn defnyddio ei bleidlais fwrw
- 7.10 Disgwylir y bydd penderfyniadau Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol yn cael eu gweithredu. Fodd bynnag, pan fo angen awdurdod gweithredol, caiff penderfyniadau eu hatgyfeirio i gyrff gwneud penderfyniadau awdurdodau / rhanddeiliaid unigol i'w hystyried a bydd canlyniadau'r ystyriaethau hyn yn cael eu hadrodd yn ôl i Fwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol.
- 7.11 Yr ysgrifenyddiaeth fydd yn gyfrifol am gadw cofnodion Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol ac am eu dosbarthu i aelodau Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol
- 7.12 Bydd yr ysgrifenyddiaeth yn sicrhau bod copïau o'r cofnodion hyn ar gael ar gais

- 7.13 Mae gan y Gymraeg a'r Saesneg statws cyfartal a bydd Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol yn gweithio i Safonau'r Gymraeg Ceredigion

## **8. Atebolrwydd ac Adnoddau**

- 8.1 ..... sef y sefydliad sy'n lletya fydd yn monitro ac a fydd yn atebol am reolaeth ariannol Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol er mwyn sicrhau bod canllawiau cyllidwr a chanllawiau ariannol yr Awdurdod yn cael eu dilyn
- 8.2 Bydd gwaith craffu ar Fwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol yn cael ei wneud drwy broses ddemocrataidd Ceredigion a Phowys a thrwy ddiweddariadau rheolaidd i grwpiau cynrychioliadol yr Awdurdodau Lleol (Prif Weithredwyr; Cyfarwyddwyr Adfywio ac Addysg)
- 8.3 Ar hyn o bryd mae Llywodraeth Cymru yn cefnogi'r Partneriaethau Sgiliau Rhanbarthol, pob un ar gost o oddeutu £ 150k y flwyddyn yr un. Mae trafodaethau â Llywodraeth Cymru yn cadarnhau y byddai Partneriaeth Dysgu a Sgiliau Rhanbarthol Canolbarth Cymru yn cael ei hariannu yn yr un modd, ac i'r un lefel â'r partneriaethau eraill. Yn ogystal, gwnaed ymrwymiad i gyllid hanner blwyddyn o fis Hydref 2020 i hwyluso sefydlu'r bartneriaeth newydd, a chyn hynny ymrwymwyd swm o £ 30k i gefnogi'r gwaith a arweiniodd at sefydlu'r bartneriaeth.

## **9. Diwygio'r Cyfansoddiad**

- 9.1 Bydd Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol yn cynnal hunanasesiad blynyddol i asesu effeithiolrwydd Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol, gan gynnwys ystyriaeth ohono yn y dyfodol
- 9.2 Bydd Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol yn adolygu'r cylch gorchwyl yn flynyddol ac yn ei ddiwygio yn ôl yr angen

## **10. Ymrwymiad**

- 10.1 Bydd pob aelod yn llofnodi copi o gylch gorchwyl Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol ar ran y sefydliad y maen nhw'n ei gynrychioli, fel arwydd o'u cefnogaeth a'u hymrwymiad i weledigaeth, cenhadaeth ac amcanion Partneriaeth Dysgu a Sgiliau Rhanbarthol Canolbarth Cymru, Regional Learning & Skills Partnership for Mid Wales

**Llofnodwyd:**

**Ar ran:**

**Dyddiad:**

Mae'r dudalen hon wedi'i gadael yn wag yn fwriadol



## REPORT TO THE GROWING MID WALES BOARD

10<sup>th</sup> November 2020

**REPORT TITLE:** Regional Learning & Skills Partnership for Mid Wales:  
Establishment, Governance & Management Report

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**REPORT FOR:** Decision / Discussion

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### 1. Purpose

This document sets out:

- What the Regional Learning & Skills Partnership for Mid Wales (the “RLSP”) is;
- How the RLSP will be established;
- How the RLSP will be governed and managed;
- The RLSP vision, mission and objectives;
- The RLSP Terms of Reference (ToR).

### 2. What is the Regional Learning and Skills Partnership for Mid Wales and why is it established?

The RLSP will be established by Ceredigion County Council (CCC) and Powys County Council (PCC) (“the Local Authorities”) to provide a focus for skills in Mid Wales, and to drive economic growth by ensuring investment in the right skills.

It will support the delivery of a Post-16 learning offer which is fit for purpose for the Mid Wales economic area and which responds to the needs of local and regional employers. Given the significance of choices made by learners at the age of 14, the RLSP will engage with schools and others to support effective alignment across the region of progression routes to support the early development of skills and appropriate qualifications.

### 3. Establishing the RLSP

The RLSP will be established in two stages:

1. There will be an interim period from 1st October 2020 (or as soon as is practicably possible) until 31st March 2021 during which time

the RLSP will have been established as an interim body. The interim body will make arrangements for establishment of the permanent body. During the initial period the RLSP will focus on the key areas of work required, in order to provide a clear programme for the permanent body to pursue, including the key areas of structure, needs identification, partnership building and future planning.

2. The permanent body will be established from 1st April 2021.

**4. Our vision** - as set out in the Mid Wales Growth Deal Inter-Authority Agreement (“the IAA”)

Our vision is to align the public and private sectors in order to address the supply and demand issues for an effective agile workforce, with the appropriate skill level to attract inward investment to Mid Wales and improve communication networks between sectors to understand and identify learning and career pathways into long term, appropriate employment for the citizens of Mid Wales.

**5. Our mission** – with slight variation from that set out in the IAA

The RLSP Board will act as a stakeholder group engaging and consulting with specific sectors, industries and regions:

- To identify and respond to the needs of employers and learners across Mid Wales.
- To engage with employers, sectors and stakeholders to identify current and future skills needs across the region, and plan accordingly
- To align activity to future demand and stimulate innovation through learning and employment, underpinned by a continuous focus on entrepreneurship.
- To enable an inclusive regional response to Welsh Government policy and initiatives
- To align activity with the skills requirements of the Growing Mid Wales Partnership,

**6. Our objectives** – with slight variation from that set out in the IAA

- To work with key stakeholders to identify skill requirements from the private sector in Mid Wales
- Establish methodologies to identify future employment opportunities across all sectors
- Establish a curriculum strategy group to align learning pathways and progression routes for all learners from KS4 / 5 into work-based learning training programmes / Further Education / Higher Education or a regional apprenticeship scheme or occupational schemes.



- Introduce Higher Education degree and masters courses aligned to the future skills agenda for employment opportunities in Mid Wales
- Establish a regional apprenticeship scheme (including shared apprenticeships) that bridges and aligns public and private sectors which recognizes the transferability of skills.
- Produce innovative career guidance for all learners in Mid Wales to link learning and career pathways
  - Develop the concept of ‘Centres of Excellence’ in Mid Wales
  - Work with a range of partners to ensure opportunities for career-long support for upskilling the current workforce, including those in short term employment
- All of the actions would be underpinned by a strong bilingual focus contributing, via the unique bilingual education system and workforce across Mid Wales, to the vision of a million Welsh speakers by 2050

## 7. How will it be governed?

Mid Wales partners have worked together to set out governance and management arrangements for the Mid Wales Growth Deal. As part of this PCC and CCC have signed an Inter-Authority Agreement (IAA).

The IAA puts in place clear arrangements about how the two Local Authorities will work together, the terms of reference for key decision-making and advisory forums – and Host Authority functions.

The IAA contains the Terms of Reference (ToR) for the RLSP. The ToR as at September 2020 are provided at the end of this document for ease of reference (see **Appendix 1**), however the current version of the IAA (or updated as applicable) master document should be referred to for accuracy.

A secondary IAA will be developed as we near Heads of Terms to ensure we continue to evolve and develop these arrangements to meet the needs of the Growth Deal for the delivery phase.

The RLSP Board is one of three advisory boards which feed into the Growing Mid Wales Joint Committee which is a decision-making board. This structure is underpinned by the operational Management Group and Regional Working Groups (see **figure 1**).

Internally, the interim RLSP governance framework will be as per **figure 2**.

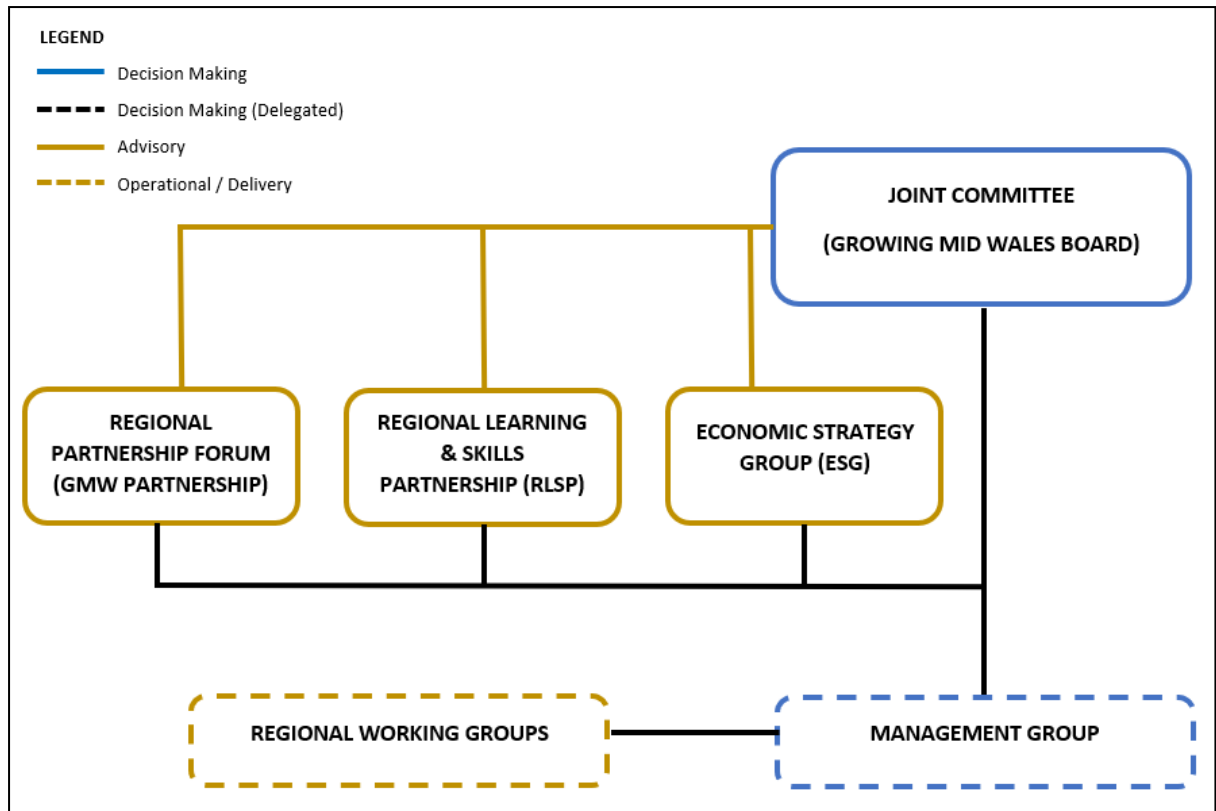


Figure 1 Mid Wales Growth Deal Governance Framework

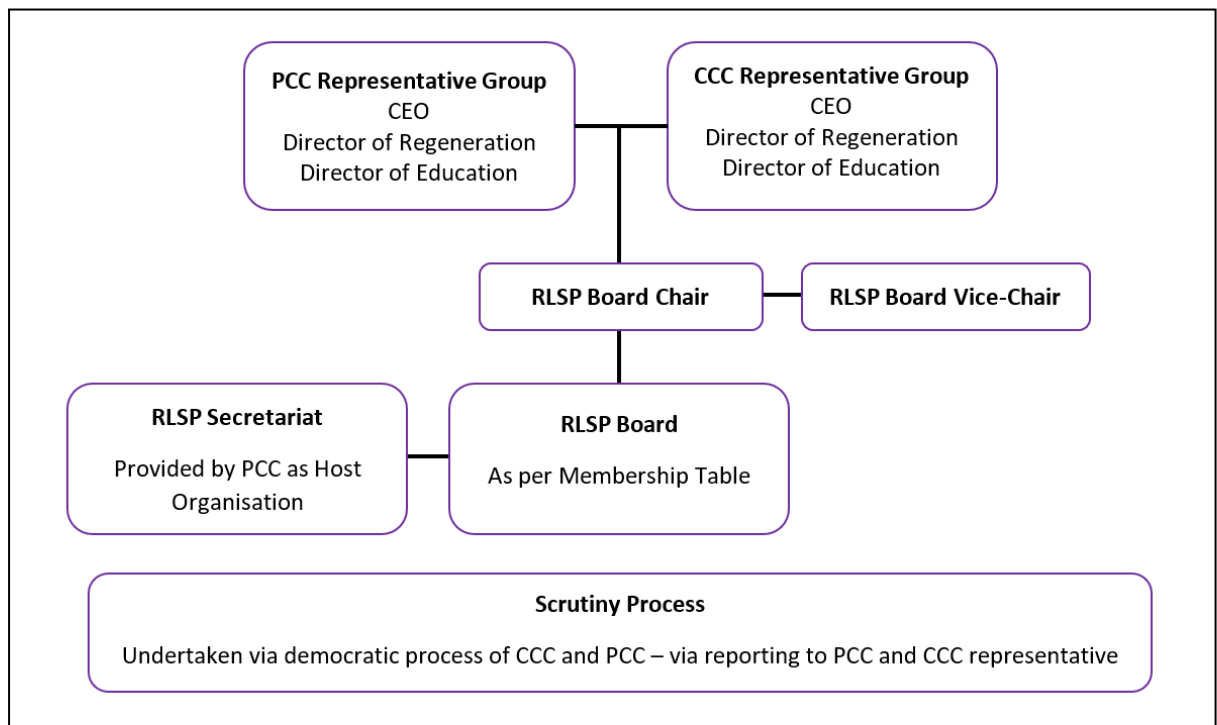


Figure 2 Interim Governance Structure for RLSP

## 8. Electing the Chair

Recommendations will be made to the Joint Committee for a decision, and will be in keeping with guidance from Welsh Government, which requires the chair to be a representative from the private sector.

## 9. Membership

The interim IAA holds the Interim ToR for the RLSP but working towards a permanent board for the RLSP from March 31<sup>st</sup>, 2021, new membership needs to be established.

The ToR set out a proposed membership table for the RLSP. The Local Authorities agree that the table below will replace the originally proposed table:

Membership of the RLSP	
2 x Higher Education Representatives	One representative from each of the Universities (Aberystwyth and UWTSD)
2 x Further Education Representatives	One representative from each of the colleges (NPTC and Coleg Sir Gâr)
2 x Education & Skills Representatives	One officer from each Local Authority
2 x Strategic Workforce Planning leads	One officer from each Local Authority
2 x Regeneration Representatives	One officer from each Local Authority
2 x Health Representatives	One representative from each of the Health Boards (Powys Teaching Health Board and Hywel Dda Health Board)
Training providers	National Training Federation for Wales + WBL providers from each LA
<p><b>Industry / Employers</b></p> <p>The Strategic Growth Priorities for Growing Mid Wales are:</p> <ul style="list-style-type: none"> <li>• Agriculture, Food &amp; Drink</li> <li>• Transport</li> <li>• Supporting Enterprise</li> <li>• Skills &amp; Employment</li> <li>• Energy</li> <li>• Strengthened Tourism Offer</li> <li>• Applied Research &amp; Innovation</li> <li>• Digital</li> </ul>	<p>A representative each from the sectors derived from the regional vision, with a focus on:</p> <ol style="list-style-type: none"> <li>1. Tourism – to include hospitality and catering</li> <li>2. Manufacturing</li> <li>3. Agriculture and the land-based economy</li> <li>4. Public Services – which might include local and national government, emergency services &amp; defence</li> <li>5. Foundation sectors *</li> <li>6. Digital Services</li> </ol> <p>*This “sector” is particularly significant in its relative scale in Mid Wales and includes infrastructure, utilities, food processing, retailing and distribution, and health, education and welfare. This would merit further breakdown, with particular merit in prioritizing considering representation from health and social care (education is represented in other segments)</p>

These areas should all be covered by the representation that is proposed for the RLSP.	
Economic Strategy Group Mid Wales	Representative to be nominated
Growing Mid Wales Partnership	Representative to be nominated
Careers Wales	
Job Centre Plus	
RLP Manager	
Other	Other industry, employer groups, higher education institutions or third sector partners to be invited as required. These could include local voluntary associations and education or training partners from outside the two authorities who might wish to work within the two authorities, or who can offer routes into education or training for the people of the Mid Wales region.

## 10. Meeting Frequency

In accordance with the RLSP ToR “meetings of the RLSP Board are to be scheduled on a bi-monthly basis will be reviewed as necessary; however, it shall be a requirement for the RLSP Board to meet at least once every quarter.” In addition, it is agreed that the RLSP will meet two weeks prior to Joint Committee in order to provide timely feedback.

## 11. Management of the RLSP

The RLSP will work closely with the Management Group and the Programme Management Office (PMO) of the Mid Wales Growth Deal in order to ensure close alignment.

The Administration Team will be the same as for the Mid Wales Growth Deal.

## 12. Programme Management Office (PMO)

Alongside regional governance, the development of a Programme Management Office (PMO) to support the development of the Mid Wales Growth Deal that sits underneath the GMW Management Group is currently underway.

To date the PMO has remained flexible in its design and operation – as requirements evolve over time. Proposals for further development and expansion will be considered utilising officers from both Local Authorities and relevant regional partners working together as one team.

The PMO will play a key role in:

- Governance Support: Co-ordinating and servicing the business needs of regional committees.
- Operational Management: People, Budget, Risk & Issues, Strategic Planning & Activity Reporting
- Programme Development: Organising and co-ordination of workstreams, project engagement, and project development/sponsor support.
- Communication & Stakeholder Engagement: Co-ordinating key messages and communications activity.
- Co-ordination across wider regional activity: EU funding (RET), Transport (TRaCC) & Regeneration Funding.

Establishing the right capacity and capability to deliver our business needs as part of developing and delivering the Growth Deal has been deemed essential by the Board. Initial funding from the Local Authorities alongside Welsh Government will help further develop this capacity, with active proposals being developed through the Welsh European Funding Office.

The staffing structure of the office will continue to be developed in tandem with the evolving needs of the Growth Deal – and to align with the expectations of both authorities.

## **Appendix 1: Terms of Reference**

A copy of our Terms of Reference (ToR) is provided below. The ToR are held within the Inter Authority Agreement for the Mid Wales Growth Deal. The ToR are correct as at September 2020 but the master IAA should be referred to for updates and accuracy.

### **1. Name**

- 1.1 The name and current working title of the board shall be the Regional Learning and Skills Partnership (“the RLSP Board”) for Mid Wales, Partneriaeth Dysgu a Sgiliau Rhanbarthol Canolbarth Cymru

### **2. Vision**

- 2.1 To align the public and private sectors in order to address the supply and demand issues for an effective agile workforce, with the appropriate skill level to attract inward investment to Mid Wales and improve communication networks between sectors to understand and identify learning and career pathways into appropriate long term employment for the citizens of Mid Wales.

### **3. Mission**

- 3.1 The RLSP Board will act as a stakeholder group engaging and consulting with specific sectors, industries and regions:
  - To identify and respond to the needs of employers and learners across Mid Wales.
  - To engage with employers, sectors and stakeholders to identify current and future skills needs across the region and plan accordingly
  - To align activity to future demand and stimulate innovation through learning and employment
  - To enable an inclusive regional response to Welsh Government policy and initiatives
  - To align activity with the skills requirements of the Growing Mid Wales Partnership

### **4. Our Objectives – as set out in the IAA**

- 4.1 To work with the Economic Strategy Group (ESG) to identify skill requirements from the private sector in Mid Wales
- 4.2 Establish methodologies to identify future employment opportunities across all sectors

- 4.3 Establish a curriculum strategy group to align learning pathways and progression routes for all learners from KS4/5 into work-based learning training programmes / Further Education / Higher Education or a regional apprenticeship scheme or occupational schemes.
- 4.4 Introduce Higher Education degree and masters courses aligned to the future skills agenda for employment opportunities in Mid Wales
- 4.5 Establish a regional apprenticeship scheme (including shared apprenticeships) that bridges and aligns public and private sectors and which recognizes the transferability of skills.
- 4.6 Produce innovative career guidance for all learners in Mid Wales to link learning and career pathways.
- 4.7 Develop the concept of 'Centres of Excellence' in Mid Wales.
- 4.8 Work with a range of partners to ensure opportunities for career-long support for upskilling the current workforce, including those in short term employment.
- 4.9 All of the actions would be underpinned by a strong bilingual focus contributing, via the unique bilingual education system and workforce across Mid Wales, to the vision of a million Welsh speakers by 2050

## 5. Membership

- 5.1 The **interim membership** of the RLSP board agreed in the IAA of was to be determined by nomination from each of the following stakeholder groups, with each invited to submit a representative for one seat.

Higher Education	Agreement between Vice Chancellors
Further Education Training providers	Agreement between Principals National Training Federation for Wales
Local Government Regeneration	Regeneration and Lifelong Learning Corporate Lead Officer / Head of Service
Third Sector	Nomination for CVC's in Mid Wales
Industry / Employers	Economic Strategy Group Mid Wales
	Growing Mid Wales Partnership
	Cluster Group Chair Tourism and Events
	Cluster Group Chair Business Growth
	Cluster Group Chair Infrastructure
	Cluster Group Chair Agricultural and Bio-Security
	Cluster Group Chair Low Carbon Energy
	Cluster Group Chair Food & Farming
Training Providers	Provider Cluster Group Chair
Careers Wales	Careers Wales
DWP / Job Centre Plus	Job Centre Plus
RLSP Manager	RLSP

Other Industry / Employers	Various industry and employer groups to be invited according to need
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It is proposed that the membership is amended and should now consist of those in the table below:

Membership of the RLSP	
2 x Higher Education Representatives	One representative from each of the Universities (Aberystwyth and UWTSD)
2 x Further Education Representatives	One representative from each of the colleges (NPTC and Coleg Sir Gâr)
2 x Education & Skills Representatives	One officer from each Local Authority
2 x Strategic Workforce Planning leads	One officer from each Local Authority
2 x Regeneration Representatives	One officer from each Local Authority
2 x Health Representatives	One representative from each of the Health Boards (Powys Teaching Health Board and Hywel Dda Health Board)
Training providers	National Training Federation for Wales + WBL providers from each LA
<p><b>Industry / Employers</b></p> <p>The Strategic Growth Priorities for Growing Mid Wales are:</p> <ul style="list-style-type: none"> <li>• Agriculture, Food &amp; Drink</li> <li>• Transport</li> <li>• Supporting Enterprise</li> <li>• Skills &amp; Employment</li> <li>• Energy</li> <li>• Strengthened Tourism Offer</li> <li>• Applied Research &amp; Innovation</li> <li>• Digital</li> </ul> <p>These areas should all be covered by the representation that is proposed for the RLSP.</p>	<p>A representative each from the sectors derived from the regional vision, with a focus on:</p> <ol style="list-style-type: none"> <li>7. Tourism – to include hospitality and catering</li> <li>8. Manufacturing</li> <li>9. Agriculture and the land-based economy</li> <li>10. Public Services – which might include local and national government, emergency services &amp; defence</li> <li>11. Foundation sectors *</li> <li>12. Digital Services</li> </ol> <p>*This “sector” is particularly significant in its relative scale in Mid Wales and includes infrastructure, utilities, food processing, retailing and distribution, and health, education and welfare. This would merit further breakdown, with particular merit in prioritizing considering representation from health and social care (education is represented in other segments)</p>
Economic Strategy Group Mid Wales	Representative to be nominated
Growing Mid Wales Partnership	Representative to be nominated
Careers Wales	
Job Centre Plus	
RLP Manager	



Other	Other industry, employer groups, higher education institutions or third sector partners to be invited as required. These could include local voluntary associations and education or training partners from outside the two authorities who might wish to work within the two authorities, or who can offer routes into education or training for the people of the Mid Wales region.
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- 5.2 Observer members and co-opted experts may be invited as needs arise
- 5.3 The RLSP Board shall exist for 1 year and then be re-nominated. Members shall be eligible for re-nomination
- 5.4 The RLSP Board shall appoint a Chair and Vice-Chair at its first meeting bi-annually. If it is necessary for the RLSP Board to appoint an Interim Chair, the appointment will be reviewed every 3 months.
- 5.5 Failure to attend three consecutive RLSP Board meetings will result in a new nomination being sought to represent the sector / stakeholder group
- 5.6 The secretariat function will be fulfilled by the officers employed to undertake the work of the Regional Learning and Skills Partnership
- 5.7 Members may appoint substitutes to represent their sector when necessary, all names of nominated substitutes to be sent to the Secretariat in advance of the meetings

## **6. Core Principles and Responsibilities**

- 6.1 Members of the RLSP Board shall be expected to work on the basis of mutual support, shared values and a culture of joint working and collaboration
- 6.2 Members of the RLSP Board commit to the Nolan Principles
  - 6.2.1 Integrity – members should avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work
  - 6.2.2 Objectivity – Members should act and take decisions impartially, fairly and on merit and for the widest benefit of others
  - 6.2.3 Accountability – Every Member will act on behalf of the stakeholders or groups they represent, and it is expected that every member will ensure that reasonable arrangements are in place to report back on their work

- 6.2.4 Openness – Members should act and take decisions in an open and transparent manner
- 6.2.5 Confidentiality – Every Member should respect confidentiality, and where relevant ensure that confidential material is protected and that it is not use without permission from the RLSP Board (as a collective) or for private purposes
- 6.2.6 Accountability – every member is accountable to the public for their decisions and must submit themselves to scrutiny if necessary
- 6.2.7 Honesty – every member should be truthful
- 6.2.8 Declarations – Every member should declare any interest that could influence discussions or decisions taken by the RLSP Board, and they will be recorded by the secretariat
- 6.2.9 Promoting equality and respect for others – Every member should undertake their responsibilities with due regard to the need to promote equal opportunity for all and demonstrate respect and consideration towards others

### **6.3 Members of the RLSP Board are expected:**

- 6.3.1 To co-operate strategically on behalf of stakeholders across Mid Wales
- 6.3.2 To attend regular meetings of the RLSP Board
- 6.3.3 To prepare thoroughly for all meetings by reading the minutes and accompanying papers as well as to contact and discuss any matter that is relevant to the work of the RLSP Board with others they represent as required
- 6.3.4 To be prepared to contribute to meaningful discussions at RLSP Board meetings and to listen, give due consideration to and respect the opinions and views of others
- 6.3.5 To communicate information about any work or development relevant to their sector
- 6.3.6 To convey and promote the decisions of the RLSP Board within their sector and repost, on a regular basis, the work of the RLSP Board
- 6.3.7 To recognise and respect the worth and contribution of each member
- 6.3.8 To represent the RLSP Board effectively on other groups, forums and partnerships as required and to ensure that the

views of the RLSP Board are conveyed clearly and firmly on all occasions

6.3.9 To participate in meetings, events and other activities organised by the RLSP Board from time to time.

## **7. Operational Procedures of the Board**

- 7.1 The Regional Learning and Skills Partnership host organisation (....) will fulfil the administrative and financial functions of the RLSP Board and shall be responsible for providing secretariat functions to the RLSP Board
- 7.2 Meetings of the RLSP Board are to be scheduled on a bi-monthly basis will be reviewed as necessary; however, it shall be a requirement for the RLSP Board to meet at least once every quarter
- 7.3 The Chair of the RLSP Board shall be responsible for calling meetings of the RLSP Board with the support of the secretariat
- 7.4 The secretariat shall provide written notice of the time, date and location of the RLSP Board meeting to all members at least 10 working days before the date fixed for the meeting
- 7.5 If a member of the RLSP Board wishes to include an item on the agenda of the RLSP Board meeting, they should notify the secretariat at least 5 working days prior to the date of the meeting. The Chair of the RLSP Board and secretariat shall agree the final content of the agenda for the RLSP Board meeting
- 7.6 If a member of the RLSP Board wishes to present a written report to the RLSP Board, they should ensure that the secretariat receives an electronic version of the report at least 7 working days before the date of the meeting. The Chair of the RLSP Board has the discretion to take any items that are of an urgent or informative nature that would benefit the discussion at the meeting
- 7.7 The secretariat shall distribute the final agenda and reports for the RLSP Board meeting electronically at least 5 working days before the date of the meeting
- 7.8 For RLSP Board meetings, 6 members (including the Chair or the Vice-Chair in their absence) shall comprise a quorum
- 7.9 The RLSP Board shall conduct its business in an open and transparent way and in a spirit of consensus and mutual respect. Therefore, the RLSP Board shall endeavour to arrive at a decision on matters by consensus. If consensus cannot be reached, the Chair of the RLSP Board shall ask for a vote and a simple majority shall carry the vote. If necessary, the Chair of the RLSP Board shall ask for a second vote or shall use their casting vote

- 7.10 It shall be expected that decisions of the RLSP Board will be implemented. However, where executive authority is required, decisions shall be referred to the decision-making bodies of individual authorities / stakeholders for consideration and the outcomes of these considerations shall be reported back to the RLSP Board.
- 7.11 The secretariat shall be responsible for keeping minutes of the RLSP Board and distributing them to members of the RLSP Board
- 7.12 Copies of these minutes shall be made available by the secretariat on request
- 7.13 The Welsh and English languages have equal status and the RLSP Board will work to Ceredigion's Welsh Language Standards

## **8. Accountability and Resources**

- 8.1 ..... as host will monitor and be accountable for the financial management of the RLSP Board to ensure that the funder's and financial guidelines of the Authority are followed
- 8.2 Scrutiny of the RLSP Board will be undertaken through the democratic process of Ceredigion and Powys and through regular updates to the Local Authority representative groups (Chief Executives; Regeneration and Education Directors)
- 8.3 **Finance:** Welsh Government currently supports the existing Regional Skills Partnerships, each at a cost of circa £150k per year. Discussions with Welsh Government confirm that the Mid Wales Regional Learning and Skills Partnership would be funded in the same way, and to the same level as the other partnerships. Additionally, a commitment to a half-year funding from October 2020 has been made to facilitate the establishing of the new partnership, and previously a sum of £30k was committed to support the work leading to the setting up of the partnership.

## **9. Amending the Constitution**

- 9.1 The RLSP Board shall undertake an annual self-assessment to assess the effectiveness of the RLSP Board, including its future consideration
- 9.2 The RLSP Board shall review the terms of reference on an annual basis and amend it as necessary

## **10. Commitment**

- 10.1 Each member shall sign a copy of the RLSP Board's terms of reference on behalf of the organisation they represent, as a sign of their support and commitment to the vision, mission and objectives of the Regional Learning & Skills Partnership for Mid Wales, Partneriaeth Dysgu a Sgiliau Rhanbarthol Canolbarth Cymru.

**Signed:**  
**On behalf of:**  
**Date:**

Mae'r dudalen hon wedi'i gadael yn wag yn fwriadol

**ADRODDIAD I FWRDD TYFU CANOLBARTH CYMRU**10<sup>fed</sup> o Dachwedd 2020**REPORT TITLE:** Diwygio'r Cytundeb Rhyng-Awdurdod i gyfleu'r newidiadau i Gylch Gorchwyl y Bartneriaeth Dysgu a Sgiliau Rhanbarthol

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**ADRODDIAD AR**      **Penderfyniad**  
**GYFER:****1. Pwrpas**

Mae'r adroddiad yn gosod allan:

- Pa newidiadau sydd eu hangen i'r Cytundeb Rhyng-Awdurdod (IAA) i gyfleu'r newidiadau i'r Bartneriaeth Sgiliau a Dysgu Rhanbarthol (PSDRh) a gytunwyd gan y Bwrdd;
- I argymhell Cabinet y ddau Gyngor fod yr Cytundeb Rhyng-Awdurdod yn cael ei ddiwygio i gynnwys Atodlen 4 newydd (fel sydd wedi ei osod allan yn Atodiad 1 o'r adroddiad hwn) i mewn i'r Cytundeb presennol i gymryd lle Atodlen 4 gwreiddiol.

**2. Pa newidiadau i'r Cytundeb Rhyng-Awdurdod sydd eu hangen i gyfleu'r newidiadau i'r Bartneriaeth Sgiliau a Dysgu Rhanbarthol?**

Mae Atodlen 4 y Cytundeb Rhyng-Awdurdod a gymeradwywyd gan y ddau Gabinet yn darparu ar gyfer Cylch Gorchwyl y Bartneriaeth Sgiliau a Dysgu Rhanbarthol ac mae'r Bwrdd wedi cymeradwyo Cylch Gorchwyl diwygiedig i mae'n rhaid ei ymgorffori yn y Cytundeb Rhyng-Awdurdod yn awr.

Yn yr amgylchiadau, caiff ei argymhell fod y Bwrdd yn argymhell i Gabinetau'r ddau Awdurdod y dylid diwygio'r Cytundeb Rhyng-Awdurdod i fewnosod Atodlen 4 newydd (fel y nodir yn Atodiad 1 i'r adroddiad hwn) yn yr Cytundeb Rhyng-Awdurdod i ddisodli'r Atodlen 4 wreiddiol.

**Atodiad 1:**

**Atodlen 4**

## **Bwrdd Partneriaeth Dysgu a Sgiliau Rhanbarthol: Cylch Gorchwyl**

### **1. Enw**

- 1.1 Enw a theitl gwaith presennol y bwrdd fydd Regional Learning and Skills Partnership (“the RLSP Board”) for Mid Wales, Partneriaeth Dysgu a Sgiliau Rhanbarthol Canolbarth Cymru

### **2. Gweledigaeth**

- 2.1 Alinio'r sectorau cyhoeddus a phreifat er mwyn mynd i'r afael â materion cyflenwi a galw er mwyn bod â gweithlu hyblyg, effeithiol, gyda'r lefel sgiliau priodol i ddenu mewnfuddsoddiad i Ganolbarth Cymru a gwella rhwydweithiau cyfathrebu rhwng sectorau i ddeall a nodi llwybrau dysgu a gyrfaoedd i gyflogaeth pwrpasol hirdymor ar gyfer dinasyddion Canolbarth Cymru.

### **3. Cenhadaeth**

- 3.1 Bydd Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol yn gweithredu fel grŵp rhanddeiliaid sy'n ymgysylltu ac yn ymgynghori â sectorau, diwydiannau a rhanbarthau penodol:
  - Nodi ac ymateb i anghenion dysgwyr ac anghenion cyflogwyr Canolbarth Cymru.
  - Ymgysylltu â chyflogwyr a rhanddeiliaid eraill i nodi anghenion presennol ac yn y dyfodol o ran sgiliau a chynllunio yn unol â hynny
  - Alinio gweithgarwch â'r galw yn y dyfodol ac ysgogi arloesedd drwy ddysgu a chyflogaeth
  - Galluogi ymateb rhanbarthol cynhwysol i bolisiâu a mentrau Llywodraeth Cymru
  - Alinio gweithgarwch â gofynion sgiliau Partneriaeth Tyfu Canolbarth Cymru

### **4. Ein Hamcanion – fel y nodir yn y Cytundeb Rhyng-Awdurdod**

- 4.1 Gweithio gyda'r GSE i nodi gofynion sgiliau o'r sector preifat yng Nghanolbarth Cymru



- 4.2 Sefydlu methodolegau i nodi cyfleoedd cyflogaeth yn y dyfodol ar draws pob sector
- 4.3 Sefydlu grŵp strategaeth cwricwlwm i gysoni llwybrau dysgu ar gyfer pob dysgwr o CA4/5 i raglenni dysgu seiliedig ar waith / Addysg Bellach / Addysg Uwch neu gynllun prentisiaeth neu gyflogaeth rhanbarthol
- 4.4 Cyflwyno cyrsiau gradd a meistri Addysg Uwch sy'n cyd-fynd â'r agenda sgiliau ar gyfer cyfleoedd cyflogaeth yng Nghanolbarth Cymru yn y dyfodol
- 4.5 Sefydlu cynllun prentisiaeth rhanbarthol (gan gynnwys rhai ar y cyd) sy'n pontio ac yn alinio'r sector cyhoeddus a'r sector preifat ac sy'n hybu sgiliau cyfnewidiadwy.
- 4.6 Cynhyrchu canllawiau gyrfa arloesol i bob dysgwr yng Nghanolbarth Cymru i gysylltu llwybrau dysgu a gyrfa
- 4.7 Datblygu'r cysyniad o 'Ganolfannau Rhagoriaeth' yng Nghanolbarth Cymru
- 4.8 Gweithio gydag ystod o bartneriaid i ddiogelu cyfleoedd am gefnogaeth gydol-gyrfa i uwchsgilio'r gweithlu presennol, gan gynnwys rheiny mewn cyflogaeth dros dro.
- 4.9 Byddai'r holl gamau gweithredu yn cael eu hategu gan bwyslais dwyieithog cryf sy'n cyfrannu, drwy'r system addysg ddwyieithog a'r gweithlu unigryw ledled Canolbarth Cymru, at y weledigaeth o filiwn o siaradwyr Cymraeg erbyn 2050

## 5. Aelodaeth

- 5.1 Yn y Cytundeb Rhyng Awdurdod penderfynwyd ar aelodaeth interim Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol drwy enwebiad gan bob un o'r grwpiau rhanddeiliaid canlynol, gyda phob un yn cael ei wahodd i gyflwyno cynrychiolydd ar gyfer un sedd.

Addysg Uwch	Cytundeb rhwng Is-gangellorion
Addysg Bellach Darparwyr hyfforddiant	Cytundeb rhwng Prifathrawon Ffederasiwn Hyfforddiant Cenedlaethol Cymru
Adfywio Llywodraeth Leol	Swyddog Arweiniol / Pennaeth Gwasanaeth Corfforaethol Adfywio a Dysgu Gydol Oes
Y Trydydd Sector	Enwebiad ar gyfer Cynghorau Gwirfoddol Sirol yng Nghanolbarth Cymru
Diwydiant / Cyflogwyr	Grŵp Strategaeth Economaidd Canolbarth Cymru
	Partneriaeth Tyfu Canolbarth Cymru
	Cadeirydd Grŵp Clwstwr Twristiaeth a Digwyddiadau
	Cadeirydd Grŵp Clwstwr Twf Busnes

	Cadeirydd Grŵp Clwstr Seilwaith
	Cadeirydd Grŵp Clwstr Amaethyddol a Bioggiogelwch
	Cadeirydd Grŵp Clwstr Ynni Carbon Isel
	Cadeirydd Grŵp Clwstr Bwyd a Ffermio
Darparwyr Hyfforddiant	Cadeirydd Grŵp Clwstr Darparwyr
Gyrfa Cymru	Gyrfa Cymru
Yr Adran Gwaith a Phensiynau / Canolfan Byd Gwaith	Canolfan Byd Gwaith
Rheolwr y Bartneriaeth Dysgu Rhanbarthol	Partneriaeth Dysgu Rhanbarthol
Diwydiant / Cyflogwyr Eraill	Gwahodd grwpiau diwydiant a chyflogwyr amrywiol yn ôl yr angen

Cynigir bod yr aelodaeth uchod yn cael ei diwygio ac y dylai bellach gynnwys y tabl isod:

<b>Aelodaeth o'r Bartneriaeth Dysgu a Sgiliau Rhanbarthol</b>	
2 x Cynrychiolydd Addysg Uwch	Un cynrychiolydd o bob un o'r Prifysgolion (Aberystwyth a Phrifysgol Cymru y Drindod Dewi Sant)
2 x Cynrychiolydd Addysg Bellach	Un cynrychiolydd o bob un o'r colegau (NPTC a Choleg Sir Gâr)
2 x Cynrychiolydd Addysg a Sgiliau	Un swyddog o bob Awdurdod Lleol
2 x Arweinydd Cynllunio'r Gweithlu Strategol	Un swyddog o bob Awdurdod Lleol
2 x Cynrychiolydd Adfywio	Un swyddog o bob Awdurdod Lleol
2 x Cynrychiolydd Iechyd	Un cynrychiolydd o bob un o'r Byrddau Iechyd (Bwrdd Iechyd Addysgu Powys a Bwrdd Iechyd Hywel Dda)
Darparwyr hyfforddiant	Ffederasiwn Hyfforddiant Cenedlaethol Cymru a chynrychiolwyr Hyfforddiant yn y Gweithle o'r ddau awdurdod.
<b>Diwydiant / Cyflogwyr</b> Y Blaenoriaethau Strategol ar gyfer Tyfu Canolbarth Cymru yw: <ul style="list-style-type: none"> <li>• Amaethyddiaeth, Bwyd a Diod</li> <li>• Trafnidiaeth</li> <li>• Cefnogi Mentergarwch</li> <li>• Sgiliau a Chyflogaeth</li> <li>• Egni</li> <li>• Cryfhau'r Cynnig Twristaeth</li> <li>• Blaengaredd ac Ymchwil Gymwysiedig</li> <li>• Digidol</li> </ul>	Un cynrychiolydd o bob un o'r sectorau sy'n deillio o'r rhai a nodwyd yn weledigaeth ranbarthol, gyda ffocws: <ol style="list-style-type: none"> <li>1. Twristiaeth, lletygarwch ac arlwyio</li> <li>2. Gweithgynhyrchu</li> <li>3. Amaethyddiaeth a'r economi ar y tir</li> <li>4. Gwasanaethau Cyhoeddus – a allai gynnwys llywodraeth leol a chenedlaethol, gwasanaethau brys, amddiffyn</li> <li>5. Sectorau sylfaen *</li> <li>6. Gwasanaethau Digidol</li> </ol> <p>*Mae'r "sector" hwn yn arbennig o arwyddocaol o ran ei faint cymharol yng Nghanolbarth Cymru ac mae'n cynnwys seilwaith, cyfleustodau, prosesu bwyd, manwerthu a dosbarthu, ac iechyd, addysg a lles. Byddai hyn yn haeddu dadansoddiad pellach, gyda rhinwedd arbennig mewn blaenoriaethu ystyried</p>

Dylai'r meysydd yma i gyda gael eu diwallu trwy'r gynrychiolaeth a awgrymir ar gyfer yr RLSP.	cynrychiolaeth o feysydd iechyd a gofal cymdeithasol (cynrychiolir addysg mewn segmentau eraill).
Grŵp Strategaeth Economaidd Canolbarth Cymru	Cynrychiolydd i'w enwebu
Partneriaeth Tyfu Canolbarth Cymru	Cynrychiolydd i'w enwebu
Gyrfa Cymru	
Canolfan Byd Gwaith	
Rheolwr Partneriaeth Dysgu Rhanbarthol	
Eraill	Gwahodd grwpiau diwydiant a/neu gyflogwyr eraill sefydliad addysg uwch a/neu sector gwirfoddol yn ôl yr angen. Gallai rhain gynnwys cyrff gwirfoddol neu bartneriaid addysg a hyfforddiant sydd o'r tu allan i'r ddau awdurdod a fyddai'n dymuno gweithio o'u mewn, neu sydd yn gallu cynnig mynediad trwy addysg neu hyfforddiant i unigolion sydd o fewn rhanbarth Canolbarth Cymru.

- 5.2 Gellir gwahodd aelodau arsyllu ac arbenigwyr cyfetholedig pan fo angen
- 5.3 Bydd Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol yn bodoli am flwyddyn ac yna'n cael ei ail-enwebu. Bydd Aelodau yn gymwys i gael eu hail-enwebu
- 5.4 Bydd Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol yn penodi Cadeirydd ac Is-gadeirydd yn ei gyfarfod cyntaf chwemisol. Os bydd angen i Fwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol benodi Cadeirydd Interim, caiff y penodiad ei adolygu bob 3 mis.
- 5.5 Bydd methu â mynychu tri chyfarfod Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol yn olynol yn arwain at geisio enwebiad newydd i gynrychioli'r sector / grŵp rhanddeiliaid
- 5.6 Cyflawnir swyddogaeth yr ysgrifenyddiaeth gan y swyddogion a gyflogir i ymgymryd â gwaith y Bartneriaeth Dysgu a Sgiliau Rhanbarthol
- 5.7 Caiff Aelodau benodi dirprwyon i gynrychioli eu sector pan fo angen, mae'n rhaid i enwau pob dirprwy enwebedig gael eu hanfon at yr Ysgrifenyddiaeth cyn y cyfarfodydd

## 6. Egwyddorion a Chyfrifoldebau Craidd

- 6.1 Bydd disgwyl i aelodau Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol weithio ar sail cyd-gefnogaeth, gwerthoedd a rennir a diwylliant o gydweithio a chydweithredu
- 6.2 Mae aelodau Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol yn ymrwymo i Egwyddorion Nolan
  - 6.2.1 Uniondeb – dylai aelodau osgoi rhoi eu hunain o dan unrhyw rwymedigaeth i bobl neu sefydliadau a allai geisio dylanwadu yn amhriodol arnynt yn eu gwaith
  - 6.2.2 Gwrthrychedd - Dylai aelodau weithredu a gwneud penderfyniadau yn ddiuedd, yn deg ac ar sail teilyngdod ac er budd ehangaf pobl eraill
  - 6.2.3 Atebolrwydd – Bydd pob Aelod yn gweithredu ar ran y rhanddeiliaid neu'r grwpiau y maent yn eu cynrychioli, a disgwylir y bydd pob aelod yn sicrhau bod trefniadau rhesymol ar waith i adrodd yn ôl ar eu gwaith
  - 6.2.4 Bod yn agored – Dylai Aelodau weithredu a gwneud penderfyniadau mewn modd agored a thryloyw
  - 6.2.5 Cyfrinachedd – Dylai pob Aelod barchu cyfrinachedd, a phan fo hynny'n berthnasol sicrhau bod deunydd cyfrinachol yn cael ei ddiogelu ac nad yw'n cael ei ddefnyddio heb ganiatâd Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol (ar y cyd) nac at ddibenion preifat
  - 6.2.6 Atebolrwydd – mae pob aelod yn atebol i'r cyhoedd am ei benderfyniadau ac mae'n rhaid iddo ymgynnig ei hun ar gyfer gwaith craffu os oes angen
  - 6.2.7 Gonestrwydd – dylai pob aelod ddweud y gwir
  - 6.2.8 Datganiadau - Dylai pob aelod ddatgan unrhyw fuddiant a allai ddylanwadu ar drafodaethau neu benderfyniadau a wneir gan Fwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol, a byddant yn cael eu cofnodi gan yr ysgrifenyddiaeth
  - 6.2.9 Hyrwyddo cydraddoldeb a pharch at eraill – Dylai pob aelod ymgymryd â'i gyfrifoldebau gan roi sylw dyledus i'r angen i hyrwyddo cyfle cyfartal i bawb a dangos parch ac ystyriaeth tuag at eraill
- 6.3 **Disgwylir i aelodau Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol:**
  - 6.3.1 Gydweithredu'n strategol ar ran rhanddeiliaid ar draws Canolbarth Cymru

- 6.3.2 Mynychu cyfarfodydd rheolaidd Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol
- 6.3.3 Paratoi'n drylwyr ar gyfer pob cyfarfod drwy ddarllen y cofnodion a'r papurau cysylltiedig yn ogystal â chysylltu a thrafod unrhyw fater sy'n berthnasol i waith Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol gydag eraill y maent yn eu cynrychioli fel bo'r angen
- 6.3.4 Bod yn barod i gyfrannu at drafodaethau ystyrlon yng nghyfarfodydd Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol, a rhoi ystyriaeth briodol i farn a safbwynt pobl eraill a'u parchu
- 6.3.5 Cyfleu gwybodaeth am unrhyw waith neu ddatblygiad sy'n berthnasol i'w sector
- 6.3.6 Cyfleu a hyrwyddo penderfyniadau Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol o fewn eu sector ac ad-bostio, yn rheolaidd, gwaith Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol
- 6.3.7 Cydnabod a pharchu gwerth a chyfraniad pob aelod
- 6.3.8 Cynrychioli Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol yn effeithiol ar grwpiau, fforymau a phartneriaethau eraill yn ôl y gofyn a sicrhau bod barn Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol yn cael ei chyfleu'n glir ac yn gadarn bob amser
- 6.3.9 Cymryd rhan mewn cyfarfodydd, digwyddiadau a gweithgareddau eraill a drefnir gan Fwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol o bryd i'w gilydd

## **7. Gweithdrefnau Gweithredol y Bwrdd**

- 7.1 Bydd y sefydliad sy'n lletya'r Bartneriaeth Dysgu a Sgiliau Rhanbarthol (...) yn cyflawni swyddogaethau gweinyddol ac ariannol Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol a bydd yn gyfrifol am ddarparu swyddogaethau ysgrifenyddiaeth i Fwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol
- 7.2 Bydd adolygiad yn ôl yr angen o gyfarfodydd bob deufis Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol; fodd bynnag, bydd yn ofynnol i Fwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol gyfarfod o leiaf unwaith bob chwarter
- 7.3 Cadeirydd Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol fydd yn gyfrifol am alw cyfarfodydd Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol gyda chefnogaeth yr ysgrifenyddiaeth

- 7.4 Bydd yr ysgrifenyddiaeth yn rhoi hysbysiad ysgrifenedig o amser, dyddiad a lleoliad cyfarfod Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol i bob aelod o leiaf 10 diwrnod gwaith cyn y dyddiad a bennwyd ar gyfer y cyfarfod
- 7.5 Os oes aelod o Fwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol yn dymuno cynnwys eitem ar agenda cyfarfod Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol, dylai hysbysu'r ysgrifenyddiaeth o leiaf 5 diwrnod gwaith cyn dyddiad y cyfarfod. Cadeirydd Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol a'r ysgrifenyddiaeth fydd yn cytuno ar gynnwys terfynol yr agenda ar gyfer cyfarfod Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol
- 7.6 Os oes aelod o Fwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol yn dymuno cyflwyno adroddiad ysgrifenedig i Fwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol, dylai sicrhau bod yr ysgrifenyddiaeth yn cael fersiwn electronig o'r adroddiad o leiaf 7 diwrnod gwaith cyn dyddiad y cyfarfod. Mae gan Gadeirydd Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol y disgrisiwn i gymryd unrhyw eitemau sydd o natur frys neu addysgiadol a fyddai o fudd i'r drafodaeth yn y cyfarfod
- 7.7 Bydd yr ysgrifenyddiaeth yn dosbarthu'r agenda derfynol a'r adroddiadau ar gyfer cyfarfod Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol yn electronig o leiaf 5 diwrnod gwaith cyn dyddiad y cyfarfod
- 7.8 Ar gyfer cyfarfodydd Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol, bydd 6 aelod (gan gynnwys y Cadeirydd neu'r Is-gadeirydd yn ei absenoldeb) yn ffurfio cworwm
- 7.9 Bydd Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol yn cynnal ei fusnes mewn modd agored a thryloyw ac mewn ysbryd o gonsensws a pharch at ei gilydd. Felly, bydd Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol yn ceisio dod i benderfyniad ar faterion drwy gonsensws. Os na ellir dod i gonsensws, bydd Cadeirydd Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol yn gofyn am bleidlais a bydd mwyafrif syml yn ennill y bleidlais. Os bydd angen, bydd Cadeirydd Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol yn gofyn am ail bleidlais neu bydd yn defnyddio ei bleidlais fwrw
- 7.10 Disgwylir y bydd penderfyniadau Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol yn cael eu gweithredu. Fodd bynnag, pan fo angen awdurdod gweithredol, caiff penderfyniadau eu hatgyfeirio i gyrff gwneud penderfyniadau awdurdodau / rhanddeiliaid unigol i'w hystyried a bydd canlyniadau'r ystyriaethau hyn yn cael eu hadrodd yn ôl i Fwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol.

- 7.11 Yr ysgrifenyddiaeth fydd yn gyfrifol am gadw cofnodion Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol ac am eu dosbarthu i aelodau Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol
- 7.12 Bydd yr ysgrifenyddiaeth yn sicrhau bod copïau o'r cofnodion hyn ar gael ar gais
- 7.13 Mae gan y Gymraeg a'r Saesneg statws cyfartal a bydd Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol yn gweithio i Safonau'r Gymraeg Ceredigion

## **8. Atebolrwydd ac Adnoddau**

- 8.1 ..... sef y sefydliad sy'n lletya fydd yn monitro ac a fydd yn atebol am reolaeth ariannol Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol er mwyn sicrhau bod canllawiau cyllidwr a chanllawiau ariannol yr Awdurdod yn cael eu dilyn
- 8.2 Bydd gwaith craffu ar Fwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol yn cael ei wneud drwy broses ddemocrataidd Ceredigion a Phowys a thrwy ddiweddariadau rheolaidd i grwpiau cynrychioliadol yr Awdurdodau Lleol (Prif Weithredwyr; Cyfarwyddwyr Adfywio ac Addysg)
- 8.3 Ar hyn o bryd mae Llywodraeth Cymru yn cefnogi'r Partneriaethau Sgiliau Rhanbarthol, pob un ar gost o oddeutu £ 150k y flwyddyn yr un. Mae trafodaethau â Llywodraeth Cymru yn cadarnhau y byddai Partneriaeth Dysgu a Sgiliau Rhanbarthol Canolbarth Cymru yn cael ei hariannu yn yr un modd, ac i'r un lefel â'r partneriaethau eraill. Yn ogystal, gwnaed ymrwymiad i gyllid hanner blwyddyn o fis Hydref 2020 i hwyluso sefydlu'r bartneriaeth newydd, a chyn hynny ymrwymwyd swm o £ 30k i gefnogi'r gwaith a arweiniodd at sefydlu'r bartneriaeth.

## **9. Diwygio'r Cyfansoddiad**

- 9.1 Bydd Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol yn cynnal hunanasesiad blynyddol i asesu effeithiolrwydd Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol, gan gynnwys ystyriaeth ohono yn y dyfodol
- 9.2 Bydd Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol yn adolygu'r cylch gorchwyl yn flynyddol ac yn ei ddiwygio yn ôl yr angen

## **10. Ymrwymiad**

- 10.1 Bydd pob aelod yn llofnodi copi o gylch gorchwyl Bwrdd y Bartneriaeth Dysgu a Sgiliau Rhanbarthol ar ran y sefydliad y maen nhw'n ei gynrychioli, fel arwydd o'u cefnogaeth a'u hymrwymiad i weledigaeth, cenhadaeth ac amcanion Partneriaeth Dysgu a Sgiliau

Rhanbarthol Canolbarth Cymru, Regional Learning & Skills  
Partnership for Mid Wales

**Llofnodwyd:**

**Ar ran:**

**Dyddiad:**





## REPORT TO THE GROWING MID WALES BOARD

10<sup>th</sup> November 2020

**REPORT TITLE:** Amending the Inter Authority Agreement to reflect changes to Terms of Reference of the Regional Learning & Skills Partnership

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**REPORT FOR:** Decision

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### 1. Purpose

This document sets out:

- What changes are required of the Inter Authority Agreement (IAA) to reflect the changes to the Regional Learning & Skills Partnership for Mid Wales (the “RLSP”) agreed by the Board;
- To recommend to the Cabinets of both Authorities that the IAA is amended to insert a new Schedule 4 (as set out in Appendix 1 to this report) into the IAA to replace the original Schedule 4.

### 2. What amendments to the IAA are required to reflect the changes to the Regional Learning & Skills Partnership for Mid Wales?

The Schedule 4 of the IAA approved by both Cabinets provide for the Terms of reference of the RLSP and the Board has approved amended Terms of Reference which must now be incorporated within the IAA.

In the circumstances it recommended that the Board recommends to the Cabinets of both Authorities that the IAA is amended to insert a new Schedule 4 (as set out in Appendix 1 to this report) into the IAA to replace the original Schedule 4.

## Appendix 1:

### Schedule 4

## Regional Learning and Skills Partnership Board : Terms of Reference

### 1. Name

- 1.1 The name and current working title of the board shall be the Regional Learning and Skills Partnership (“the RLSP Board”) for Mid Wales, Partneriaeth Dysgu a Sgiliau Rhanbarthol Canolbarth Cymru

### 2. Vision

- 2.1 To align the public and private sectors in order to address the supply and demand issues for an effective agile workforce, with the appropriate skill level to attract inward investment to Mid Wales and improve communication networks between sectors to understand and identify learning and career pathways into appropriate long term employment for the citizens of Mid Wales.

### 3. Mission

- 3.1 The RLSP Board will act as a stakeholder group engaging and consulting with specific sectors, industries and regions:
  - To identify and respond to the needs of employers and learners across Mid Wales.
  - To engage with employers, sectors and stakeholders to identify current and future skills needs across the region and plan accordingly
  - To align activity to future demand and stimulate innovation through learning and employment
  - To enable an inclusive regional response to Welsh Government policy and initiatives
  - To align activity with the skills requirements of the Growing Mid Wales Partnership

### 4. Our Objectives – as set out in the IAA

- 4.1 To work with the Economic Strategy Group (ESG) to identify skill requirements from the private sector in Mid Wales

- 4.2 Establish methodologies to identify future employment opportunities across all sectors
- 4.3 Establish a curriculum strategy group to align learning pathways and progression routes for all learners from KS4/5 into work-based learning training programmes / Further Education / Higher Education or a regional apprenticeship scheme or occupational schemes.
- 4.4 Introduce Higher Education degree and masters courses aligned to the future skills agenda for employment opportunities in Mid Wales
- 4.5 Establish a regional apprenticeship scheme (including shared apprenticeships) that bridges and aligns public and private sectors and which recognizes the transferability of skills.
- 4.6 Produce innovative career guidance for all learners in Mid Wales to link learning and career pathways.
- 4.7 Develop the concept of 'Centres of Excellence' in Mid Wales.
- 4.8 Work with a range of partners to ensure opportunities for career-long support for upskilling the current workforce, including those in short term employment.
- 4.9 All of the actions would be underpinned by a strong bilingual focus contributing, via the unique bilingual education system and workforce across Mid Wales, to the vision of a million Welsh speakers by 2050

## 5. Membership

- 5.1 The **interim membership** of the RLSP board agreed in the IAA of was to be determined by nomination from each of the following stakeholder groups, with each invited to submit a representative for one seat.

Higher Education	Agreement between Vice Chancellors
Further Education Training providers	Agreement between Principals National Training Federation for Wales
Local Government Regeneration	Regeneration and Lifelong Learning Corporate Lead Officer / Head of Service
Third Sector	Nomination for CVC's in Mid Wales
Industry / Employers	Economic Strategy Group Mid Wales
	Growing Mid Wales Partnership
	Cluster Group Chair Tourism and Events
	Cluster Group Chair Business Growth
	Cluster Group Chair Infrastructure
	Cluster Group Chair Agricultural and Bio-Security
	Cluster Group Chair Low Carbon Energy
	Cluster Group Chair Food & Farming
Training Providers	Provider Cluster Group Chair

Careers Wales	Careers Wales
DWP / Job Centre Plus	Job Centre Plus
RLP Manager	RLP
Other Industry / Employers	Various industry and employer groups to be invited according to need

It is proposed that the membership is amended and should now consist of those in the table below:

Membership of the RLSP	
2 x Higher Education Representatives	One representative from each of the Universities (Aberystwyth and UWTSD)
2 x Further Education Representatives	One representative from each of the colleges (NPTC and Coleg Sir Gâr)
2 x Education & Skills Representatives	One officer from each Local Authority
2 x Strategic Workforce Planning leads	One officer from each Local Authority
2 x Regeneration Representatives	One officer from each Local Authority
2 x Health Representatives	One representative from each of the Health Boards (Powys Teaching Health Board and Hywel Dda Health Board)
Training providers	National Training Federation for Wales + WBL providers from each LA
<p><b>Industry / Employers</b></p> <p>The Strategic Growth Priorities for Growing Mid Wales are:</p> <ul style="list-style-type: none"> <li>• Agriculture, Food &amp; Drink</li> <li>• Transport</li> <li>• Supporting Enterprise</li> <li>• Skills &amp; Employment</li> <li>• Energy</li> <li>• Strengthened Tourism Offer</li> <li>• Applied Research &amp; Innovation</li> <li>• Digital</li> </ul> <p>These areas should all be covered by the representation that is proposed for the RLSP.</p>	<p>A representative each from the sectors derived from the regional vision, with a focus on:</p> <ol style="list-style-type: none"> <li>1. Tourism – to include hospitality and catering</li> <li>2. Manufacturing</li> <li>3. Agriculture and the land-based economy</li> <li>4. Public Services – which might include local and national government, emergency services &amp; defence</li> <li>5. Foundation sectors *</li> <li>6. Digital Services</li> </ol> <p>*This “sector” is particularly significant in its relative scale in Mid Wales and includes infrastructure, utilities, food processing, retailing and distribution, and health, education and welfare. This would merit further breakdown, with particular merit in prioritizing considering representation from health and social care (education is represented in other segments)</p>
Economic Strategy Group Mid Wales	Representative to be nominated
Growing Mid Wales Partnership	Representative to be nominated
Careers Wales	
Job Centre Plus	

RLP Manager	
Other	Other industry, employer groups, higher education institutions or third sector partners to be invited as required. These could include local voluntary associations and education or training partners from outside the two authorities who might wish to work within the two authorities, or who can offer routes into education or training for the people of the Mid Wales region.

- 5.2 Observer members and co-opted experts may be invited as needs arise
- 5.3 The RLSP Board shall exist for 1 year and then be re-nominated. Members shall be eligible for re-nomination
- 5.4 The RLSP Board shall appoint a Chair and Vice-Chair at its first meeting bi-annually. If it is necessary for the RLSP Board to appoint an Interim Chair, the appointment will be reviewed every 3 months.
- 5.5 Failure to attend three consecutive RLSP Board meetings will result in a new nomination being sought to represent the sector / stakeholder group
- 5.6 The secretariat function will be fulfilled by the officers employed to undertake the work of the Regional Learning and Skills Partnership
- 5.7 Members may appoint substitutes to represent their sector when necessary, all names of nominated substitutes to be sent to the Secretariat in advance of the meetings

## **6. Core Principles and Responsibilities**

- 6.1 Members of the RLSP Board shall be expected to work on the basis of mutual support, shared values and a culture of joint working and collaboration
- 6.2 Members of the RLSP Board commit to the Nolan Principles
  - 6.2.1 Integrity – members should avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work
  - 6.2.2 Objectivity – Members should act and take decisions impartially, fairly and on merit and for the widest benefit of others
  - 6.2.3 Accountability – Every Member will act on behalf of the stakeholders or groups they represent, and it is expected that every member will ensure that reasonable arrangements are in place to report back on their work

- 6.2.4 Openness – Members should act and take decisions in an open and transparent manner
- 6.2.5 Confidentiality – Every Member should respect confidentiality, and where relevant ensure that confidential material is protected and that it is not use without permission from the RLSP Board (as a collective) or for private purposes
- 6.2.6 Accountability – every member is accountable to the public for their decisions and must submit themselves to scrutiny if necessary
- 6.2.7 Honesty – every member should be truthful
- 6.2.8 Declarations – Every member should declare any interest that could influence discussions or decisions taken by the RLSP Board, and they will be recorded by the secretariat
- 6.2.9 Promoting equality and respect for others – Every member should undertake their responsibilities with due regard to the need to promote equal opportunity for all and demonstrate respect and consideration towards others

### **6.3 Members of the RLSP Board are expected:**

- 6.3.1 To co-operate strategically on behalf of stakeholders across Mid Wales
- 6.3.2 To attend regular meetings of the RLSP Board
- 6.3.3 To prepare thoroughly for all meetings by reading the minutes and accompanying papers as well as to contact and discuss any matter that is relevant to the work of the RLSP Board with others they represent as required
- 6.3.4 To be prepared to contribute to meaningful discussions at RLSP Board meetings and to listen, give due consideration to and respect the opinions and views of others
- 6.3.5 To communicate information about any work or development relevant to their sector
- 6.3.6 To convey and promote the decisions of the RLSP Board within their sector and repost, on a regular basis, the work of the RLSP Board
- 6.3.7 To recognise and respect the worth and contribution of each member
- 6.3.8 To represent the RLSP Board effectively on other groups, forums and partnerships as required and to ensure that the

views of the RLSP Board are conveyed clearly and firmly on all occasions

6.3.9 To participate in meetings, events and other activities organised by the RLSP Board from time to time.

## **7. Operational Procedures of the Board**

- 7.1 The Regional Learning and Skills Partnership host organisation (....) will fulfil the administrative and financial functions of the RLSP Board and shall be responsible for providing secretariat functions to the RLSP Board
- 7.2 Meetings of the RLSP Board are to be scheduled on a bi-monthly basis will be reviewed as necessary; however, it shall be a requirement for the RLSP Board to meet at least once every quarter
- 7.3 The Chair of the RLSP Board shall be responsible for calling meetings of the RLSP Board with the support of the secretariat
- 7.4 The secretariat shall provide written notice of the time, date and location of the RLSP Board meeting to all members at least 10 working days before the date fixed for the meeting
- 7.5 If a member of the RLSP Board wishes to include an item on the agenda of the RLSP Board meeting, they should notify the secretariat at least 5 working days prior to the date of the meeting. The Chair of the RLSP Board and secretariat shall agree the final content of the agenda for the RLSP Board meeting
- 7.6 If a member of the RLSP Board wishes to present a written report to the RLSP Board, they should ensure that the secretariat receives an electronic version of the report at least 7 working days before the date of the meeting. The Chair of the RLSP Board has the discretion to take any items that are of an urgent or informative nature that would benefit the discussion at the meeting
- 7.7 The secretariat shall distribute the final agenda and reports for the RLSP Board meeting electronically at least 5 working days before the date of the meeting
- 7.8 For RLSP Board meetings, 6 members (including the Chair or the Vice-Chair in their absence) shall comprise a quorum
- 7.9 The RLSP Board shall conduct its business in an open and transparent way and in a spirit of consensus and mutual respect. Therefore, the RLSP Board shall endeavour to arrive at a decision on matters by consensus. If consensus cannot be reached, the Chair of the RLSP Board shall ask for a vote and a simple majority shall carry the vote. If necessary, the Chair of the RLSP Board shall ask for a second vote or shall use their casting vote

- 7.10 It shall be expected that decisions of the RLSP Board will be implemented. However, where executive authority is required, decisions shall be referred to the decision-making bodies of individual authorities / stakeholders for consideration and the outcomes of these considerations shall be reported back to the RLSP Board.
- 7.11 The secretariat shall be responsible for keeping minutes of the RLSP Board and distributing them to members of the RLSP Board
- 7.12 Copies of these minutes shall be made available by the secretariat on request
- 7.13 The Welsh and English languages have equal status and the RLSP Board will work to Ceredigion's Welsh Language Standards

## **8. Accountability and Resources**

- 8.1 ..... as host will monitor and be accountable for the financial management of the RLSP Board to ensure that the funder's and financial guidelines of the Authority are followed
- 8.2 Scrutiny of the RLSP Board will be undertaken through the democratic process of Ceredigion and Powys and through regular updates to the Local Authority representative groups (Chief Executives; Regeneration and Education Directors)
- 8.3 **Finance:** Welsh Government currently supports the existing Regional Skills Partnerships, each at a cost of circa £150k per year. Discussions with Welsh Government confirm that the Mid Wales Regional Learning and Skills Partnership would be funded in the same way, and to the same level as the other partnerships. Additionally, a commitment to a half-year funding from October 2020 has been made to facilitate the establishing of the new partnership, and previously a sum of £30k was committed to support the work leading to the setting up of the partnership.

## **9. Amending the Constitution**

- 9.1 The RLSP Board shall undertake an annual self-assessment to assess the effectiveness of the RLSP Board, including its future consideration
- 9.2 The RLSP Board shall review the terms of reference on an annual basis and amend it as necessary

## **10. Commitment**

- 10.1 Each member shall sign a copy of the RLSP Board's terms of reference on behalf of the organisation they represent, as a sign of their support and commitment to the vision, mission and objectives of the Regional Learning & Skills Partnership for Mid Wales, Partneriaeth Dysgu a Sgiliau Rhanbarthol Canolbarth Cymru.



**Signed:**  
**On behalf of:**  
**Date:**

Mae'r dudalen hon wedi'i gadael yn wag yn fwriadol